

THE UNIVERSITY HAS PRESCRIBED A CODE OF CONDUCT FOR STUDENTS, TEACHERS, ADMINISTRATORS, AND OTHER STAFF AND CONDUCTS PERIODIC PROGRAMMES IN THIS REGARD

CODE OF CONDUCT FOR TEACHERS

1. A teacher shall comply with the provisions of the Act, Government Resolutions and Orders, Statutes, Ordinances, Regulations, Rules, Circulars, and other directions issued thereunder from time to time by the University.
2. A teacher shall accept to implement the academic and administrative decisions taken by the University. However, a teacher shall have the right to express his/her differences with the policies and decisions of the Institution, Authorities, and Officers of the University.
3. A teacher shall not commit acts of insubordination and defy lawful orders.
4. Every teacher shall at all times maintain absolute integrity and devotion to duty.
5. Every teacher shall devote himself diligently to his work, utilize his time to serve the University and the cause of education and cooperate fully in all academic matters and other activities conducive to the welfare of the student community.
6. Every teacher is expected to perform academic duties such as preparing lectures, tutorials, assignments, demonstrations, guidance, etc. A teacher must also engage with the classes regularly and maintain punctuality.
7. A teacher shall report to duty regularly and punctually and shall not ordinarily remain absent from the work without prior permission or grant of leave.
8. A teacher shall devote the requisite number of teaching hours and must also observe the scheduled working hours during which he/she must be present at the place of his/her duty.
9. A teacher shall inform the concerned authorities before leaving the institution during working hours.
10. A teacher shall do all the work connected with extra-curricular and co-curricular activities assigned to him from time to time by the University or respective authorities.
11. A teacher shall not be partial in assessing or victimizing a student.
12. A teacher shall not indulge in or resort to, directly or indirectly, any malpractice or unfair means in teaching/ examination/Administration.
13. A teacher shall not discriminate against any student on the grounds of caste, creed, sect, religion, sex, nationality, language, or for any personal reasons.
14. A teacher shall not use his or her position to spread political, religious, or other ideologies among students.
15. A teacher shall not behave or encourage or incite students/ colleagues/ staff to act disorderly on the University premises.
16. A teacher shall always work in the best interest of the students and the institution.

17. A teacher shall be a role model to the students, showing high decency in speech, mannerisms, discipline, dressing, and demeanor.
18. A teacher shall inculcate a scientific outlook and respect for the country, Institution, and society among students.
19. A teacher shall not practice or incite any student to practice casteism, communalism, or untouchability.
20. A teacher shall encourage the students to attend national Flag hoisting ceremonies, Independence Day and Republic Day, and other functions organized by the University.
21. A teacher shall always behave with students or their parents, colleagues, or other university employees, especially within the University Premises.
22. A teacher shall refrain from lodging unsubstantiated allegations against the University's students, colleagues, and authorities.
23. A teacher shall not directly or indirectly do anything that may constitute sexual harassment of students, colleagues, staff, or anyone at his/her workplace.
24. A teacher shall not engage himself/herself in any private tuition for which a fee or remuneration is charged either within or outside the precincts of the University.
25. A teacher shall not smoke on the university campus during working hours in the presence of students.
26. A teacher shall only approach the court of law regarding matters related to his service/employment after first exhausting all the available remedies and properly intimating the concerned university authorities.
27. A teacher shall not misuse or carelessly use amenities provided to him/her by the University to facilitate the discharge of his/her duties.
28. A teacher may not use the University's amenities for personal or commercial purposes.
29. A teacher shall not use his freedom of speech and expression to defame any student, colleague, staff member, or authority of the University.
30. A teacher shall not himself/herself accept any gift or financial advantage from any student or his parents or guardian.
31. A teacher shall not join or continue to be a member of an association whose objects and activities are prejudicial to the interests of the University and also to the sovereignty and integrity of the country.
32. A teacher shall not conduct unauthorized interviews or release them to electronic and print media. A teacher shall not use electronic or print media to defame the university.
33. A teacher shall not involve himself/herself in any act likely to bring the teaching profession into disrepute.
34. Every teacher is responsible for preserving the dignity and honour of their profession and maintaining their dignity, honour, and integrity.
35. Notwithstanding anything previously stated, any teacher's bonafide criticism or expression of opinion shall not violate the code of conduct.

CODE OF CONDUCT FOR STUDENTS

1. A Student shall attend the University regularly and should be punctual in routine classes.
2. A student should be attentive and follow the teacher's instructions carefully.
3. As teachers and concerned authorities instructed, students should strictly adhere to all assignment time limits and submit projects, records, dissertations, etc..
4. A student should maintain perfect order and discipline and strict silence inside the classrooms, seminar halls, Libraries, laboratories, and corridors of the University departments.
5. Students should avoid using mobile phones in classrooms, laboratories, libraries, seminar halls, or similar places.
6. Students shall be dressed in respectable and dignified attire and always maintain personal hygiene and tidiness on the University campus.
7. Students should participate in various academic, co-curricular, and extracurricular events organized by the University or its respective departments. Active participation is highly encouraged for students' success in life.
8. A student should communicate opinions to others fairly, open-mindedly, and constructively.
9. The University believes in promoting a safe academic environment by enforcing behavioral standards. Therefore, students should maintain academic integrity and respect people and their rights to make the University an ideal and holistic place to work and learn.
10. Students should maintain a healthy ambience in the canteen, common rooms, and other co-curricular activity centres.
11. A student shall refrain from verbal, non-verbal, or any physical misconduct of a sexual nature while interacting with other students.
12. A student should refrain from engaging in any activities that might bring the University into disrepute.
13. A student must always behave correctly and respectfully with the university's teachers, Administrators, officers, and non-teaching staff.
14. A student should diligently use the University's property, including laboratory equipment and library books, and must take reasonable care to protect it from damage and destruction.

CODE OF CONDUCT FOR ADMINISTRATORS, OFFICERS, AND NON-TEACHING STAFF

1. All Administrators, officers, and Non-teaching staff members should display the highest possible standards of Professional behavior and conduct.
2. All the Administrators, officers, and Non-teaching staff members should be punctual and disciplined in their work.
3. All Administrators, officers, and non-teaching staff members should maintain appropriate levels of confidentiality regarding student and staff records and other sensitive matters.
4. All Administrators, officers, and non-teaching staff shall respect the students' rights and dignity and provide them with every possible help and guidance.
5. All Administrators, officers, and non-teaching staff should maintain positive relationships with all colleagues, teaching staff, and university students.
6. All Administrators, officers, and non-teaching staff shall refrain from verbal, nonverbal, and physical sexual misconduct in their interactions with students, other department staff, and visitors to the University.
7. All Administrators, officers, and non-teaching staff should attend their place of work punctually, according to their service conditions and the university's existing rules and regulations.
8. All the Administrators, officers, and non-teaching staff should not, on any account, undertake any other job within the stipulated office hours. Neither shall he/she engage himself/herself in any trade or business within University premises. They should not use their position in the University for personal advantage or gain.
9. All Administrators, officers, and non-teaching staff should perform their duties honestly and not falsify documents entrusted to them.
10. No officer or non-teaching staff of the University shall absent himself/herself from his/her duties without prior permission.
11. No Administrator, officer, or non-teaching staff member shall engage in or participate in any activity that tends to create disharmony and bring the University into disrepute.
12. All administrators, officers, and non-teaching staff should maintain the administration hierarchy.
13. All administrators, officers, and non-teaching staff should dress dignifiedly and decently while performing their duties at the university.
14. All the Administrators, officers, and non-teaching staff should refrain from lodging unsubstantiated allegations against colleagues to higher authorities.
15. All Administrators, officers, and non-teaching staff shall refrain from considering caste, creed, religion, race, or religion in their professional endeavors.



16. All Administrators, officers, and non-teaching staff shall avoid words and deeds that might disrepute the University or undermine colleagues' perceptions of others.
17. All administrators, officers, and non-teaching staff must respect the faculty member's prerogative to care for the student's education and provide all assistance needed to discharge their duties in imparting education.
18. To build the university, all administrators, officers, and non-teaching staff must develop friendly and cooperative relationships with faculty members.



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