

MD. GOLAM HABIB

(YEAR OF APPOINTMENT: 2024)

कार्यालय, जिला शिक्षा पदाधिकारी, सहरसा  
विद्यालय पदस्थापन पत्र



पत्रांक: SAH/ADY-27/2023/SAL/GT(11-12)/3778821

दिनांक: 20-02-2024

पद का नाम- विद्यालय अध्यापक (11-12)

विषय- भूगोल

प्रेषित,

MD GOLAM HABIB

S/O : MD KARIM

Category - UR

Roll No. - 280738

ID No. - BPSAH12319939300

Address - VILL- JUBHITANK V.C.I. + P.S. - MURSHIDABAD DIST - MURSHIDABAD (West Bengal)-742349

आपको बतौर विद्यालय अध्यापक, जिला - सहरसा के माध्यम - SONBARSA के विद्यालय - UCHCH MADHYAMIK VIDHYALAYA SONBARSA (0020704807) में पदस्थापित किया जा रहा है। आपका वेतन विद्यालय में योगदान की तिथि से प्रारंभ होगा। आप अपना योगदान सलून/प्रमाण प्रपत्र के अनुसार प्रधानाध्यापक/प्रभारी प्रधानाध्यापक के समक्ष इस पत्र के जिनमें होने की तिथि से प्रारंभ (दो दिनों के अन्दर करें)।

प्रधानाध्यापक/प्रभारी प्रधानाध्यापक सलून प्रमाण प्रपत्र के प्रतिहस्ताक्षरित कर, जिला शिक्षा पदाधिकारी, सहरसा के कार्यालय में सौंपित करेंगे। जहाँ योगदान सलून/प्रमाण प्रपत्र के साध्यन से सत्यापित की जाएगी।

आपकी परीक्षा अवधि भी विद्यालय कार्यालय में सौंपित की जा रही है।

अनुलग्नक:-यथोक्त।

विश्वासभाजन

Anil Kumar

(अनिल कुमार)

जिला शिक्षा पदाधिकारी,  
सहरसा।

Self attested  
Md. Golam Habib

**MD. GOLAM HABIB: PROOF OF EDUCATION (M. PHIL) IN DEPARTMENT OF  
GEOGRAPHY, THE UNIVERSITY OF BURDWAN**

Serial No. 220MP40A00028	M. Phil. Semester III & IV				
<b>THE UNIVERSITY OF BURDWAN</b>					
					
<b>GRADE CARD</b>					
The following is the statement of Credit Value, Grade, Grade Point and Semester Grade Point Average (Semester-III & IV) and Cumulative Grade Point Average (CGPA) obtained by <b>MD GOLAM HABIB</b> Roll No. <b>BUR/MP/G/2020/006</b> at the <b>M. Phil. Final Examination 2022</b> in <b>Geography</b> [Session 2020 - 2022].					
Course Code	Course Type	Course Title	Credit Value (V)	Grade (G)	Grade Point Obtained (G×V)
MPHIL 301	Compulsory (TP)	Dissertation	12	9	108.00
MPHIL 301	Compulsory (TP)	Presentation and Viva-Voce	4	9	36.00
<b>TOTAL</b>			<b>16</b>	<b>-</b>	<b>144.00</b>
<b>SGPA</b>			<b>9.00</b>		<b>RESULT : Q</b>

	Credit Value	Grade Point	SGPA
Final Semester (III & IV)	16	144.00	9.00
Second Semester	12	76.00	6.33
First Semester	14	102.00	7.29
Total Credit Value	42	-	-
<b>Cumulative Grade Point Average (CGPA)</b>	7.66		
Final Result	A [Very Good]		

Date of Publication of Result : 12.07.2024.

$$SGPA = \frac{\sum_{i=1}^n (G_i \times V_i)}{\sum_{i=1}^n V_i} \quad CGPA = \frac{\sum_{i=1}^n (G_i \times S_i)}{\sum_{i=1}^n S_i}$$

[ Where n = Total no. of Courses & N = Total no. of Semesters ]

Percentage Conversion Formula=  $[CGPA/SGPA \times 10] - 5$

  
 Anindya Zohi Pal  
 Controller of Examinations

	<b>Percentage of Marks</b>	<b>Grade (G)</b>	<b>Letter Grade</b>	<b>Grade Description</b>
	90% to 100%	10	O	Outstanding
	80% to less than 90%	9	A+	Excellent
	70% to less than 80%	8	A	Very Good
	60% to less than 70%	7	B+	Good
	50% to less than 60%	6	B	Above Average
	40% to less than 50%	5	C	Average
Below 40%	0	--	---	

SGPA = Semester Grade Point Average  
 Q = Qualified, SNC = Semester Not Cleared, AB = Absent, CAN = Cancelled, TP = Turn Paper.  
 Minimum Qualifying Grade in each course = 5, Minimum qualifying Grade of SGPA= 6.00, Minimum qualifying Grade of CGPA= 6.00

**MOHIKANTA HARI**

**(YEAR OF APPOINTMENT: 2024)**

**Office of the Local Library Authority, Purulia**  
District Library Building  
B. T. Sarkar Road, Purulia  
P.O. & Dist.-Purulia, Pin 723101

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Memo No: 45/DLOP Dated: 02.02.2024

From: The District Library Officer, Purulia  
& Secretary, Local Library Authority, Purulia

To : The Director of Library Services,  
Govt. of West Bengal.

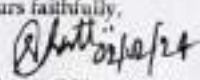
*Sub: Joining Report of Mohikanta Hari as Rural Librarian at Khatanga Library, Jhaldai-II*

*Ref Memo :- 1) 1109/LS dated 29/12/2023,  
2) 20(29)/DLOP dated 31/01/2024  
3) Joining Letter from Mohikanta Hari dated 02.02.2024*

Respected Sir,

In pursuance of the above mentioned Appointment Order No. 20(29)/DLOP dated 31/01/2024 issued by the District Library Officer, Purulia & Secretary, Local Library Authority, Purulia read with Approval Order No. 1109/LS dated 29/12/2023 issued by the Director of Library Services, Govt. of West Bengal, the undersigned is sending here with the Joining Report of Sri *Mohikanta Hari* as Rural Librarian of *Khatanga Library, Jhaldai-II*, Purulia at the Office of the undersigned on (Forenoon/Afternoon) under the control of the Local Library Authority, Purulia. Sri *Mohikanta Hari* had been directed to join his duty at *Khatanga Library, Jhaldai-II*, on 03.02.2024

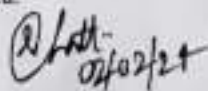
This is in favour of your kind information and necessary action.

Yours faithfully,  
  
District Library Officer, Purulia  
& Secretary, Local Library Authority, Purulia  
Dated: 02.02.2024

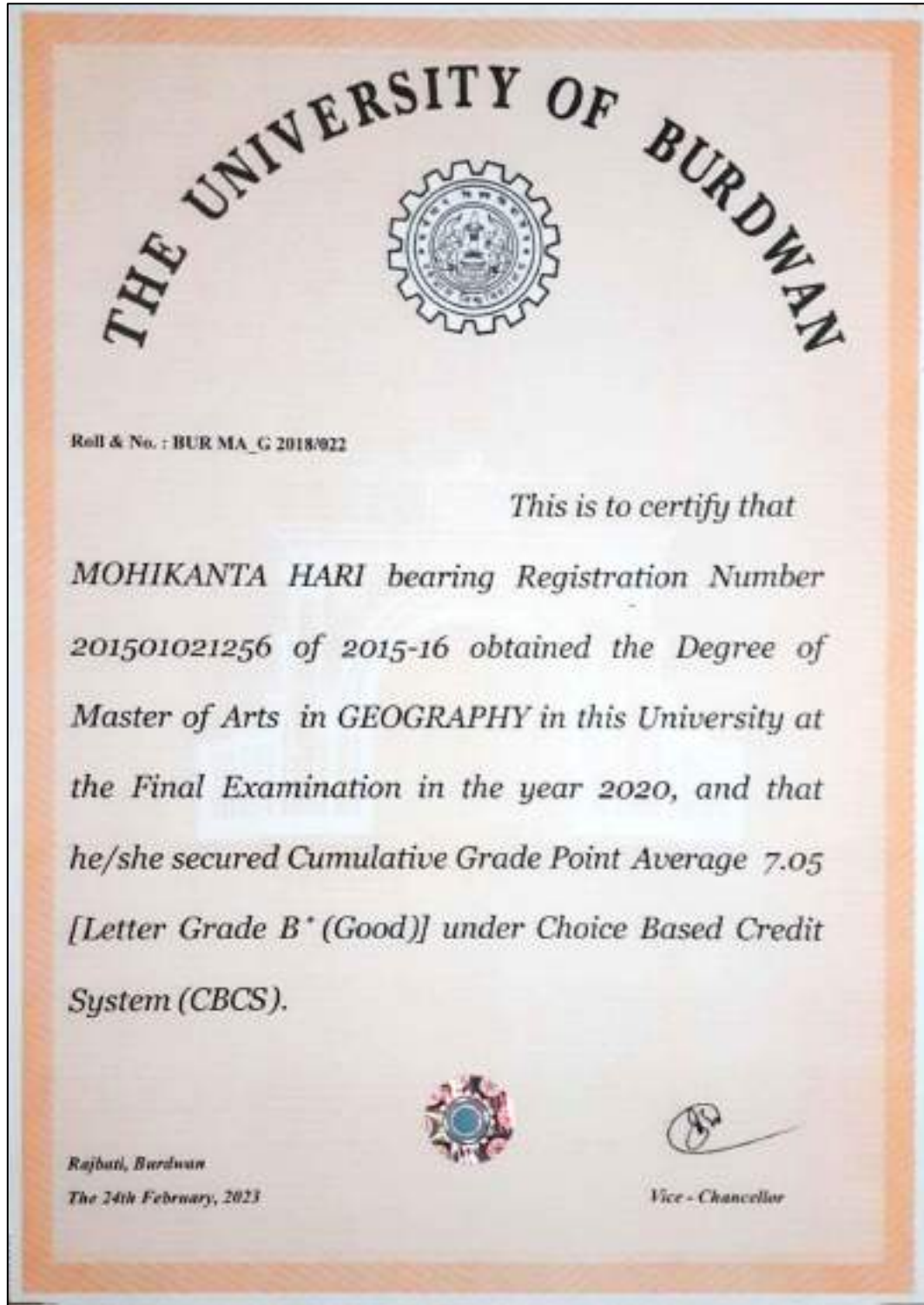
Memo No: (7)/DLOP

*Copy forwarded in favour of kind information & necessary action :-*

1. The District Magistrate, Purulia,
2. The Additional District Magistrate (Development), Purulia
3. The Treasury Officer, Purulia,
- ✓ 4. The President/Secretary/Administrator, *Khatanga Library, Jhaldai-II*
5. The Librarian-in-Charge, *Khatanga Library, Jhaldai-II*
6. Sri *Mohikanta Hari* with a direction for compliance as directed.
7. Guard File.

  
District Library Officer, Purulia  
& Secretary, Local Library Authority, Purulia


**MOHIKANTA HARI: PROOF OF EDUCATION (M.A.) IN DEPARTMENT OF  
GEOGRAPHY, THE UNIVERSITY OF BURDWAN**





**PARTHA SARATHI DAS**

**(YEAR OF APPOINTMENT: 2024)**

<p>राष्ट्रीय आदिवासी छात्र शिक्षा समिति (असमवादीय सर्वे संस्थाके अंतर्गत) 1100, कानून संकाय, भारत सरकार ए-100, 110 001-30, अन्धे नगर दिल्ली, भारत, नई दिल्ली-110001 फोन: 011-23340280</p>	 <p><b>National Education Society for Tribal Students</b> (An Autonomous Organization under Ministry of Tribal Affairs, Govt. of India) Ground Floor, Gate No. 3 A, Jeevan Tara Building, Parliament Street, New Delhi-110001 Telephone No. 011-23340280 E-mails/websites: www.tribalnetic.in Email: nests.tribal@tribal.gov.in</p>
	Date: 01-6-2024
To	Roll No.: 137209248
Sh./Ms. PARTHA SARATHI DAS	ID No.: 240302626
Address: WEST BENGAL, BANKURA	
<b>Reg: - Appointment as PGT GEOGRAPHY in EMRS</b>	
Madam/Sir	
<p>1. With reference to your application for recruitment of the above-mentioned post in Eklavya Model Residential School (EMRS) and subsequent written test, ESSE-2023, we are pleased to offer you an appointment in Eklavya Model Residential School (EMRS) as <b>PGT GEOGRAPHY</b> subject to your clearing the Pre-Recruitment Medical Examination/Document verification and any other pending verification requirements.</p> <p>2. You have been posted to <b>EMRS Karbook, Gomati,, Gomati, Tripura</b>. Further, you are advised to keep checking your registered email address and NESTS website regarding the date of reporting.</p> <p>3. Your appointment in EMRS shall be subject to your producing the following Original Certificates / record at the time of joining the EMRS:</p> <ul style="list-style-type: none"><li>a) Application form (submitted online at the time of registration) - 2 copies</li><li>b) Employee's Antecedent Form - 2 copies</li><li>c). If employed, discharge certificate from present employer</li><li>d) This Offer letter- 1 copy</li><li>e) All Original Documents of Qualifications constituting the minimum eligibility criteria for the selected post including Class X &amp; XII Passing Certificates.</li><li>f) Valid certificate from the Competent Authority (as prescribed by the Govt.) in support of your claim belonging to Scheduled Caste/ Scheduled Tribe/ Other Backward Classes/Persons with Disability/ EWS.</li><li>g) Caste Validity certificate from the Competent Authority (as prescribed by the Govt.) in support of your claim belonging to Scheduled Caste/ Scheduled Tribe/ Other Backward Classes.</li></ul>	
<p><i>Partha sarathi das</i> 08/08/24</p>	

**PARTHA SARATHI DAS: PROOF OF EDUCATION (M.A.) IN DEPARTMENT OF GEOGRAPHY, THE UNIVERSITY OF BURDWAN**



**PRODIP SAHA\***

**(YEAR OF APPOINTMENT: 2024)**

**e-HRMS EMPLOYEE DATA TRACKING SYSTEM**  
**WEST BENGAL POLICE**  
Please contact your concern authorities in case of any discrepancies!  
CHECK YOUR WBP ID  
CLICK HERE TO LOGIN

Enter IFMS ID  
Enter Date of Birth  
Check WBP ID

**PRODIP SAHA**

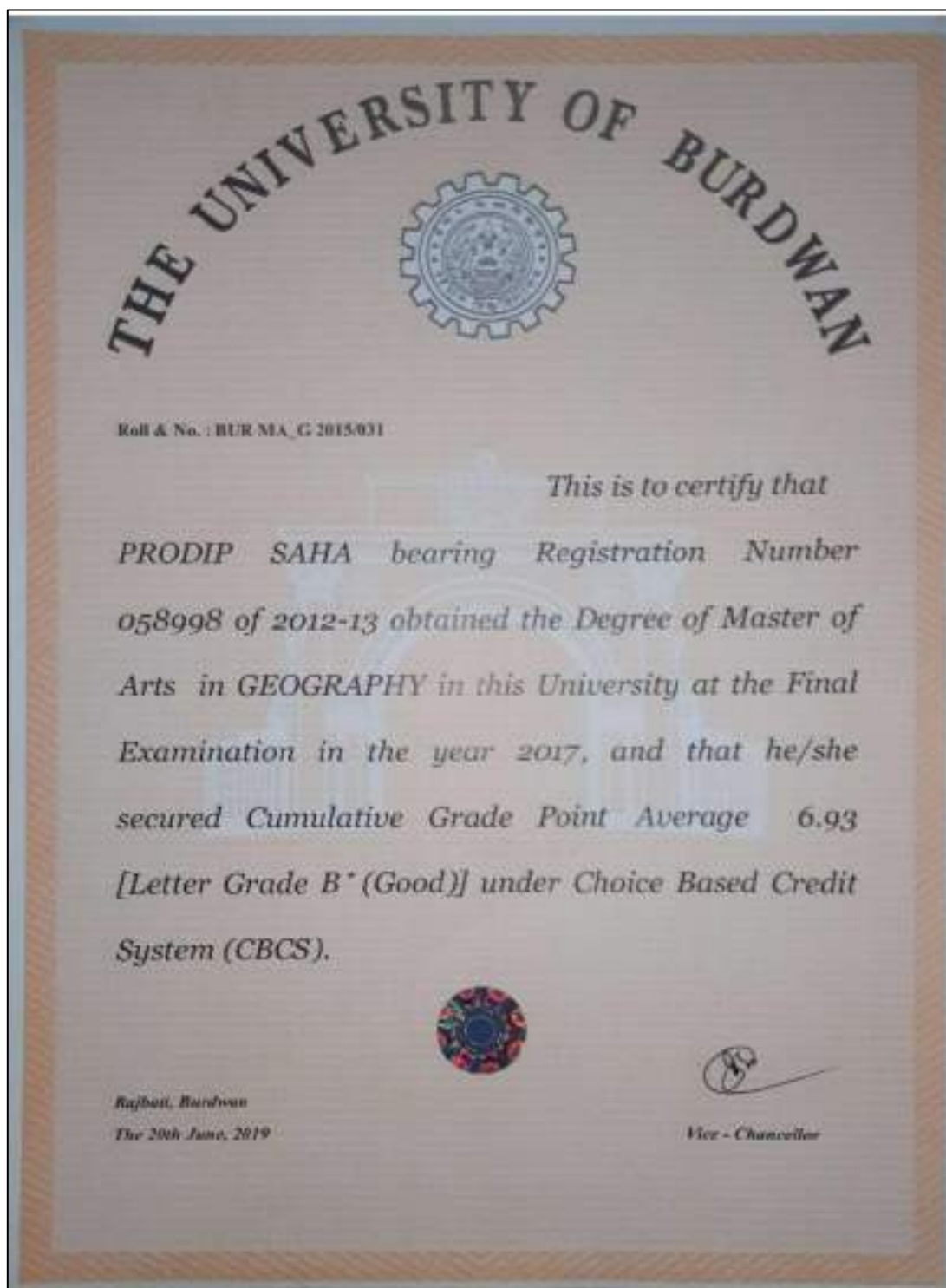
WBP ID	2023095173
IFMS ID	2023024085
Rank	Probationary SI (UB)
Designation	NONE
Current Posting	Basirhat Police District
Subunit	LINE OR BASHHAT POLICE DISTRICT

Get Login Details for ePAR

*\* The candidate has not yet received his appointment letter till date as his post is currently under probation. However, his enrolment in the e-HRMS (Human Resource Management System) under West Bengal Police proves his employment.*

SL. No. 1052


**PRODIP SAHA: PROOF OF EDUCATION (M.A.) IN DEPARTMENT OF  
GEOGRAPHY, THE UNIVERSITY OF BURDWAN**



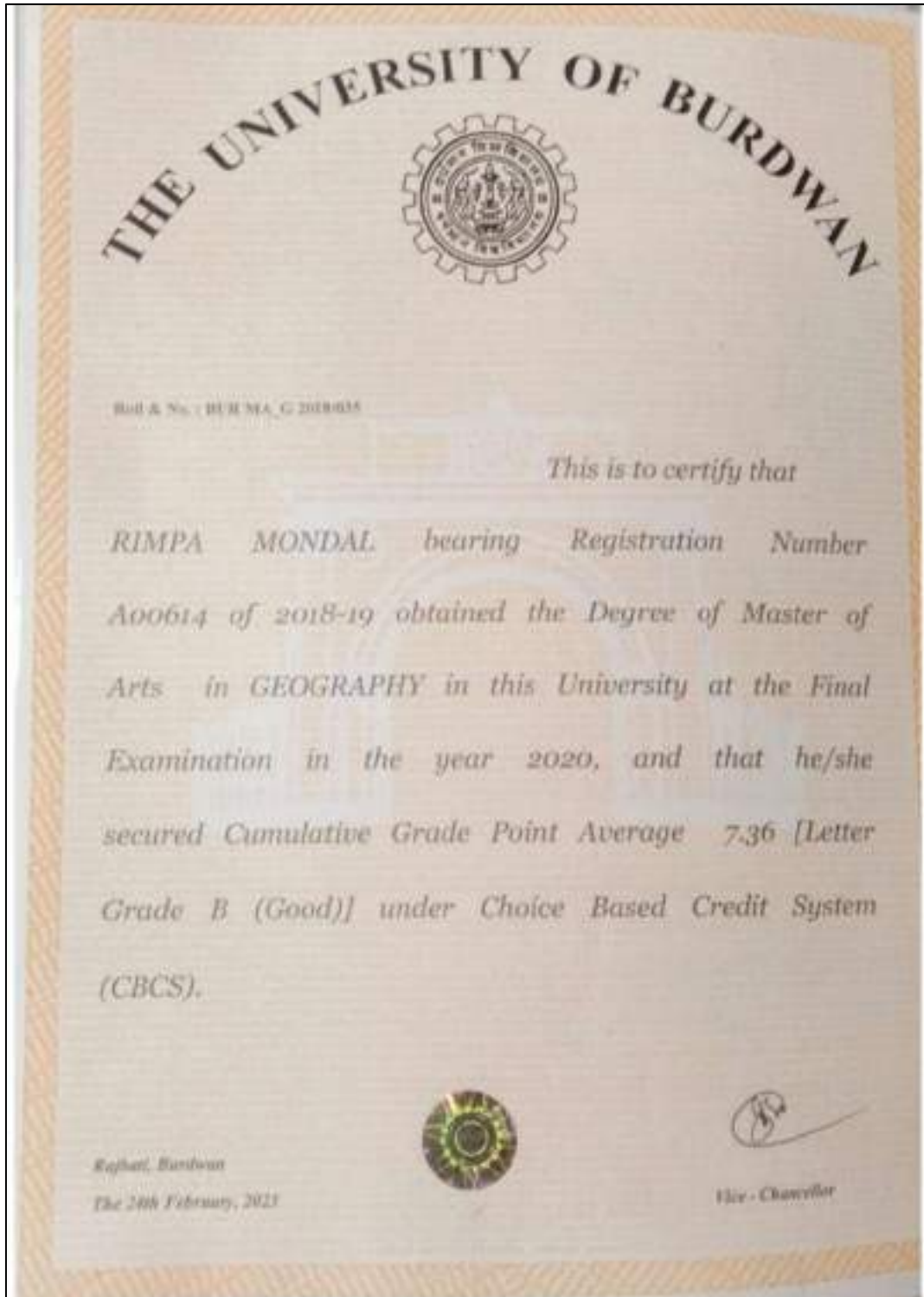


**RIMPA MONDAL**

**(YEAR OF APPOINTMENT: 2024)**

<p>राष्ट्रीय आदिवासी छात्र शिक्षा समिति राज्यस्तरीय कार्य मंत्रालय के अंतर्गत एक स्वायत्त संस्थान, भारत सरकार) ए-नम, गेट नंबर-3ए, जेवन तारा बिल्डिंग, पार्लमन्ट स्ट्रीट, नई दिल्ली-110001 टै. 011-23340280</p>		<p><b>National Education Society for Tribal Students</b> (An Autonomous Organization under Ministry of Tribal Affairs, Govt. of India) Ground Floor, Gate No.3 A, Jeevan Tara Building, Parliament Street, New Delhi-110001 Telephone No. 011-23340280 Beetng/Website: www.tribal.nic.in Email: nests-tribal@tribal.gov.in</p>
		<p>Date:08-06-2024</p>
To		Roll No.: 137602762
Sh./Ms. RIMPA MONDAL		ID No.: 240407592
Address: WEST BENGAL, NADIA		
<p><b>Reg: - Appointment as TGT SOCIAL STUDIES in EMRS</b></p>		
<p>Madam/Sir</p>		
<p>1. With reference to your application for recruitment of the above-mentioned post in Eklavya Model Residential School (EMRS) and subsequent written test, ESSE-2023, we are pleased to offer you an appointment in Eklavya Model Residential School (EMRS) as <b>TGT SOCIAL STUDIES</b> subject to your clearing the Pre-Recruitment Medical Examination/Document verification and any other pending verification requirements.</p>		
<p>2. You have been posted to EMRS Rupaichari,, Gomati, Tripura. Further, you are advised to keep checking your registered email address and NESTS website regarding the date of reporting.</p>		
<p>3. Your appointment in EMRS shall be subject to your producing the following Original Certificates / record at the time of joining the EMRS:</p>		
<p>a) Application form (submitted online at the time of registration) - 2 copies</p>		
<p>b) Employee's Antecedent Form - 2 copies</p>		
<p>c). If employed, discharge certificate from present employer</p>		
<p>d) This Offer letter- 1 copy</p>		
<p>e) All Original Documents of Qualifications constituting the minimum eligibility criteria for the selected post including Class X &amp; XII Passing Certificates.</p>		
<p>f) Valid certificate from the Competent Authority (as prescribed by the Govt.) in support of your claim belonging to Scheduled Caste/ Scheduled Tribe/ Other Backward Classes/Persons with Disability/ EWS.</p>		
<p>g) Caste Validity certificate from the Competent Authority (as prescribed by the Govt.) in support of your claim belonging to Scheduled Caste/ Scheduled Tribe/ Other Backward Classes.</p>		


**RIMPA MONDAL: PROOF OF EDUCATION (M.A.) IN DEPARTMENT OF GEOGRAPHY, THE UNIVERSITY OF BURDWAN**



SAHAJAHAN RAHAMAN

(YEAR OF APPOINTMENT: 2024)

कार्यालय, जिला शिक्षा पदाधिकारी, सुपौल  
विद्यालय परदस्थापन पत्र



पत्रांक: SUP/ADV-27/2023/SAL/GT(11-12)/0278059 दिनांक: 05-02-2024

पद का नाम- विद्यालय अध्यापक (11-12) विषय- इंग्लिश

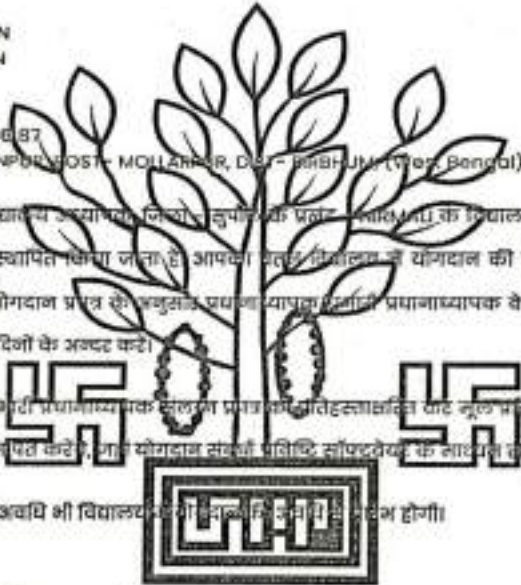
प्रति,

SAHAJAHAN RAHAMAN  
S/O : AZIZUL RAHAMAN  
Category - UR  
Roll No. - 645025  
ID No. - BPSUP1231548687  
Address - VILL- RUKUNPUR POST- MOLLARPUR, DIST- BISHHUM (West Bengal)-731216

आपको बतौर विद्यालय अध्यापक, जिला सुपौल के प्रभार, N.K.H.S. के कार्यालय - N.K. HIGH SCHOOL (10060500907) में परदस्थापित किया जाता है। आपका प्रवेश विद्यालय में योगदान की तिथि से प्रारंभ होगा। आप अपना योगदान संलग्न योगदान पत्र के अनुसार प्रथम अध्यापक/द्वितीय प्रथम अध्यापक के समक्ष इस पत्र के निर्गत होने की तिथि से 02 (दो) दिनों के अन्दर करें।

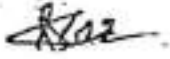
प्रधानाध्यापक/प्रभारी प्रधानाध्यापक/संलग्न प्रभार के प्रतिहस्ताक्षरित कार्ड नूतन जिला शिक्षा पदाधिकारी, सुपौल के कार्यालय में सम्प्रेषित करेंगे, जो कि योगदान संबंधी प्रविष्टि सॉफ्टवेयर के माध्यम से सत्यापित की जाएगी।

आपकी परीक्षा अवधि भी विद्यालय के कार्यालय में सम्प्रेषित की जाएगी।



अनुसूचक-यधीता

विक्षारभाजन



जिला शिक्षा पदाधिकारी  
सुपौल

① Final Appointment letter.  
② Counselling cum - Orientation letter.  
③ Provisional Appointment letter.  
④ B-PSC admit Card.  
⑤ Aadhaar Card.  
⑥ B.Ed Certificate + Result.  
⑦ 10th Certificate + Result.  
⑧ 12th Certificate + Result.  
⑨ B.A Certificate + Result.  
⑩ M.A Certificate + Result.  
⑪ STET Result.  
⑫ Induction Training Certificate

⑬ PAN Card.  
⑭ Bank passbook.  
⑮ Bpsc Application Form.  
⑯ Photo.

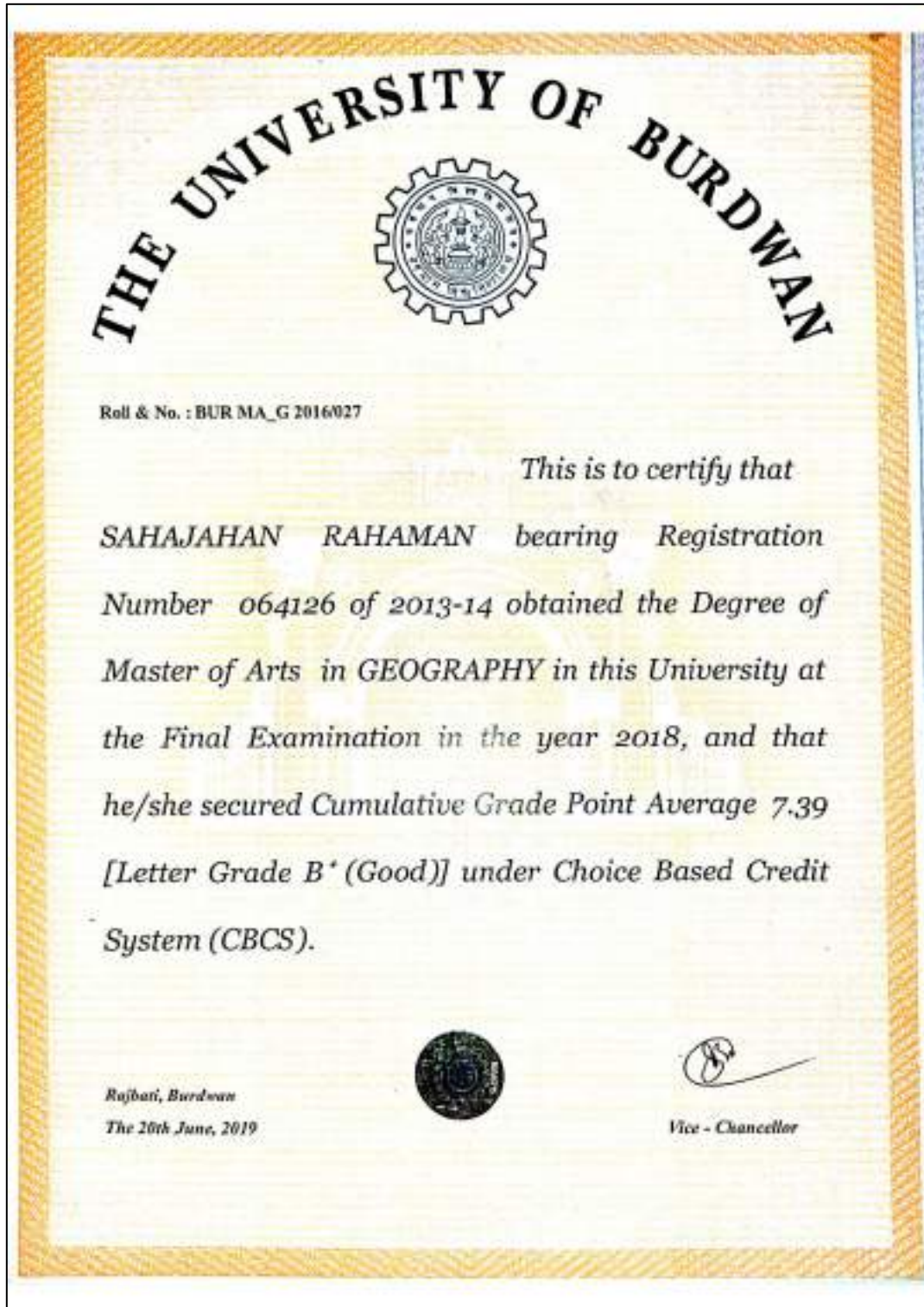
*Training accepted*

For, *Principal*  
N.K.H.S. High School -  
Dist. Supaul

Date: 07-02-2024



**SAHAJAHAN RAHAMAN: PROOF OF EDUCATION (M.A.) IN DEPARTMENT OF  
GEOGRAPHY, THE UNIVERSITY OF BURDWAN**






**SAHEB SAMANTA**

**(YEAR OF APPOINTMENT: 2024)**

**कार्यालय, जिला शिक्षा पदाधिकारी, कटिहाट**  
**विद्यालय पदावकाश पत्र**




पत्रांक: **KAT/ADY-27/2023/SAL/DT(11-12)/255-4393** तिनांक: **12-02-2024**

पद का नाम- **विद्यालय अध्यापक (11-12)** विषय- **भूगोल**

उपस्थित

**SAHEB SAMANTA**  
S/O : **DIPAK SAMANTA**  
Category - **UR**  
Roll No. - **544679**  
ID No. - **BPKA7123122285**  
Address - **VILL-ARUNDA, P.S-VIGHOLE, P.S-KHANAKUL DIST-PODDBITYA, PIN-724011, (West Bengal)-712401**




आपको बतौर विद्यालय अध्यापक पदों - कटिहाट के अंतर्गत **SAHEBNAGAR** के विद्यालय - **UCCH MAOHYAMIK VIDYALAYA MARWATPUR ROAD 206809** में पद आवंटित किया जाता है। आपका वंशज विद्यालय में योगदान की शिथि से प्रारंभ होगा। आप अपना योगदान सफल योगदान पत्र के अनुसार प्रधानाध्यापक/प्रभारी प्रधानाध्यापक के समक्ष इत्यादि के लिए होकर की शिथि से 09 (नौ) दिनों के अंदर

प्रधानाध्यापक/प्रभारी प्रधानाध्यापक से अपने प्रवेश की प्रतिहस्ताक्षरित प्रतिलिपि जिला शिक्षा पदाधिकारी, कटिहाट के कार्यालय में संप्रति करेगे, जहां से प्रवेश पत्र जारी किया जायेगा। प्रवेश के माध्यम से सत्यापित की जायेगी।

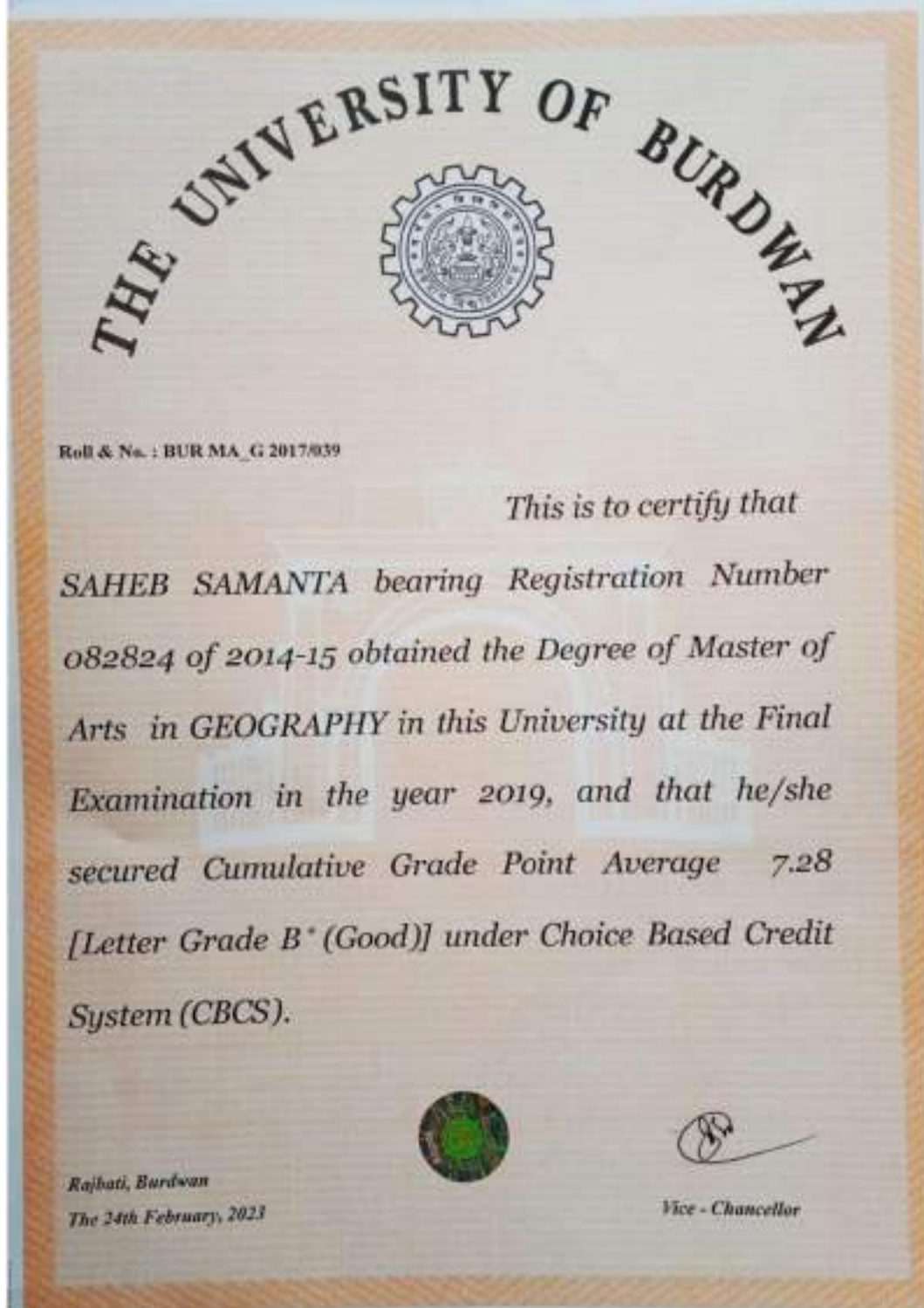
आपकी परिवीक्षा अवधि भी विद्यालय के प्रधानाध्यापक के अधीन प्रारंभ होगी।


**अनुलग्नक:-यथोक्त**

विश्वरत्न



**SAHEB SAMANTA: PROOF OF EDUCATION (M.A.) IN DEPARTMENT OF  
GEOGRAPHY, THE UNIVERSITY OF BURDWAN**



**SHRABANI DAS\*****(YEAR OF APPOINTMENT: 2024)**


**Appointment Letter for the Post of Officer in Junior Management Group (Scale - I)**  
1 message

HRD BANGIYA GRAMIN VIKASH BANK HEAD OFFICE <managerhr@bgvb.co.in> Thu, 6 Jun 2024 at 5:17 pm  
To: link2shrabanidas@gmail.com

**Ref.No: BGVB/HO/HR/ 1963 /2024-25** **Date: 06.06.2024**

**Ms. SHRABANI DAS**  
C/O- MINTU DAS  
6BY1 KONCHATI S.N. MAJUMDER ROAD P.O. TRIBENI  
P.S. MOGRA HOOGHLY  
WEST BENGAL, PIN-712503  
**Ph No- 9674178319 (Email ID: [link2shrabanidas@gmail.com](mailto:link2shrabanidas@gmail.com))**

Madam,

**Re: Appointment Letter for the Post of Officer in Junior Management Group (Scale - I)**  
**Ref: IBPS -XII Recruitment (Roll No. 2831001995, Category-SC)**

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We are pleased to inform you that you have been selected for appointment as Probationary Officer (JMG Scale -I) in the Bank.



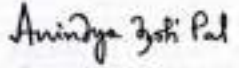
You are, therefore, advised to report to the Regional Manager of the under-mentioned Regional Office latest by **18.06.2024** for joining in the service of the Bank. You will report for joining alongside complying with the necessary formalities at the designated Regional Office at 9.45 A.M. on the date of your joining above referred.

Region	NADIA REGIONAL OFFICE
Address	NADIA REGIONAL OFFICE, 5, R.K. MITRA LANE, PATRA MARKET, PO : KRISHNAGAR DIST-NADIA,PIN-741101
Email id	<a href="mailto:rmnadia@bgvb.co.in">rmnadia@bgvb.co.in</a> / <a href="mailto:ronadia@bgvbank.co.in">ronadia@bgvbank.co.in</a>

Your service in the Bank will be broadly governed by Bangiya Gramin Vikash Bank Officers and Employees Service Regulation, 2010 read with subsequent Bangiya Gramin Vikash Bank Service (Amendment) Regulations, 2013 and the

\* *Appointment Letter received by the candidate by email from [managerhr@bgvb.co.in](mailto:managerhr@bgvb.co.in)*

**SHRABANI DAS: PROOF OF EDUCATION (M.A.) IN DEPARTMENT OF  
GEOGRAPHY, THE UNIVERSITY OF BURDWAN**

THE UNIVERSITY OF BURDWAN					
Serial No. BUR/CBCS/20025/TV/2019/SE/00045					
					
<b>GRADE CARD</b>					
The following is the statement of Credit Value, Grade, Grade Point, Semester Grade Point Average (Semester - IV) and Cumulative Grade Point Average obtained by <b>SHRABANI DAS</b> Roll No. <b>BUR MA_G 2018/045</b> at the M.A. Final Examination 2020 in GEOGRAPHY [Session 2018-2020]					
Course Code	Course Type	Course Title	Credit Value(V)	Grade (G)	Grade Point (GV)
MGGCT-401	CORE [Tk.]	Historical and Political Geography	4	8	32
MGGCT-402	CORE [Tk.]	Geography of Development	4	9	36
MGGCT-403	CORE [Tk.]	Region and Regional Planning	4	9	36
MGGM/1-404-A	MAJOR ELECTIVE [Tk.]	Geomorphology	4	9	36
MGGMIP-405-A	MAJOR ELECTIVE [Pr.]	Geomorphology	4	8	32
MGGTP-406	CORE [Pr.]	Term Paper and Community Participation and Social Outreach	2	10	20
Total Credit Value :			22	Semester Grade Point Average (SGPA) :	
Total Grade Point :			192.00	Result : Q	
Credit Retained in Course(s)					
2020					
ALL					
			Credit Value	SGPA	
Third Semester			26	7.92	
Second Semester			24	7.83	
First Semester			24	7.66	
Total Credit Value of the Programme			96		
Cumulative Grade Point Average (CGPA)			8.01		
<b>Result : A [Very Good]</b>					
Date of Publication of Result : 15/10/2020				 <b>Anindya Zoti Pal</b> Controller of Examinations	
[See Reverse]					



SOURADEEP DE

(YEAR OF APPOINTMENT: 2024)

1/11/24, 6:53 PM

Appointment Letter (TRE 2.0 - Main)



कार्यालय, जिला शिक्षा पदाधिकारी, कटिहाट  
 औपचारिक नियुक्ति पत्र  
 (Provisional Appointment Letter)



पत्रांक: KAT/ADN-27/2023/PAT/OT(II-12)/610138

दिनांक: 13-01-2024

पद का नाम- विद्यालय अध्यापक (II-12)

विषय- भूरील

प्रति,

SOURADEEP DE  
 S/O : HARANCHANDRA DE  
 Category - UR  
 Roll No. - 610801  
 Address - VILL SOMSAR PO SOMSAR, PS INDAS, DIST BANKURA, (West Bengal)-713142

बिहार लोक सेवा आयोग के विज्ञापन संख्या 27/2023 के परिपत्र में घोषित परिपत्र के आधर पर आपके द्वारा Counseling में प्रवेश होने के पश्चात् एवं आवश्यक सामग्री प्रदान करने के उपरान्त यह औपचारिक नियुक्ति पत्र निम्नलिखित शर्तों के अन्तर्गत निर्गम किया जा रहा है-

1. यह औपचारिक नियुक्ति पत्र बिहार राज्य विद्यालय अध्यापक (नियुक्ति, स्थानांतरण, अनुशासनिक कार्रवाई एवं सेवा शर्त) नियमावली-2023 के नियम-9(i) के तहत निर्गम किया जा रहा है।
2. इसे नियुक्ति पत्र के तहत प्राप्त नियुक्ति पत्र विभाग द्वारा आपके प्रमाण-पत्रों के सत्यापन एवं अन्य प्रक्रिया के पालन करने के पश्चात् निर्गम किया जाएगा।
3. आपको बतौर विद्यालय अध्यापक ठीक ही किली विद्यालय में पदस्थापित किया जाएगा।
4. आपको बतौर विद्यालय में बंधन की तिथि से देय होगा।
5. बिहार राज्य विद्यालय अध्यापक (नियुक्ति, स्थानांतरण, अनुशासनिक कार्रवाई एवं सेवा शर्त) नियमावली-2023 के नियम-10 के तहत विद्यालय में बंधन की तिथि से आपको परिवर्षा अवधि प्रदान होगी।
6. आपको यह भी स्पष्ट किया जाता है कि आपके द्वारा दिये गये कामनाओं की शर्तों के पश्चात् अथवा परिवर्षा अवधि समाप्त होने के पश्चात् अथवा सेवा समुचित के पश्चात् कार्यरत में आपको कभी भी स्थानांतरित कर किली अन्य विद्यालय में पदस्थापित किया जा सकता है अथवा किली अन्य जिले के विद्यालय में भी पदस्थापित किया जा सकता है।
7. उपरोक्त में अंकित की हुई किली की बात के बावजूद, आपको बिहार राज्य विद्यालय अध्यापक (नियुक्ति, स्थानांतरण, अनुशासनिक कार्रवाई एवं सेवा शर्त) नियमावली-2023 के नियम-13(iii) के तहत किली में लयन जिले के किली अन्य विद्यालय अथवा किली अन्य जिले के किली विद्यालय में पदस्थापित किया जा सकता है।
8. आपका पहचान कोड **BRPAT23610138** है। कालान्तर में सभी प्रकार के विभागीय पत्राचार में इसी ID No. का प्रयोग करें।

विभागाध्यक्ष

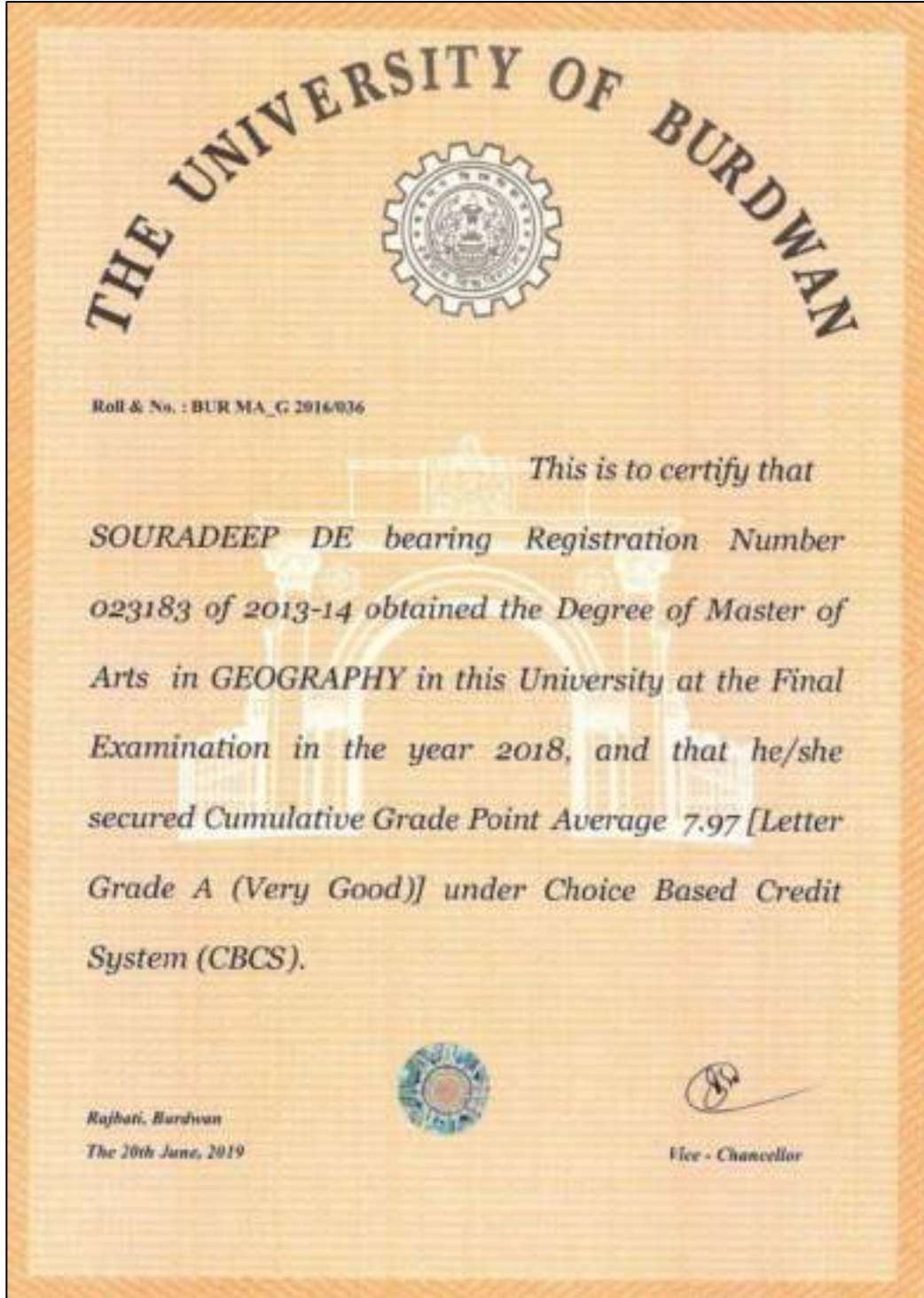
## घोषणा पत्र

मैं घोषणा करता/करती हूँ कि मैंने द्वारा दी गई सभी सूचना/प्रमाण पत्र सत्य हैं। मैं विभाग की उपरोक्त शर्तों को जानता/जानती हूँ। मैंने द्वारा दी गई कोई सूचना/प्रमाण पत्र खोई गलत पाया जाता है तो मैंने बिना कार्रवाई करने हेतु विभाग सहज होगा।

मैं यह भी घोषणा करता/करती हूँ कि मैं किली में सरकारी/मैट-सरकारी संस्था अथवा प्रोप्रायटी टाउन/जनरल निकाय के शिक्षक के रूप में कार्यरत नहीं हूँ। कार्यरत होने की स्थिति में औपचारिक नियुक्ति के एक पक्ष के अंदर त्यागपत्र/तिरनन पत्र/अनापति प्रमाण पत्र जलन प्रक्रिया के पालन कर समापित करना/करनेगी।

अभ्यर्थी का नाम एवं हस्ताक्षर  
 Souradeep De  
 SOURADEEP DE

**SOURADEEP DE: PROOF OF EDUCATION (M.A.) IN DEPARTMENT OF  
GEOGRAPHY, THE UNIVERSITY OF BURDWAN**



**SURAVI CHATTARAJ**

**(YEAR OF APPOINTMENT: 2023)**



**D.A.V. COLLEGE MANAGING COMMITTEE,**  
CHITRA GUPTA ROAD, NEW DELHI -110 055

Ref. No.: Intv. No. DAV/WB/Roll No. 046030812/17-19.05.2023/ 355(9)

Dated: 19/01/2024

To  
Ms. Suravi Chattaraj, M.A (Geography), B.Ed, CTET, STET  
D/o Mr. Ashim Chattaraj  
At+P.O: Mithani  
Dist: Paschim Bardhaman (W.B) Pin: 713371

Sub: - Appointment for fixed tenure.

Sir/Madam,

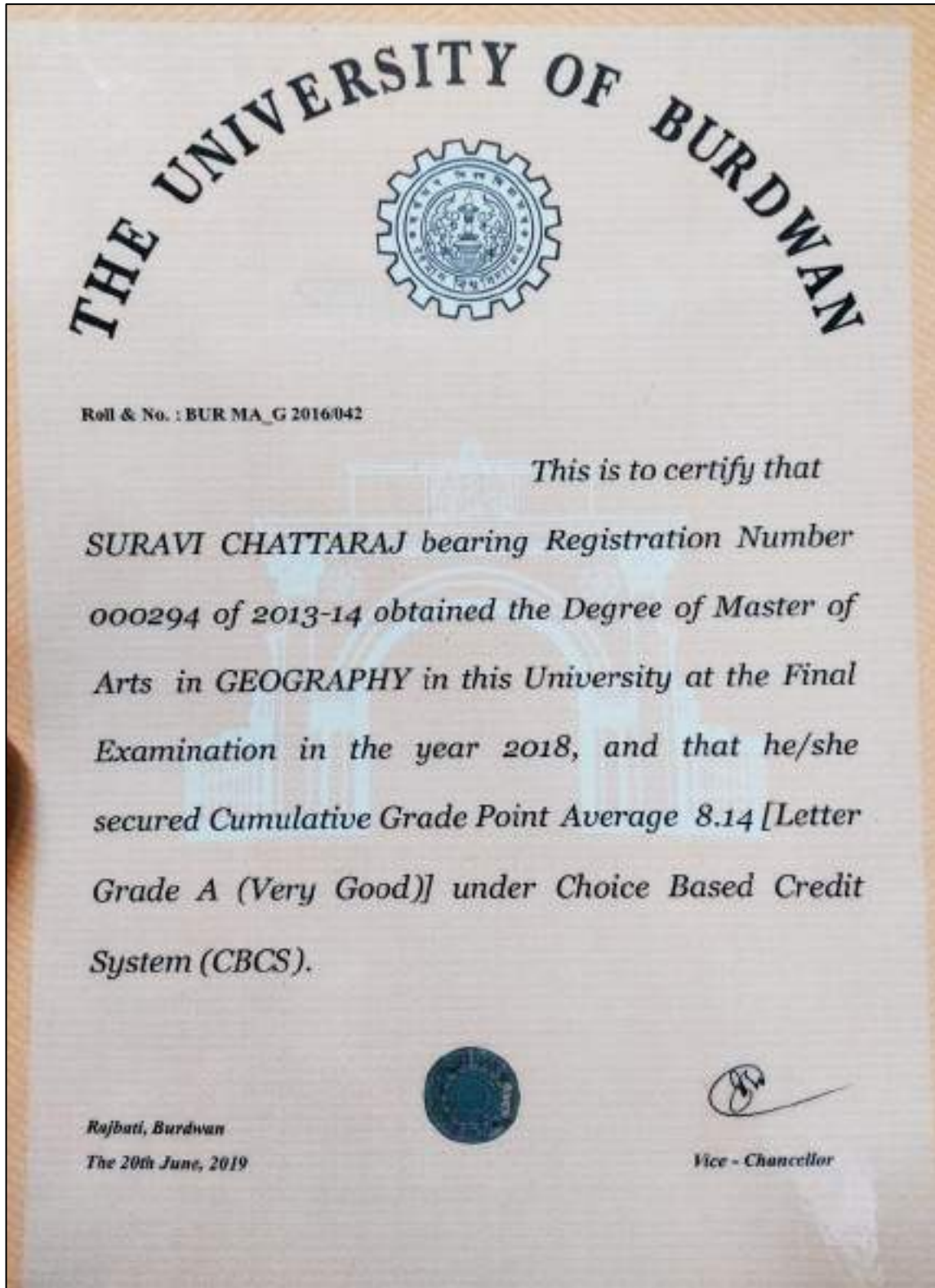
With reference to your application for employment and subsequent interview, we are pleased to appoint you as **TGT(Social Science)** on contractual basis for a fixed period **till commencement of summer vacation 2025** on a consolidated salary of **Rs.26250/-** per month at **Atreyee DAV Public School, Mongalpur, Balurghat, Dist. Dakshin Dinajpur (WB)** w.e.f. **13/06/2023** to **till commencement of summer vacation 2025**.

1. It should be clearly understood that your appointment is being made on contractual basis for a fixed period as stated above. Your contractual appointment will automatically come to an end on the expiry of the specified period and no notice pay or retrenchment compensation will be payable to you by the management.
2. Since your appointment is being made for a specified period, you will neither have any right nor a lien on the job held by you. Also you will not claim regular employment even if there is such a vacancy for the post held by you or otherwise.
3. Except one month's notice or salary in lieu of one month's notice, no compensation or remaining wages for unexpired period of contractual and fixed period will be payable by the management if your services are terminated before the expiry of fixed period of your service. Likewise you would be at liberty to leave the service at the end of term of fixed appointment provided you give one month's notice of resignation.
4. Your duties will include efficient, satisfactory and economical discharge of your responsibilities which may be assigned to you from time to time. In the interest of the College Managing Committee, you will maintain a high standard of conduct and integrity and will coordinate with other employees/workers and staff in accordance with the instructions of your superior(s).
5. The Management will be within its rights to transfer you for work to any other unit/division/department where the DAV College Managing Committee may require you or site for work either at present or at any time in future. On transfer, the terms and conditions of your employment will remain as specified in this appointment letter.






**SURAVI CHATTARAJ: PROOF OF EDUCATION (M.A.) IN DEPARTMENT OF  
GEOGRAPHY, THE UNIVERSITY OF BURDWAN**






TANIYA NATH

(YEAR OF APPOINTMENT: 2024)



DEPARTMENT OF POSTS, INDIA  
 भारतीय डाक विभाग  
 OFFICE OF THE SENIOR SUPERINTENDENT, RMS 'WB' DIVISION, HOWRAH 71101  
 ऑफिस अधीकार, रेल डाक विभाग, 'एचबी' डिवीजन, हावड़ा-71101  
 E-mail ID - smdowb.wb@indiapost.gov.in, Tel. No. - (033)2641-3519/2641-4462




**No.B2-5/Re-1/2022/DR** **Dated at Howrah-71101, the 02-01-2024**

**Subject: Provisional appointment of the candidate selected as Sorting Assistant under RMS WB Division on the basis of CGLE Exam 2022, conducted by SSC.**


In pursuance of the communication of the Chief Postmaster General, West Bengal Circle, Kolkata-12 bearing no. Rectt/R-8/PA/SA/DQ/Vac./2022 Dated 01.11.2023, the undersigned is pleased to appoint provisionally the following outsider candidates who have been selected in Sorting Assistant cadre as per recommendation of Staff Selection Commission on the basis of Combined Graduate Level Examination, 2022 in RMS WB Division Howrah against approved vacancies of outsider quota for the year 2022 with effect from the date of joining, i.e. from the date of joining In-house training in the pay matrix level-4 of 7<sup>th</sup> CPC (earlier PB-1 carrying scale of pay of Rs.5200-20200)- with grade pay of Rs.2400/-+ allowances as admissible from time to time. This provisional appointment is subject to satisfactory verification of educational qualifications, verification of character and antecedents of the candidate and the candidate being declared to have satisfactorily completed the prescribed course of training in Postal Training Centre.

It is clearly specified that if any information or document submitted by the candidate is found incorrect at a later stage, which would have rendered him/her ineligible for appearing in the Combined Graduate Level Examination, 2022, he/she shall be terminated from the service without assigning any reason.

Sl No	SSC CGLE Roll No.	Name	Category	Category selected	Posted to act as Sorting Assistant under	Remarks
1	4410094-V	DEBAPRHO GHOSH	UR	UR	RMS WB Division	Against vacant post
2	441700290	ASHRAF REZA	OBC	UR	RMS WB Division	Against vacant post
3	4429003449	TANIYA NATH	OBC	UR	RMS WB Division	Against vacant post
4	7204037840	SERGDHAM KUMAR JHA	UR	UR	RMS WB Division	Against vacant post
5	4293001672	RAHUL KUMAR SINGH	EWS	UR	RMS WB Division	Against vacant post
6	3296076574	AMKISH KUMAR	OBC	UR	RMS WB Division	Against vacant post
7	3285046541	KESHAV KUMAR	EWS	UR	RMS WB Division	Against vacant post
8	4208021142	MANJEET KUMAR	OBC	UR	RMS WB Division	Against vacant post
9	3206021011	RAVI KUMAR SINHA	EWS	UR	RMS WB Division	Against vacant post
10	3913659055	SAURAV KUMAR	OBC	UR	RMS WB Division	Against vacant post
11	3205043333	KUNDAN KUMAR	OBC	OBC	RMS WB Division	Against vacant post
12	4416119528	HAIL MUSTAFA	OBC	OBC	RMS WB Division	Against vacant post
13	3013147987	NITIS				
14	3265015002	SAMAR UJ				
15	4420071642	BIPLA				
16	3205001486	KAVIND				
17	3206016890	ANKIT				
18	3206141811	RAUSHI MAH				
19	3206017321	AK				
20	7228009509	SUSHAN				
21	4410493250	SOUVIK				
22	3001041724	DMYEBI				
23	3206118124	AWADH BIJ				
24	3013024002	SALIRABE KUM				
25	7309094058	SOURAV KUM				
26	3206136839	SUNIT K				




भारत सरकार, भारत सरकार  
 Government of India, Ministry of Communications  
**डाक विभाग / Department of Posts**  
 रेल डाक विभाग  
**RAILWAY MAIL SERVICE**



बॉसिग अधीकार का कार्यालय O/o the Senior Superintendent  
 'एचबी' डिवीजन / WB-Division  
 डाक विभाग, हावड़ा-71101/2 M G Road, Howrah-71101

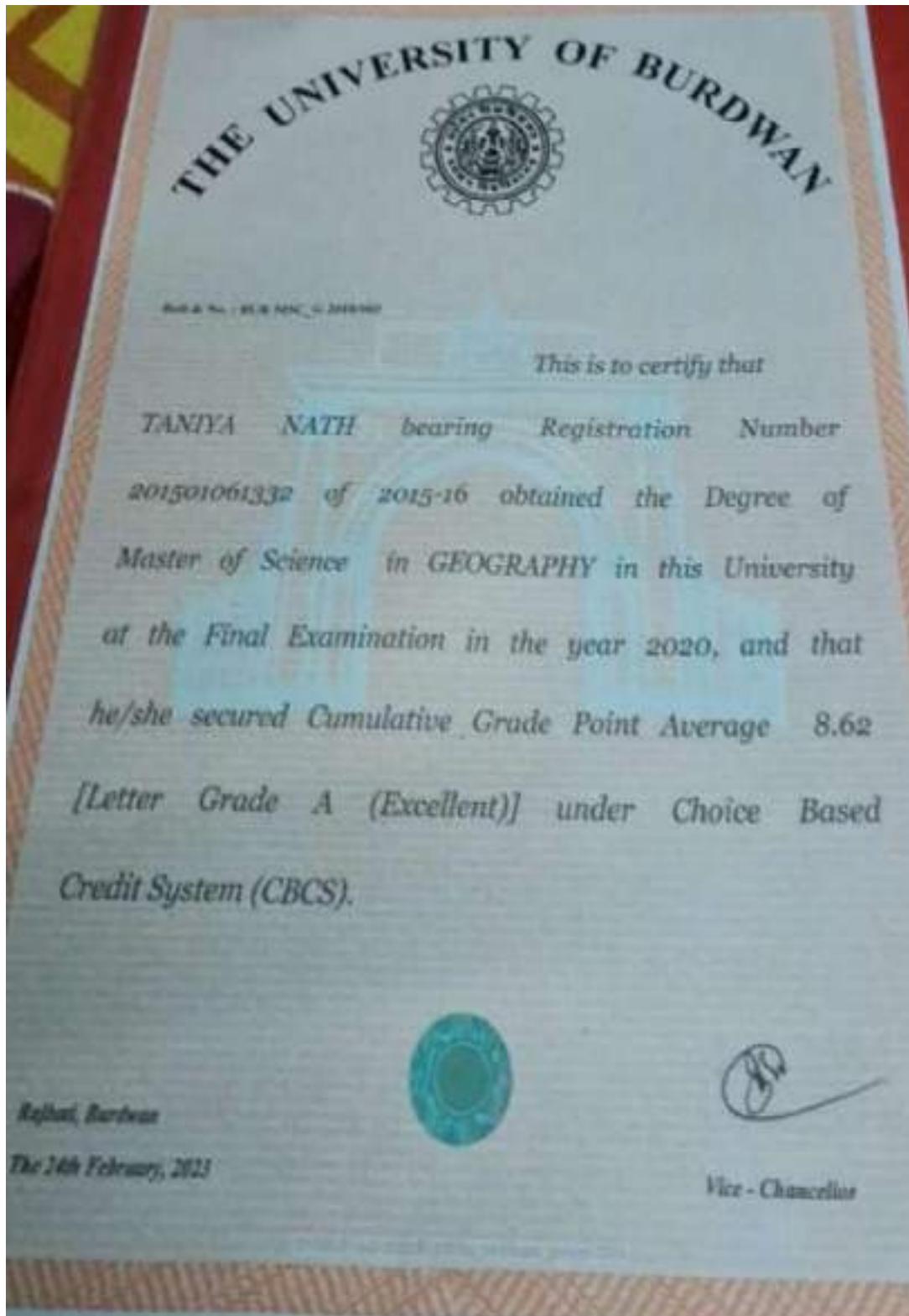
कर्मचारी की पहचान सं/ Employee id No. : 10342753  
**नाम/ Name : TANIYA NATH**  
**पदनाम/ Designation: Sorting Assistant**  
**जन्म तिथि / Date of Birth : 11.08.1997**

*Taniya Nath*  
 डाक के होल्डर  
**Signature of Holder**



*Taniya Nath*  
**Issuing Authority**  
 Senior Superintendent

**TANIYA NATH: PROOF OF EDUCATION (M.A.) IN DEPARTMENT OF GEOGRAPHY, THE UNIVERSITY OF BURDWAN**







**GOVERNMENT OF WEST BENGAL**  
**OFFICE OF THE DISTRICT LIBRARY OFFICER, JHARGRAM**  
 DWIJENDRA SMRITI MOHILA PATHAGAR, RAGHUNATHPUR, P.O.+P.S.+DIST.-JHARGRAM, PIN-721507  
 E-MAIL ID: dlojhargram@gmail.com

Memo No. : 47/DLO/JGM

Date: 05.03.2024

**ORDER**

In terms of the approval of the Director of Library Services, Govt. of West Bengal, vide Memo No. 228(1/3)/LS, Dated: 01.03.2024, the following candidates mentioned in Col. 2 are hereby appointed on probation to the post of Librarian in the Govt. Sponsored Rural/ Primary Unit/ Area Libraries as mentioned in Col. 6 under the administrative control of the Local Library Authority, Jhargram in the Pay level 6 (Rs.22,700/- to Rs. 58,500/-) under the ROPA Rules 2019 applicable for the Library Employees Sponsored by the Department of Mass Education Extension and Library Services, Government of West Bengal, vide No. 75/MEE/Sectt./Estt., dated 27.01.2020 plus other allowances as admissible from time to time with effect from their respective dates of joining and until further order:

Sl. No.	Name of Candidates	Date of Birth	Home Address of the candidates	Reservation Category	Place of posting (Name of the Library with Address)
1	2	3	4	5	6
1	UMASANKAR MAHATA	24.10.1992	UMASANKAR MAHATA, S/O BISWAMBHAR MAHATA, RAIPUR BAZAR, P.O-GARH RAIPUR, P.S-RAIPUR, DIST-BANKURA, PIN-722134	UR	NETAI AGRANI SANGHA PALLI PATHAGAR, VILL + P.O. - NETAI, DIST.- JHARGRAM, PIN - 721516
2	SAMARJIT DEY	09.04.1996	SAMARJIT DEY, S/O KALISANKAR DEY, VILL-FANIAMARA, P.O.-CHHATTINASOLE, P.S.-GOPIBALLAVPUR, DIST.-JHARGRAM, WEST BENGAL-721506	UR	CHANDABILA ATALANTA PATHAGAR & CLUB, VILL+ P.O.- CHANDABILA, DIST.- JHARGRAM, PIN-721125
3	ASIT PAL	24.02.1989	ASIT PAL, S/O PUSHPA PAL, VILL. - CHARUKUR, P.O. - NABAJIBANPUR, P.S. - ONDA, DIST. - BANKURA, PIN. - 722144	UR	KHARIKA NETAJI SADHARAN PATHAGAR & CLUB (RURAL LIBRARY),VILL + P.O. - KHARIKA MATHANI, DIST.- JHARGRAM, PIN-721159
4	SARATHI MURMU	25.02.1996	SARATHI MURMU, D/O BODEN MURMU, VILL- KENDUASULI, P.O.- KAPGARI, P.S.- JAMBONE, DIST.- JHARGRAM, PIN- 721505	UR	HARAPARIA RURAL LIBRARY, VILL- HARAPARIA, P.O.- KHUKRAKHUPI, DIST.- JHARGRAM, PIN- 721506
5	MANOTOSH BISWAS	08.02.1987	MANOTOSH BISWAS, S/O MALIN BISWAS, VILL-GOAS DAKSHINPARA, POST GOAS, P.S- KARIMPUR, DIST-NADIA, WEST BENGAL -741165	UR	PANDACHENCHA CULTURAL CLUB & RURAL LIBRARY, VILL- NORISOLE, P.O.- SARIA, DIST.- JHARGRAM, PIN- 721506
6	SAIKAT BERA	12.05.1999	SAIKAT BERA, S/O SUKUMAR BERA, VILL- BISWANATHPUR, P.O.- CHILKIPADA, P.S.- NAYAGRAM, DIST.- JHARGRAM, PIN CODE-721125	UR	WHITE HOUSE CLUB & PATHAGAR, VILL+ P.O.- BALIGERIA, DIST.- JHARGRAM, PIN- 721125
7	SARBANI JANA HANRA	20.11.1997	SARBANI JANA HANRA, D/O CHITTARANJAN JANA, GOURA, DASPUR, PASCHIM MEDINIPUR PIN-721146	UR	PETBINDHI PATHAGAR, VILL- PETBINDHI, P.O.- CHANDRI, DIST.- JHARGRAM, PIN- 721503
8	AJIT MANDAL	23.02.1990	AJIT MANDAL, S/O MAKHAN CHANDRA MANDAL, VILL- DAUDPUR, P.O.- DANGARPARA, P.S-NARAYANGARH, DIST- PASCHIM MEDINIPUR, PIN-721424	UR(PWD)	NAYAGRAM YUGABANI SADHARAN PATHAGAR & CLUB, VILL+ P.O.- NAYAGRAM, DIST.- JHARGRAM, PIN- 721138
9	SUJAN SARKAR	03.02.1995	SUJAN SARKAR, S/O- CHITTARANJAN SARKAR VILL - RAJCOLLEGE COLONY, P.O+P.S+DIST. - JHARGRAM, PIN-721507	SC	BAHRADARI BANI PATHAGAR, VILL+P.O.- BAHARADARI, DIST.- JHARGRAM, PIN- 721143
10	PINKI SAHA	16.04.1993	PINKI SAHA, D/O-BIKASH SAHA VILL- RAMGARH, P.O- RAMGARH, P.S- LALGARH, DIST.-JHARGRAM, PIN-721128	SC	DUBRA AGRAGAMI CLUB & PATHAGAR, VILL+ P.O.- DUBRA, DIST.- JHARGRAM, PIN- 721505
11	RAJENDRA KIRAN HALDAR	01.04.1987	RAJENDRA KIRAN HALDAR, S/O LATE RABINDRA NATH HALDAR VILL- ALIPUR, PO- SURJYAPUR HAT, PS- BARUIPUR, DIST - SOUTH 24 PGS, PIN- 743372	SC	CHORCHITA NABARUN PATHAGAR, VILL+P.O.- CHORCHITA, DIST.- JHARGRAM, PIN- 721506
12	AMITA KISKU	07-01-1986	AMITA KISKU, D/O RAGHU NATH KISKU AT-BHALUKKHULIA, P.O.-DIASI, PS- BINPUR, DIST-JHARGRAM, PIN-721515	ST	CHILKIPADA VIVEKANANDA PATHAGAR VILL + P.O. - CHILKIPADA, DIST.- JHARGRAM, PIN - 721125

13	KEYAMUDDIN KHAN	02.01.1984	KEYAMUDDIN KHAN, S/O REYAJUDDIN KHAN, VILL- PELAGERIA, P.O.- KULIARA, PS- KHARAGPUR LOCAL, DIST- PASCHIM MEDINIPUR, PIN- 721149	OBC(A)	PALLISEVA PATHAGAR, P.O.- KHALSEULI, DIST.- JHARGAM, PIN- 721513
14	SK SALAMAT ALI	12.11.1995	SK SALAMAT ALI, S/O SK NIYAMAT ALI, VILL-RADHANAGAR, P.O-SEVAYATAN, P.S.-JHARGRAM, DIST-JHARGRAM, PIN- 721514	OBC(A)	LALGARH SAJEEB SANGHA PALLI PATHAGAR, VILL+ P.O.- LALGARH, DIST.- JHARGAM, PIN-721516
15	MOUMITA ASH	02.04.1998	MOUMITA ASH, D/O KRISHNAPADA ASH, VILL-TALSAGRA, P.O-SALNA, P.S- PATRASAYER, DIST-BANKURA, PIN- 722206	OBC(B)	GURBHANGA ADIBASI SAUNTA SUSAR GAUNTA RURAL LIBRARY, VILL- GURBHANGA, P.O.- AGUIBONI, DIST.- JHARGRAM, PIN- 721517

His / Her service shall be governed by the **Service Rules for the Employees in the Government Sponsored Public (Other than Govt.) Libraries/ Aided Libraries in West Bengal, 1985** introduced under **G.O. No. 384-Edn(SE) dated 01.07.1985** with amendments and other orders, rules & regulations framed and or to be framed from time to time and in addition with acceptance of the following terms and conditions :

1. He / She will be on probation for two years, which may be extended, if necessary. During the probation period his/ her service may be terminated with one month's notice from either side.
2. He / She will be full time paid employee of Govt. Sponsored Public Library under the control of Local Library Authority, Jhargram and the working hours of the library may vary from time to time and no other part time / full time service will be allowed.
3. He / She will not be treated as a Govt. Employee.
4. His / Her service may be transferred anywhere within the district of Jhargram.
5. No claim for higher scale of pay in service for higher qualifications will be accepted (either Professional or Academic) at any stage from him/her.
6. No T.A. / D.A. will be admissible for this purpose.
7. Each candidate, mentioned above, is requested to report to the Authority of the respective Rural/Primary Unit/Area Library as mentioned in the corresponding Column No. 6 for joining within 15 days from the date of receipt of this appointment letter, failing which the candidature may be treated as cancelled.
8. The appointment is purely temporary and subject to obtaining medical fitness from the Competent Authority (i.e. CMOH, Jhargram) within a period of one month of his/her joining. If he/she fails to produce the said report/certificate in the stipulated period, his/her service shall be terminated.

Sd/-  
District Library Officer  
& Member Secretary, Local Library Authority,  
Jhargram

Date: 05.03.2024

**Memo No.: 47/1(37)/DLO/JGM**

Copy forwarded for information and necessary action to:

1. The Director of Library Services, Govt. of West Bengal.
2. The District Magistrate, Jhargram & Chairman, Local Library Authority, Jhargram.
3. The Additional District Magistrate (Dev), Jhargram.
4. The Additional District Magistrate (LR), Jhargram & Chairman, DLSC, Jhargram.
5. The CMOH, Jhargram.
6. The Treasury Officer, Jhargram Treasury.
- 7-21. The President/Secretary/Administrator,.....Library, Jhargram is requested to allow Sri/Smt .....to join the post of Librarian in the concerned Library and forward the joining report to the office of the undersigned within 7(seven) days of joining.
- 22-36. Sri/Smt.....
37. Office File.

  
District Library Officer  
& Member Secretary, Local Library Authority,  
Jhargram



SL. No. 1063

Serial No.: 22PG07B+02491

# THE UNIVERSITY OF BURDWAN



Roll & No. : BUR/MLIS/2020/008

This is to certify that

**MOUMITA ASH** bearing Registration Number **201501023027** of **2015-16** obtained the Degree of **Master of Library and Information Science** in this University at the Final Examination in the year **2022**, and that he/she secured Cumulative Grade Point Average **6.87 (Letter Grade B+ [Good])** under Choice Based Credit System (CBCS).



Rajbati, Burdwan



The 24th February, 2023

Vice-Chancellor



# BANKURA UNIVERSITY

(West Bengal Act XIX of 2013 - Bankura University Act, 2013)

Main Campus, Bankura Block - II, P.O. : Purandarpur  
Dist. : Bankura, Pin : 722 155, West Bengal (India)

Office of the Registrar

SL. No. 1064

Date: 23.09.2024

RO/BKU/390/2024

To  
Ms. Rakhi Dhibar  
D/O- Late Hem Chandra Dhibar  
Vill+ P.O.- Bamunara, P.S.- Kanksa,  
Dist. - Paschim Bardhaman, Pin-713212, West Bengal

Madam,

The undersigned is pleased to appoint you in a Teaching Position (Contractual) in Library and Information Science w.e.f. 30<sup>th</sup> September, 2024 on consolidated pay of Rs. 10,000/- (Rupees Ten Thousand only) per month for 179 days.

By order of the Hon'ble Vice Chancellor,

23/09/2024

Registrar

Dr. Saurabh Dutta  
Registrar ( Addl. Charge)  
Bankura University



**THE UNIVERSITY OF BURDWAN**

SL. No. 1064

**GRADE CARD**

The following is the statement of Credit Value, Grade, Grade Point, Semester Grade Point Average (Semester IV) and Cumulative Grade Point Average obtained by **RAKHI DHIBAR** Roll No. **BUR/MLIS/2021/010** at the **M.Lib.I.Sc (Integrated) Final Examination, 2023** under Choice Based Credit System (CBCS) [Session : 2021-2023]

Course Code	Course Type	Course Title	Credit Value (Vi)	Grade (Gi)	Grade Point (Gi × Vi)
MLIS401	Core Course [Th.]	Digital Library System	5	8	40
MLIS402	Core Course [Th.]	Research Methodology	5	8	40
MLIS405	Core Course [Pr.]	Guided Research Project	5	9	45
MLIS403B	Major Elective Course [Th.]	Academic Library System	5	7	35
MLIS404A	Major Elective Course [Th.]	Semantic Digital Repository	5	8	40
MLIS400	Community Engagement Course [Pr.]	Library Community Development Program	2	9	18
<b>TOTAL</b>			<b>27</b>	<b>-</b>	<b>218</b>
<b>SGPA</b>			<b>8.07</b>	<b>RESULT = Q</b>	



Credit Retained in Course(s)		
2023		
ALL		

Semester No.	Credit Value	SGPA	RESULT
First Semester	25	5.60	<b>B [Above Average]</b>
Second Semester	25	5.80	
Third Semester	24	6.29	
Fourth Semester	27	8.07	
<b>Total Credit value of the Programme</b>	<b>101</b>		
<b>Cumulative Grade Point Average (CGPA)</b>	<b>6.47</b>		

*Anindya Zohi Pal*

Date of Publication of Result: 28.08.2023

Controller of Examinations

[See Reverse]



**ACADEMIC SECTION**  
ADMISSIONS UNIT  
INDIAN INSTITUTE OF SCIENCE  
BENGALURU - 560012



Telephone : (080) 2293-3726/2210  
Email: admission.acad@iisc.ac.in

10/06/2022

**Application No. : 220107171**

**Name: RIYA GHOSH**

**Sub : Admission offer letter to Research Ph D Science Programme**

**Dear Mr./ Ms./ Mrs. RIYA GHOSH**

We are delighted to inform you that based on your performance in the interview conducted by the respective departments, and the preference of departments exercised by you, you have been provisionally selected for admission to the Ph D Science Programme in **BIOCHEMISTRY** under the **GN** category.

Please go through the terms and conditions attached herewith and also the Research Annexure-A made available in the Applicant's Interface before exercising your option accordingly.

If you accept the offer of admission, please complete the admission procedure by logging to the Applicant's Interface and pay the admission fees by **June 20, 2022**.

If you have any queries/ need clarifications, you may contact us at email: [admission.acad@iisc.ac.in](mailto:admission.acad@iisc.ac.in) or telephone at 080-2293-3726/2210/2977.

We look forward to your joining the programme.

Yours sincerely,

ASSISTANT REGISTRAR  
(ACADEMIC)

This is a computer generated offer letter and requires no signature.

\*\*\*\*\*



**Government of West Bengal**  
**Office of the District Library Officer, Birbhum &**  
**Member Secretary, Local Library Authority, Birbhum**  
**(District Library Premises)**  
**Suri, Birbhum, 731101**

Memo No. 116 / LLA / BIR / DR-22Date: 02/03/24**ORDER**

In terms of the approval of the Directorate of Library Services, Govt. of West Bengal vide Memo No. 206/LS dated 27.02.2024, the following candidates are hereby appointed on probation to the post of Librarian in the Govt. Sponsored Rural/Primary Unit/Area Libraries as mentioned in Col. 6 under the administrative control of the Local Library Authority, Birbhum in the Pay level 6 (Rs 22,700/- to Rs. 58,500/-) under the ROPA Rules 2019 applicable for the Library Employees Sponsored by the Department of Mass Education Extension and Library Services, Government of West Bengal, vide No. 75.MEE/Secc./Estt dated 27.01.2020 plus other allowances as admissible from time to time with effect from their respective dates of joining and until further orders:

Sl. No	Name of the Candidate	Date of Birth	Father's / Mother's / Husband's Name & Address	Category	Place of Posting [Name of Library and Address]
1.	Devayan Chatterjee	18-02-1994	Swapan Kr. Chatterjee, High School Para-11, P.O. Gangarampur, P.S. Gangarampur, Dist. Dakshin Dinajpur, Pin - 733124.	UR	Koma Rural Library, Vill. Koma, P.O. Januri, Dist. Birbhum, Pin - 731102.
2.	Jyotirmoy Bhattacharjee	05-10-1986	Kiran Sankar Bhattacharjee, Gandhi Park East, Pranab Pally, P.O. Rampurhat, Dist. Birbhum, Pin - 731224.	UR	Gorgoria Hrisikesh Smriti Pathagar, Vill. + P.O. Gorgoria, Dist. Birbhum, Pin - 731143.
3.	Indranil Panda	27-11-1997	Basudev Panda, Udayan Pally, P.O. Bolpur, Dist. Birbhum, Pin- 731204.	UR	Illambazar Rural Library, P.O. Illambazar, Dist. Birbhum, Pin - 731214.
4.	Animesh Dutta	16-11-1999	Anup Kumar Dutta, Vill.+P.O. Ramnagar, P.S. Mayureswar, Dist. Birbhum, Pin-731234.	UR	Vidyasagar Smriti Pathagar, Vill.+P.O. Bonsanka, Dist. Birbhum, Pin - 731121.
5.	Koushik Pal	26-06-1993	Dulal Chandra Pal, Dakshin Tilpara, P.O. Suri, Birbhum, Pin - 731101.	UR	Kripanath Smriti Pathagar, Vill.+P.O. Mayureswar, Dist. Birbhum, Pin - 731218.
6.	Ankita Chatterjee	17-12-1989	Krishanu Roy, Ahmadpur Hattala, P.O. Ahmadpur, P.S. Sainthia, Dist. Birbhum, Pin - 731201.	UR	Rajgram Public Rural Library, Vill.+P.O. Rajgram, Dist. Birbhum, Pin - 731222.

7.	Bishnu Ghosh	22-04-1993	Late Banshi Ghosh, Vill. Bakalsa, P.O. Kulai, P.S. Ketugram, Dist. Purba Bardhaman, Pin - 713143.	UR	Shakti Sangha Gramin Pathagar, Vill.+P.O. Deucha, Birbhum - 731132.
8.	Beauty Ghosh	02-05-1996	Pabitra Ghosh, Kanta Shola, P.O. Ganeshpur, P.S. Rajnagar, Dist. Birbhum, Pin - 731126.	UR	Dakshingram Tarun Sangha Rural Library, Vill.+P.O. Dakshingram, Birbhum - 731245.
9.	Abhishek Ghosh	25-07-1993	Arun Ghosh, Domra, P.O. Trilock Chandra Pur, P.S. Kanksa, Dist. Paschim Bardhaman, Pin - 713172.	UR	Kendragoria Kalyan Sangha Library, Vill.+P.O. Kendragoria, Birbhum - 731125.
10.	Debjyoti Dutta	09-02-1994	Ananda Dutta, Masterpara, P.O. Raghunathganj, Dist. Murshidabad, Pin - 742225.	UR	Chatra Kalyan Samity Rural Library, Vill.+P.O. Chatra, Birbhum - 731238.
11.	Md Saifullah	01-04-1993	Mukter Hossain, Vill. Ichhakhali, P.O. Kulgachhi, P.S. Raghunathganj, Dist. Murshidabad, Pin - 742213.	UR(EC)	Rasulpur Gramin Pathagar (Granthagar), Vill. Rasulpur, P.O. Sekpur, Birbhum - 731216.
12.	Debashis Mondal	07-05-1986	Late Sukumar Mondal, Vill. Metela, P.O. Metela, P.S. Dubrajpur, Dist. Birbhum, Pin - 731123.	UR(EC)	Kundola Pallymangal Rural Library, Vill.+P.O. Kundola, Birbhum - 731246.
13.	Santu Das	27-09-1991	Paresh Nath Das, Suri Mallickguna Para Bypass, P.O. Suri, Dist. Birbhum, Pin - 731101.	UR(MSP)	Gonpur Sabuj Sangha Gramin Pathagar, Vill.+P.O. Gonpur, Birbhum - 731216.
14.	Sanjay Kumar Mondal	30-04-1988	Prasanta Kr. Mondal, New Bus Stand, P.O. Rampurhat, Dist. Birbhum, Pin - 731224.	UR(PWD: Blindness or Low Vision)	Ghurisa Nirmal Milan Sangha Govt. Spon. Rural Library, Vill.+P.O. Ghurisha, Birbhum - 731214.
15.	Nowaj Shorif	17-09-1991	Md. Lutfal Hoque, Uttar Chachanda, P.O. Chachanda, P.S. Samserganj, Dist. Murshidabad, Pin - 742224.	UR(PWD: Hearing Impairment)	Bergram Palliseva Niketan Gouribala Smriti Pathagar, Vill.+P.O. Bergram, Birbhum - 731236.
16.	Sayan Banerjee	23-12-1994	Ashim Kumar Banerjee, FCI Godown Road, Ward No.05, P.O. Sainthia, Dist. Birbhum, Pin - 731234.	UR-EWS	Kaitha Y.M.A. Rural Library, Vill.+P.O. Kaitha, Birbhum - 731220.
17.	Dhrubojyoti Banerjee	08-06-2000	Sisir Kr. Banerjee, Ahmadpur, P.O. Ahmadpur, P.S. Sainthia, Dist. Birbhum, Pin - 731201.	UR-EWS	Siur Pallymangal Sadharan Pathagar, Vill. Siur, P.O. Purba Siur, Birbhum - 731201.



18.	Koushik Mondal	26-12-1990	Amiya Kumar Mondal, Vill. Bhumihar, P.O. Kherur, P.S. Sagardighi, Dist. Murshidabad, Pin - 742237.	UR-EWS	Daskalgram Tran Samity Rural Library, Vill.+P.O. Daskalgram, Birbhum - 731302.
19.	Anudip Mukherjee	02-04-1997	Alok Mukherjee, Nischintapur Dr. S.P. Pally, P.O. Rampurhat, Dist. Birbhum, Pin - 731224.	UR-EWS	Abinashpur Govt. Spons. Rural Library, Vill.+P.O. Abinashpur, Birbhum - 731121.
20.	Sripati Mondal	04-09-1990	Rebati Mondal, Salua Mathpara, P.O. Panchberia, P.S. Dhantala, Dist. Nadia, Pin - 741501.	SC	Samsuzzoha Zakia Public Library, P.O. + P.S. Suri, Birbhum - 731101.
21.	Koyel Biswas	27-10-1992	Arup Ganguly, Locopara (opp. Police Fari), P.O. Rampurhat, Dist. Birbhum, Pin - 731224.	SC	Bipratikuri Manorama Kalipada Smriti Pathagar, Vill.+P.O. Bipratikuri, Birbhum - 731303.
22.	Subhas Chandra Majhi	29-03-1981	Prohlad Chandra Majhi, Kirnahar Dakshinpara, P.O. Kirnahar, P.S. Nanoor, Dist. Birbhum, Pin - 731302.	SC	Gouri Sundari Smriti Public Rural Library, Vill.+P.O. Sirsha, Birbhum - 731214.
23.	Anjan Kr Das	16-05-1990	Asim Kumar Das, Vill. Bonta, P.O. Kurumgram, P.S. Margram, Dist. Birbhum, Pin - 731242.	SC	Nanoor Chandidas Smriti Sadharan Pathagar, Vill.+P.O. Nanoor, Birbhum - 731301.
24.	Ashis Das	04-03-1992	Sastipada Das, Vill. Kuchuighata, P.O. Kuchuighata, P.S. Sainthia, Dist. Birbhum, Pin - 731201.	SC	Nazrul Sukanta Pathagar (Rural Library), Vill.+P.O. Chinpai, Birbhum - 731104.
25.	Sukanta Rajmalla	03-11-1997	Brojen Rajmalla, Vill-Jogai, P.O-Jogai, P.S-Paikar, Dist. Birbhum, Pin-731238.	SC	Salbadra Rural Library, Salbadra, P.O. Tarachua, Birbhum - 731216.
26.	Gobinda Ruidas	05-08-1991	Haru Ruidas, Vill. Laskarbandh, P.O. Nutandanga, P.S. Faridpur, Dist. Paschim Bardhaman, Pin - 713381.	SC	Mohidapur Sadharan Pathagar, Vill. Mohidapur, P.O. Binuria, Birbhum - 731236.
27.	Srikanta Mondal	24-07-1980	Late Harekrishna Mondal, Vill. Dharmoraj Tala Para, Ward No.12, P.O. Rampurhat, Dist. Birbhum, Pin - 731224.	SC	Binay Smriti Pathagar, Vill.+P.O. Baswa, Birbhum - 731202.
28.	Mrinal Sarkar	18-03-1992	Khetranath Sarkar, Vill. Upar Mahinagar, P.O. Azimganj, P.S. Jiaganj, Dist. Murshidabad, Pin - 742122.	SC-PWD	Dholtikuri Rural Library, Vill. Dholtikuri, P.O. Ikra, Birbhum - 731129.

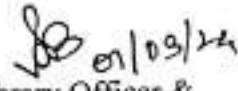
29.	Sk Mahammad Ali	19.05.1988	Sk Nur Mahammad, Vill. Khustigiri, P.O. Batikar, P.S. Panrui, Dist. Birbhum, Pin - 731121.	OBC-A	Gorsha Gramin Pathagar, Vill. Gorsha, P.O. Rajgram, Birbhum - 731222.
30.	Ashiqur Rahaman	23-05-1995	Nazrul Islam, Vill. Jhikodanga, P.O. Jabra, P.S. Harishchandrapur, Dist. Malda, Pin - 732140.	OBC-A.	Tantipara Mihirlal Chattapadhya Smriti Gramin Granthagar, Vill.+P.O. Tantipara, Birbhum - 731131.
31.	Md Soyep Ali	12-02-1994	Nasima Bibi, Vill. + P.O. Chachanda, P.S. Samserganj, Dist. Murshidabad, Pin - 742224.	OBC-A	Noapara Kaligati Memorial Rural Library, Vill Noapara, P.O. Mahadwipa, Birbhum - 731234.
32.	Julfikar Rahaman	21-01-1983	Osikar Rahaman, Vill. + P.O. Khujutipara, P.S. Nanoor, Dist. Birbhum, Pin - 731215.	OBC-A	Ujirpur Sabuj Mahal Pathagar, Vill.+P.O. Ujirpur, Birbhum - 731237.
33.	Sanjoy Kumar Das	18-10-1997	Pranab Kumar Das, Dakbanglo Para, Ward No.08, P.O. Nalhati, Dist. Birbhum, Pin - 731243.	OBC-B	Tantinapara Gramin Pathagar, Vill -P.O. Tantinapara, Birbhum - 731303.
34.	Sandipan Garai	02-05-1996	Swapan Garai, Vill. Basapara, P.O. Brahmankhanda, P.S. Nanoor, Dist. Birbhum, Pin - 731215.	OBC-B	Ahmadpur Joydurga Rural Library, Vill.+P.O. Ahmadpur, Birbhum - 731201.
35.	Arun Pal	10-02-1993	Pravakar Pal, Vill. Bandhersole, P.O. Hetampur Rajbati, P.S. Sadaipur, Dist. Birbhum, Pin - 731124.	OBC-B	Barmallika Tarun Sangha Gramin Granthagar, Vill. Barmallika, P.O. Sandhyajole, Birbhum - 731233.
36.	Sanjit Sardar	01-02-1985	Susanta Sardar, 5 Er Pally, Ward No.01, P.O. Barabagan, P.S. Suri, Dist. Birbhum, Pin - 731103.	ST	Margram Bandhab Samiti Library, Vill.+P.O. Margram, Birbhum - 731217.

His/ Her service shall be governed by the **Service Rules for the Employees in the Government Sponsored Public (Other than Govt.) Libraries / Aided Libraries in West Bengal, 1985** introduced under **G.O. No. 384-Edn(SE)** dated **01.07.1985** with amendments and other orders, rules & regulations framed and or to be framed time to time and in addition with acceptance of the following terms and conditions:

1. He/She will be on probation for two years, which may be extended, if necessary. During the probation period his/ her service may be terminated with one month's notice from either side.
2. He/She will be full-time paid employee of Govt. Sponsored Public Library under the control of Local Library Authority, Birbhum and the working hours of the library may vary from time to time and no other part time / full time service will be allowed.
3. He/ She will not be treated as a Govt. Employee.
4. His/Her service may be transferred anywhere within the Birbhum District.



5. No claim for higher scale of pay in service for higher qualifications will be accepted (either Professional or Academic) at any stage from him/her.
6. No T.A. / D.A. will be admissible for this purpose.
7. Each candidate, mentioned above, is requested to report to the Authority of the respective Rural/ Primary Unit/ Area Library as mentioned in the corresponding Column No. 6 for joining within 15 days from the receipt of appointment letter, failing which the candidature may be treated as cancelled.
8. The appointment is purely temporary and subject to obtaining medical fitness from the Competent Authority (i.e CMOH) within a period of one month of his/her joining. If he/she fails to produce the said report / certificate in the stipulated period, his/her service shall be terminated.

  
 District Library Officer &  
 Member Secretary, Local Library Authority,  
 Birbhum

Memo No. 116 /1(77) / LLA / BIR / DR-23

Date: 01/03/24

Copy forwarded for kind information and necessary action to:

- 1) The Director of Library Services, West Bengal, Bikash Bhavan (9<sup>th</sup> Floor), Salt Lake City, Kol-91.
- 2) The District Magistrate & Chairman, Local Library Authority, Birbhum.
- 3) The Additional District Magistrate (Dev.) & Working Chairman, Local Library Authority, Birbhum.
- 4) The Chief Medical Officer of Health, Birbhum / Rampurhat Health District with a request to extend support for conducting medical fitness test for the candidates.
- 5-40) The Secretary / Librarian-in-Charge, \_\_\_\_\_

\_\_\_\_\_, Birbhum with request to facilitate the joining of new appointees and sending joining report to the office of the undersigned within 7 (seven) days after joining.

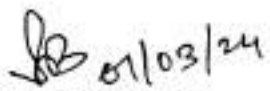
41-76) Sri / Smt. Subhas Chandra Mazhi, Kirnahar DAKSH  
Pasra, Nanoo, Birbhum with instruction to report to the concerned library (as mentioned in column 6) along with all testimonials submitted during application.

77) Office File.



Accepted and allowed to join

Satya Prasanna Nayak  
 SECRETARY 6.3.24  
 Gouri Sundari Smriti  
 Public Rural Library at  
 Sirsha, Birbhum 10.30 AM

  
 District Library Officer &  
 Member Secretary, Local Library Authority,  
 Birbhum

# THE UNIVERSITY OF BURDWAN



This is to certify that  
**SUBHAS CHANDRA MAJHI** bearing Registration Number  
**7805 OF 1999-00** obtained the degree of **Master of  
Philosophy in LIBRARY AND INFORMATION SCIENCE** in  
this University at the Final Examination in the year **2019**  
and that he/she secured Cumulative Grade Point Average  
**8.29 [Letter Grade A Very Good]** under Choice Based  
Credit System (CBCS).

Rajbati, Burdwan  
The 24<sup>th</sup> February, 2023



Vice – Chancellor



SL. No. 1068



# HALDIA INSTITUTE OF TECHNOLOGY

ICARE Complex, H.I.T. Campus, P.O.- H.I.T., Hatiberia,  
Haldia, Dist. Purba Medinipur, Pin 721657, West Bengal, india



**DR. GIRIDHARI DEOGHARIA**

*Designation* : ASSISTANT PROFESSOR

*Department* : APPLIED SCIENCE  
(MATHEMATICS)

*Date of Joining* : 09.09.2024

*Employee code No.* : 1314

  
Dr. Anjan Mishra  
Registrar General

**Contact No.: 9647594507**

**SL. No. 1068**

**Blood Group: A+VE**

**Father's / Guardian's Name :**

**JIBAN CHANDRA DEOGHARIA**



**Sig. of the Employee**

Ph.: 03224-252900, Fax : 253062

Email : [admin@hithaldia.in](mailto:admin@hithaldia.in), Website : [hithaldia.in](http://hithaldia.in)

**INSTRUCTION :** This Card is not transferable and must be produced whenever demanded Any one finding this card is requested to send to the Institute If the Card is lost, the holder of the card must inform to the local police station and Registrar, Haldia Institute of Technology, to get duplicata card



SL. No. 1069



Date:- 16/08/2024

To  
The Principal  
Bhairab Ganguly College  
Belgharia  
24-Pgs (N)

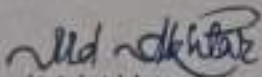
Respected Sir,

With reference to your appointment letter (Letter no. 2168/Appt./ Mathematics/WBCSC/24) dated 14-08-2024 for the Assistant Professor in Mathematics in your College, I hereby inform you that I am joining the said post on 16-08-2024 (forenoon).

I would much appreciate if you allow me to do so.

Thanking you,

Yours faithfully,

  
(Md Akhtar)

Allowed to join

dn  
16.08.2024

Principal  
BHAIRAB GANGULY COLLEGE  
Belgharia, Kolkata-56

## **OFFER LETTER**

**HRD/RCL/OL /24-029**

Ms. Sukanya Ghosh  
Kotulpur, Netajimore,  
Vivekanandapally,  
Bankura-722141  
West Bengal

5<sup>th</sup> July, 2024

**Subject: Job offer for the position of “Junior HR Executive”**

**Mrs. Ghosh,**

This has reference to your application and subsequent interview you had with us. We have the pleasure in offering you the position of “Junior HR Executive”.

You are hereby advised to join on or before **6<sup>th</sup> July, 2024** at **H.O – Metro Tower, 1 Ho Chi Minh Sarani, Kolkata-700071**, you will be offered a **CTC of Rs. 3,00,000/- Per Annum**.

**Kindly scan and share the following documents on or before the date of joining:**

- 2 Passport size Photograph (recent)
- Aadhar Card (Both Side)
- PAN Card
- Voter card
- Name printed on cancelled Cheque/ Bank Passbook
- All Academic credentials
- Your last employment appointment letter copies along with 3 months' pay slip.
- Resignation mail copy or Release Letter

This offer is subject to the reference check from the competent authority.

Please return the duplicate of this letter with your signature there on, signifying acceptance.

**We welcome you to RUPA & COMPANY LTD.**

*For Rupa & Company LTD.*

  
  
*Authorised Signatory*



**Date: 01.07.2024**

To,  
Mr.Suvadip Dutta  
S/O Shri Hiranmoy Dutta  
Vill: Bhita,  
Dist: Purba Bardhaman  
PIN- 713102  
Ph: 9883009598  
Email id: suvadipdutta738@gmail.com

**Subject: Offer Letter**

Congratulation!!!

This is reference to your application and subsequent discussions we had with you.

We are pleased to inform you that you have been selected for the post of "Jr. HR. Executive" in our organization. Your Posting will be at Burdwan.

The Company's standard detailed Appointment Letter along with exhaustive terms and conditions of employment will be issued to you after completion of your 6 months' probation period.

We expect you to join the organization on or before **02<sup>nd</sup> July 2024**.

You shall be at liberty to resign from service after giving three (3) months' written notice. In case the company decides to release you from the services, we shall provide you one (1) month' notice.

We are confident that, your knowledge, skills and ability would prove to be among our most valuable assets.

Please sign the duplicate copy of this letter as a token of acceptance and return for our records.

**For Sterling Distillers Pvt. Ltd.**

  
Authorized Signatory



**Accepted**

Ref. No: NML/DGP/24-25

Date: 17-05-2024

**Swagata Bandyopadhyay**  
 Address: BK-09, Block-B,  
 Rabindrapally, Durgapur,  
 Paschim Bardhaman, West Bengal -713201  
 E-mail: [banerjeeswagata137@gmail.com](mailto:banerjeeswagata137@gmail.com)  
 Phone: +91 -7362961071

**SUBJECT: LETTER OF INTENT FOR APPOINTMENT**

Dear Ms. Bandyopadhyay,

With reference to your application and subsequent interview with us, we are pleased to extend a formal offer of employment to you as "Management Trainee – Human Resource" at our Durgapur Plant, Neo Metaliks Limited on the salary allowances and perquisites as discussed & mutually agreed upon during the time of interview.

You are requested to join us on or before 22<sup>nd</sup> May 2024, failing which the letter of intent stands withdrawn, until & unless confirmed in writing by us. In case you fail to join us after having accepted our letter, you are liable to pay us back one-month gross salary offered to you by Neo Metaliks Limited.

You shall be on probation for a period of initial Six Months to be commencing from the date of joining mentioned above, where after, if your services are found satisfactory and at the discretion of the management, your services may be confirmed by means of written communication from Neo Metaliks Limited.

A regular letter of Appointment will be issued to you at the time of your joining Neo Metaliks Limited. You are requested to bring & produce the following documents at the time of your joining to enable us to complete your personal records:

1. PAN Card.
2. Aadhar Card.
3. Certificates pertaining to proof of educational qualifications.
4. Two Passport sized photographs.
5. Salary Certificates or last three months' salary slips from immediate employer.
6. Service Certificate / Release Letter from your immediate employer.
7. Medical fitness certificate from a certified doctor is mandatory prior to joining.

**Note -** This LOI is subject to clearing the medical test on the date of joining.

The duly signed duplicate copy of this letter of Intent may please be returned to us signifying your acceptance of our offer.

Also, kindly send us the Accepted copy of your Resignation from your current employer within next 3 days.

With Best Wishes,  
 For Neo Metaliks Limited,

  
 Rajiv Kumar Soni  
 (Authorised Signatory)



Received & Accepted by,

Swagata Bandyopadhyay

**Dated: \_\_\_ January 2024**

**Biswajit Sarkar**

Address: Palla Camp no: 3, P.O. - Chanchai, P.S. - Memari, Purba Burdwan – 713151

Phone Number: 6294930218

PAN:

**and**

**Little Leagues Live**

A unit of Smart GenLearn LLP

The Workspace, C-446/3,

Lords More, Lake Gardens,

Kolkata - 700045, West Bengal, India

This Agreement is made between **Biswajit Sarkar** (hereinafter referred to as "Co-ordinator") and **Little Leagues Live** (hereinafter referred to as "Little Leagues") for the provision of services related to the delivery of sports coaching, management, and promotion of sports coaching services and programs, designed and owned by Little Leagues. This agreement outlines the terms and conditions governing the service levels, responsibilities, and expectations of both parties.

**1. Services to be Provided:** The Co-ordinator agrees to provide services related to the delivery of sports coaching, management, and promotion of sports coaching services and programs as a part of Little Leagues Live (a Unit of SmartGenLearn LLP) to participants within residential complexes, schools, or other institutions associated with Little Leagues. The services shall align with the schedule and program guidelines established by Little Leagues. Additionally, the Co-ordinator shall actively participate in identifying and pursuing opportunities for business development, fostering collaborations, and expanding the outreach of sports programs to other potential institutions and societies.

**A. Intra-School Coordination and Reporting:**

- i) Collaborate effectively with other coaches to ensure coordination and alignment of sports programs within the school.
- ii) Manage and report on schedules, time, and attendance of coaching staff.

**B. Inventory Management:** Oversee the inventory of sports equipment, ensuring its maintenance, availability, and suitability for training purposes.

**C. Coordination with School Authorities:** Maintain necessary communication and coordination with school authorities to ensure the smooth functioning of the sports program.







THE UNIVERSITY OF BURDWAN  
RAJBATI, BURDWAN - 713 104  
WEST BENGAL.  
Registrar's Department

Tel Nos: +91-342-2533914, 2533917,  
2533918 (OFFICE)  
Fax : 191-342-2530452  
Email: [registrar@buruniv.ac.in](mailto:registrar@buruniv.ac.in)  
Website : [www.buruniv.ac.in](http://www.buruniv.ac.in)

No. RE/T/III/GL/ 703

Date: 04.03.24

**ORDER**

The following Persons are engaged to deliver Special Lecturers in the department of Santali, for Semester IV and Semester II classes for the session 2024 - 2025, with effect from the date they take up their assignment.

Sl. No.	Name of the Person	Number of Classes per week for the
1	Sri Prasanta Murmu, M.A. in Santali & NET qualified	Maximum 4 (four) special lectures in a week (as per need, as fixed by the TIC of the Department)
2	Ms Sonali Murmu, M.A. in Santali & NET, JRF qualified	
3	Sri Bhagbat Murmu, M.A. in Santali & NET qualified	
4	Ms Chitra Hansda, M.A. in Santali & NET qualified	

They will be paid honorarium @ Rs. 500/- (Rupees Five hundred) only per lecture period /demonstration period and travelling allowances @ Rs. 200/- (Rupees Two hundred) only per day for the purpose.

They will be required to deliver lectures as mentioned above in the Department of Santali (excluding the periods of recess, vacation and holidays).

By order of the Vice Chancellor

  
(S.K. Chowdhury)  
REGISTRAR

No. RE/T/III/GL/ 703/1(7)

Date: 04.03.24

Copy forwarded for information &amp; necessary action to: -

1. Sri Prasanta Murmu, (M.A. in Santali & NET qualified), Dept. of Santali, B.U.
2. Ms Sonali Murmu, (M.A. in Santali & NET, JRF qualified), Dept. of Santali, B.U.
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4. Ms Chitra Hansda, (M.A. in Santali & NET qualified), Dept. of Santali, B.U.  
(Joining report in duplicate in the prescribed manner (form enclosed) be submitted to the undersigned through proper channel.)
5. Dean, F.C. for P.G. Studies in Arts. etc., B.U.
6. Teacher-in-charge, Dept. of Santali, B.U.
7. Finance Officer, B.U.

  
REGISTRAR



No. RE/T/III/GL/ 703

Date: 04.03.24

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REGISTRAR





**THE UNIVERSITY OF BURDWAN**  
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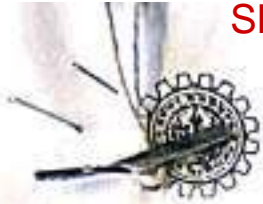
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7. Finance Officer, B.U.

  
REGISTRAR

दुर्बार महिला समन्वय कर्मिणी

११/०, निलमणि मित्र स्ट्रीट  
कलकत्ता - ७०० ००५



**DURBAR MAHILA SAMANWAYA COMMITTEE**

12/5 NILMONI MITRA STREET, KOLKATA - 700 005, INDIA  
Phone : +91 33 2543 7401 / 7500, 2530 1818 / 3148  
Fax : +91 33 2543 7777  
Email : durbar.samanwaya@gmail.com / durbar-tr@gmail.com  
Website : www.durbar.org

Date: 28.06.2024

To  
Bagni Sarkar  
C/O: Biswajit Sarkar  
VIII & P.O.: Barabehun  
P.S.: Bhatar  
Dist.: Purba Bardhaman  
PIN: 713125 (WB)

Sub:- Appointment Letter

Dear Ms. Sarkar

Greetings from Durbar Mahila Samanwaya Committee and Basirhat Durbar Samity.

In reference to your acceptance of our offer for the post of "Counsellor" (kindly refer to our offer letter issued dated 24.06.2024), you are requested to kindly join on 01.07.2024.

Best Wishes!

*Bishakha Laskar*

Ms. Bishakha Laskar  
Secretary  
Durbar Mahila Samanwaya Committee  
12/5 Nilmoni Mitra Street, Kolkata 700 005

CIN-L27101OR1984PLC001354

SL. No. 1085

Ref.No.BALB/HR/605

Date: 10/10/2023

**Mr. Angan Pabi****Address : At-Saunta, Po-Porsura, Galsi, Purba Bardhaman, West Bengal - 713406****LETTER OF INTENT**

Dear Mr. Pabi,

With reference to our discussion, we are pleased to offer you the position of "Graduate Trainee (Business Excellence)" in our company. You shall be initially posted in **Balasore** and requested to join on or before 18<sup>th</sup> October 2023.

You are requested to submit below mentioned self-certified documents at the time of joining subject to physically verified with original documents by our representative.

1. Date of birth & Address proof (Aadhar Card / Voter Card / Passport / Driving License etc)
2. Copy of PAN Card
3. Mark sheet and certificate of all Academics / Technical qualification
4. Four recent passport size photographs
5. Bank details (SBI Preferred)

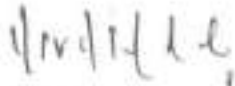
You will report to the HR department at Balasore Alloys Limited, Balasore, Odisha – 756020 on your joining date for completion of joining formalities. Your service shall be governed by the prevailing rules, regulations, and policies of the company. The detailed Appointment letter will be issued to you at the time of joining.

Your Annual compensation CTC is **INR 2,40,000/- (Indian Rupees Two Lac and Forty Thousand only per Annum)**.

This offer will be valid for a period of 3 working days from the date of issuance. If this offer is acceptable to you, please sign and return the duplicate copy of this offer letter.

Looking forward for a mutually rewarding career with us.

For Balasore Alloys Limited



**Sureshbabu Chigurupalli**  
Executive Director (O&P)



Registered Office: Room No.:404A, CNCI, 37 Shyama Prasad Mukherjee Road, Kolkata- 700 026

Research Office: Flat - 1B, DD-92, Street No.271, New Town AA1, Kolkata-700156

Registration No: S0000105 of 2018-2019 under West Bengal Societies Registration Act, 1961

E-mail:kolgotrg@gmail.com, research@kolgotrg.org;Website:www.kolgotrg.org, Phone: + 91 33 3569 4187

Date : 23.04.2024

**SL. No. 1086**

To

**Mr. Chiranjit Biswas,  
Debipur (R.S), Memari,  
Purba Bardhaman  
Pin: 713146, West Bengal****Sub: Appointment for the post OFFICE HELPER/GENERAL SUPPORTING STAFF – DATA MANAGER & STATISTICIAN**

For the Project-IPIROC: Intermittent PARP Inhibitor Regimen in Ovarian Cancer:  
A novel approach to improve affordability, accessibility and toxicity of targeted therapies in Cancer  
(IPIROC-2003-0000168)

**Dear Mr. Chiranjit Biswas,**

In reference to the interview dated 13<sup>th</sup> April, 2024, the undersigned is pleased to offer you the post '**Office Helper/General Supporting Staff – Data Manager & Statistician**' for the project mentioned above for a tenure of six months, effective from 02.05.2024, under the following terms and conditions:

1. Your engagement is purely on fixed tenure basis which may be renewed further subject to your satisfactory performance and continuation of the Project. The engagement can be terminated with one-month notice from either side without assigning any reason.
2. You will be paid an all-inclusive consolidated salary Rs.26,800 per month (Rupees Twenty Six Thousand Eight Hundred only) per month, subject to TDS & other statutory deductions, if any, as applicable from time to time.
3. You will have to work 6 (six) days in a week. The working hours are as follows:  
**Monday to Saturday - 9:00 am to 5:00 pm**  
(Standard 8 working hours for 6 days)

**4. Your Job Roles Responsibilities are as follows:**

- a) Assisting the Sr. Statistician(s) in designing the study and sample size calculations,
- b) Developing Study Database in REDCap, ensuring data integrity, quality, and confidentiality,
- c) Oversee data collection, entry, and validation, maintain the trial database (REDCap),
- d) To perform statistical analyses and reporting,
- e) Attending ICMR workshops, SOP Development for Data Management.

Registered Office: Room No.:404A, CNCI, 37 Shyama Prasad Mukherjee Road, Kolkata- 700 026

Research Office: Flat - 1B, DD-92, Street No.271, New Town AA1, Kolkata-700156

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E-mail:kolgotrg@gmail.com, research@kolgotrg.org;Website:www.kolgotrg.org, Phone: + 91 33 3569 4187

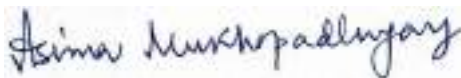
**SL. No. 1086**

Continued-

5. Leaves as per organisation's Leave policy.
6. You are required to submit three copies of your passport size photograph, and a self - attested copy of your PAN and Aadhar card prior to your joining.
7. The engagement will not confer on you any right or claim for permanent employment in Kolkata Gynecological Oncology Trials and Translational Research Group.
8. Any misleading information furnished and/or any suppression of facts or information by you explicitly or implicitly, or discovered by us or having come to our knowledge, at any time, having a bearing on your selection directly or indirectly for the contract offered to you hereinabove, will automatically render this offer as cancelled without any notice to you, apart from your being liable for any such action as provided under the Law / Rules and Regulations of the Government / KolGO Trg.
9. You are to treat as strictly confidential of all affairs of our Organisation and any information that may come into your knowledge in discharging your duties.
10. You shall not even after termination of this contract or at any time on your ceasing to be associated with us, disclose any information that has come to your knowledge during the working of this contract.
11. You will obey all the rules and regulations of the Organisation in force from time to time.

Please accept this contract letter according to the terms and conditions mentioned above and submit to the authority duly completed and signed.

Yours truly,

For **Kolkata Gynecological Oncology Trials and Translational Research Group**

**Dr. Asima Mukhopadhyay**  
Director



21<sup>st</sup> June 2024

Dear Keya Mondal,

Thank you for your interest with AstraZeneca. We are pleased to confirm your internship from **1<sup>st</sup> July 2024 to 1<sup>st</sup> January 2025**.

These internships will be on a full-time basis at our Bangalore Office at the below mentioned address. You will be paid an internship stipend of **INR 35,000/- per month (Rupees Thirty-Five Thousand Only)**. Your employment is valid only after the completion of your internship and successful graduation.

You will be provided an accommodation of seven calendar days at the start of internship. You are requested to confirm your acceptance of the internship by signing the document.

During the internship, you will be required to abide by all AstraZeneca policies and procedures which will be shared during the induction.

**Reporting Address:**

Block N1, 5<sup>th</sup> Floor, Embassy Manyata Business Park, Rachenahalli,  
Outer Ring Road, Bangalore-560045, Karnataka, India

Documents to Carry – Aadhar Card, Bank Account Details, PAN Card, University ID Card.

You will receive an email with additional details on the induction program closer to your joining date. In case of any questions please reach out to [neelam.pandey@astrazeneca.com](mailto:neelam.pandey@astrazeneca.com).

Thanking you.

Yours sincerely,  
for **AstraZeneca India Pvt. Ltd.**

I hereby agree to and accept the above offer and will report for duty on .....

PLACE:

DATE:

SIGNATURE:





## Salary Statement

Name	Mamuk Mondal	Designation	Assistant Manager Analytics
Location	Lodha Complex, Thane	Grade	M1

Pay Component	Monthly Amount	Annual Amount
Fixed		
FIXED	17500	210000
Basic	14583	175000
HRA	2917	35000
FLEXIBLE	21665	259983
Flexi Pay	21665	259983
Retirals	2501	30017
Employer_PF	1800	21600
Gratuity	701	8417
<b>Total Fixed</b>	<b>41666</b>	<b>500000</b>
<b>Total CTC</b>	<b>41666</b>	<b>500000</b>

## Note:

- You will be eligible for variable pay based on role, individual performance and company performance. This will be over and above the Fixed Compensation.
- Flexible Benefit Plan (FBP) comprises of HRA, Meal Card, Car Allowance, Gift Allowance, Fuel Allowance, Driver Allowance, Repair & Maintenance Allowance, NPS and LTA. The employee gets to allocate the pool amount under various components as per grade eligibility. Tax Benefits will be based on declaration & as per Income Tax Act.
- In addition to Total Fixed Pay, Insurance premium is paid by the company towards employee's life, accident & medical insurance (Self, Spouse, 2 Children's and Parents). This is a notional premium amount & is not paid in cash to the employee.

## TATA MOTORS FINANCE LIMITED

(Formerly Tata Motors Finance Solutions Limited)

1, Think Future Campus, Building A, 2nd Floor, Off Pokhran Road 7, Thane West 400 601

Tel: 91 22 6101 5400 Fax: 91 22 6181 5180 website: www.tatamf.com CIN - U65910MH1912PLC1027194

Registered Office: 14, 4th Floor, Sai HCC Dindoor Building, 16 Horniman Circle East, Mumbai 400 001, Maharashtra



15-Apr-2024

Moinak Mondal

West Bengal-Tarakoner-712410

Offer of Employment

Dear Moinak,

This has reference to your application and subsequent discussions that we had with you. We are pleased to offer you an appointment with Tata Motors Finance Limited as **Assistant Manager Analytics M1** based at **Lodha Complex, Thane**. The proposed compensation details are attached as an annexure.

You shall be required to join our services on or before **22-Apr-2024**.

Kindly send back the offer acceptance latest by **18-Apr-2024**, for further process.

The detailed appointment letter will be issued to you on your joining the organization.

We look forward to your long and mutually beneficial association with Tata Motors Finance Limited.

Please note that your appointment is subject to positive reference check and Health check up.

Yours sincerely,

For Tata Motors Finance Limited

I accept the above terms and conditions and shall join on or before: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**TATA MOTORS FINANCE LIMITED**

(Formerly Tata Motors Finance Solutions Limited)

1 Think Techno Campus, Building A, 2nd Floor, Off Pashchim Road 2, Thane, West 400 601

tel: 91 22 6181 5400 Fax: 91 22 6181 3700 website: www.tmf.co.in Ctr - U01910M11 P02PLC187124

Registered Office: 14, 4th Floor, Sir H.C. Dinshaw Building, 16 Horniman Circle, Fort, Mumbai 400 001, Maharashtra

SL. No. 1089

Ref.No.BALB/HR/606

Date: 10/10/2023

**Mr. Shovan Mandal****Address : At/Po-Baital, District-Bankura, West Bengal - 722138****LETTER OF INTENT**

Dear Mr. Mandal,

With reference to our discussion, we are pleased to offer you the position of "Graduate Trainee (Business Excellence)" in our company. You shall be initially posted in **Balasore** and requested to join on or before 18<sup>th</sup> October 2023.

You are requested to submit below mentioned self-certified documents at the time of joining subject to physically verified with original documents by our representative.

1. Date of birth & Address proof (Aadhar Card / Voter Card / Passport / Driving License etc)
2. Copy of PAN Card
3. Mark sheet and certificate of all Academics / Technical qualification
4. Four recent passport size photographs
5. Bank details (SBI Preferred)

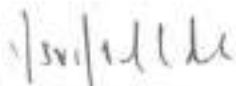
You will report to the HR department at Balasore Alloys Limited, Balasore, Odisha – 756020 on your joining date for completion of joining formalities. Your service shall be governed by the prevailing rules, regulations, and policies of the company. The detailed Appointment letter will be issued to you at the time of joining.

Your Annual compensation CTC is INR 2,40,000/- (Indian Rupees Two Lac and Forty Thousand only per Annum).

This offer will be valid for a period of 3 working days from the date of issuance. If this offer is acceptable to you, please sign and return the duplicate copy of this offer letter.

Looking forward for a mutually rewarding career with us

For Balasore Alloys Limited



**Sureshbabu Chigurupalli**  
Executive Director (O&P)



SL. No. 1090



**IBN INTERNATIONAL**

Educational Gateway

Churamonipur, Sonamukhi, Bankura, West Bengal - 722207

Phones: +918172057686 / 8170897687 / 8167259888 ; Email: info@ibnacademy.com

May 05, 2024

**Appointment Letter**

Name: Ms. Somashri Manna  
Address: VILL.-CHATRA, P. O.-  
DARAPUR, P. S.-KOTULPUR,  
BANKURA – 722141  
Email: somashrimanna783@gmail.com  
Phone: 6296379659

Dear Ms. Somashri Manna,

This is with reference to your application for the post of **Front Office Manager** and the interviews held on 01 May, 2024. We are glad to inform, hereby that you have been selected for the post of **Front Office Manager** on probationary basis in **IBN INTERNATIONAL Educational Gateway, Churamonipur, Sonamukhi, Bankura, West Bengal - 722207.**

As per the discussions had with you, we have fixed your salary as **Rs.18000/- ( Rupees Eighteen Thousands )** only on monthly basis along with other monthly allowances at per our organisational norms in your probationary provisional service period with us. Your Joining date is **10<sup>th</sup> May, 2024** and you have to report us physically on **9<sup>th</sup> May, 2024** at our work place.

The following criteria apply to this provisional appointment offer:

Acceptance of the offer on probationary basis.

Joining latest by **10<sup>th</sup> May, 2024**

Submission of educational certificates, ID proof, address proof and PAN card within the next 3 months. Kindly send us a signed copy of the appointment letter along with a copy of relevant documents as a confirmation of your acceptance of the offer.

N. B. - Hardcopy of Appointment Letter will be served after joining.

Thanking you,

**IBN INTERNATIONAL**  
Educational Gateway

Confirmation of Acceptance

*Somashri Manna*

(Signature)  
Somashri Manna  
Front Office Manager

IBN INTERNATIONAL Educational Gateway  
PROPOSED CBSE SCHOOL  
Website : ibnacademy.com



Department of Health & Family Welfare  
Government of West Bengal

## OFFICE OF THE PRINCIPAL

Tamralipto Government Medical College & Hospital  
Tamluk, Purba Medinipur, Pin-721636

(Email: principal.tamraliptogmch@gmail.com)



Memo no. TGMCH/1330/2023

Dated, Tamluk, the 1<sup>st</sup> August '2023

### ORDER

In pursuance of Memo No TGMCH/1307 dated 28.07.2023 of the Principal, Tamralipto Government Medical College & Hospital, Tamluk, Purba Medinipur and read with the order of the Director of Medical Education, Government of West Bengal, Department of Health & FW, Swasthya Bhaban, Kolkata-91 (vide Memo No HFW-23011(57)/45/2023/M/1366 dated 01.06.2023, Ms Susmita Adhikary has reported to the office of the undersigned in the forenoon of 01.08.2023.

Accordingly she is allowed to join as Statistician at Tamralipto Government Medical College & Hospital, Tamluk, Purba Medinipur in the fore noon of 01.08.2023.

She is directed to report before the HOD, department of Community Medicine for her assigned duty.

She is entitled to draw contractual remuneration as per existing Government Rule(vide Memo No HF/O/MERT/17/24011(14)/2019 dated 07.01.2021).

All concerned are being informed accordingly.

*S. Adhikary*  
Principal

(Tamralipto Government Medical College & Hospital)  
(Tamluk, Purba Medinipur, Pin-721636)

Memo No TGMCH/1330/2023/1(10)

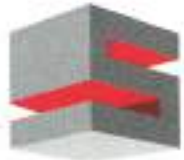
Dated, Tamluk, the 1<sup>st</sup> August '2023

Copy forwarded for information and necessary action please to:-

1. The Director of Medical Education Service, West Bengal, Swasthya Bhaban, Kol-91.
2. The Director of Health Services, West Bengal, Swasthya Bhabna, Kol-91
3. The Special Secretary (MERT), Department of H&FW, Govt. of West Bengal, Swasthya Bhaban, Kol-91.
4. The MSVP, Tamrolipta Government Medical College & Hospital, Purba Medinipur.
5. The DDHS (MERT), Swasthya Bhaban, kol-91.
6. The HOD, Department of Community Medicine, TGMC&H
7. The Addl. Medical Superintendent, Tamralipto GMCH.
8. The Accounts Officer, Tamrolipta Govt. Medical College & Hospital, Tamluk.
9. The Treasury Officer, Tamluk Treasury.
10. Accounts section of the College Section.
11. Ms. Susmita Adhikary, Statistcian, TGMC&H.(Mobile No 9064030760)

*S. Adhikary*  
Principal

(Tamralipto Government Medical College & Hospital)  
(Tamluk, Purba Medinipur, Pin-721636)



**SUNDARAM**  
STEELS

# SUNDARAM STEELS PVT. LTD.

GSTN: 20AAMCS4941D1ZM

Date: 26/08/2024

To,  
Mr. Suresh Karmakar  
Vill-Riya, Post Bhurkunda  
Dist Hooghly  
West Bengal-712611  
Mobile Number- 7477542291

## Subject-Offer Letter

Dear Suresh,

We are pleased to formally extend this job offer for the on following terms and conditions.

Location- You will be based at our **Bokaro (Jharkhand) Plant**.

Designation - **Trainee (Environment & Pollution Control)**

However, company is authorized to transfer your services in any of our office or group company as per requirement.

You will be required to join as discussed on or before **01<sup>st</sup> September 2024**, failing to which this offer letter stand as cancelled automatically.

You will be getting Gross INR **15000 P.M. (Rupees Fifteen Thousand only)** per month which is equal to INR **1,80,000/- P.A.** details structure of same shall be provided to you along with the appointment letter issued to you after your joining.

You will be on probation period for a 6 Months and after that you shall be as confirmed employee which should be notify you in writing. Please note during the probation, the notice period is required for resignation is one month on either side. After completion of probation period the notice period is 60 days (two months) on either side.

At the time of joining, you are requested to bring the following documents in original, along with single copies of each.

- 1.) Educational qualification & Certificate.
- 2.) Passport Size Photographs-3
- 3.) Last Drawn Salary Proof.
- 4.) Reliving Letter from last employer.
- 5.) Residential proof-copy of Passport/Driving License/Voter ID card etc.
- 6.) Copy of PAN Card & Aadhaar card.

Regards  
For Sundaram Steels Pvt. Ltd.

*Sdf*  
Vedvert Dalal  
Head-HR

Regd. Office :  
Room No.2, Basement,  
Plot No. 322, Maa Vaishno Nagar,  
Chandpur, Lahartara, Varanasi, 221106.  
Uttar Pradesh

☎ 0542-2373850, 0654-2253446  
✉ info@sundaramsteels.in  
CIN: U27100UP2008PTC036092

Works :  
B-7, Phase-III,  
Bokaro Industrial Area,  
Balidih, Bokaro, 827014.  
Jharkhand



GOVERNMENT OF WEST BENGAL  
Office of the District Inspector of Schools (Secondary Education)  
P.O. - Asansol-03, Dist. Paschim Bardhaman

Memo No. 41A/PB/SEI

Date: 29-05-2023

**ORDER**

The Secretary, Asansol Ramkrishna Mission High School, P.O. Asansol has submitted a request along with all necessary papers for approval of joining of Abdulla Moolla, A.T. vide letter Memo No. ARKMHS/BEI/Approval/24 Dated 01-05-2023 (for respective period has been proposed and approved by the Managing Committee of the said school and thereafter grant has been accorded by the DINS/SEI vide letter Memo No. 467/PB/SEI) dt. 28-04-2023. His/Her joining is hereby approved w.e.f. 28-04-2023 as per Notification No. 175/SE/DS/11 dated, Kolkata, the 27<sup>th</sup> August, 2013. His/Her salary will be admissible as per existing rules from New SSA Head. Details of teacher service is as follows:

S. No.	Name & Designation	Date of Birth	Qualification with Subject(s)	Salary of Pay	Notes	Ref. P.P. No. (Basic Pay & Category)	Name & Canal of Register
1	Abdulla Moolla Asst. Teacher	02-01-1994	Pass graduate in Bengali, S.S.C.	Basic Pay 33,400/- with Level 11, Gd. 1	Upper Primary	4042/PB/SEI dt. 04-08-2022 38 <sup>th</sup> (OBC-A)	Register no. 10443, Asansol

All concerned are being informed accordingly and request for taking necessary action.

*[Signature]*  
District Inspector of Schools (S.E.)  
Dist. Paschim Bardhaman

Memo No. 81B-1(O)/PB/SEI

Date: 29-05-2023

Copy forwarded for information to:

1. The Headmaster, Asansol Ramkrishna Mission High School, P.O. - Asansol, Paschim Bardhaman
2. Sr. Smt. Abdulla Moolla, Asst. Teacher, of Asansol Ramkrishna Mission High School, P.O. - Asansol, Paschim Bardhaman
3. Office Copy

*[Signature]*  
DISTRICT INSPECTOR OF SCHOOLS (S.E.)  
Dist. Paschim Bardhaman  
29-05-23

*[Handwritten Signature]*  
6/11/24  
Head  
Department of Bengali  
The University of Burdwan

P2P015085



# Jadavpur University

*Certified that Sri / Smt. **Abdulla Molla**  
having passed the Final Examination of 2016 held in the year 2016, has been admitted  
to the Degree of **Master of Arts** in Bengali with all the Rights and  
Privileges thereto appertaining at the Examination held in 2016 and that he / she  
was placed in **First Class**.*

*In Witness whereof the Signatures of the Vice-Chancellor of Jadavpur  
University is herewith affixed.*



JADAVPUR UNIVERSITY  
On 24th December, 2016



*Sudhakar Das*  
Vice-Chancellor

*Das*  
6/11/24

H-00  
Department of Bengali  
The University of Burdwan


Government of West Bengal,  
Office of the Commissioner of Police, Kolkata,  
18, Lalbazar Street, Kolkata - 700 001.


VR No.148/L/CONST/KP/2024

TO  
**ANUSHREE MONDAL**  
S/O of TAPAS KUMAR MONDAL  
Address: VILL-BARUPARA P.O-KALNA P.S-KALNA DIST-PURBA BURDWAN PIN-713409, KALNA, KALNA PS, PURBA  
BURDHAMAN, PIN-713409

**Appointment Letter**

1. You are hereby appointed provisionally in the rank of Constable / Lady Constable in Kolkata Police, as trainee, as per recommendation of West Bengal Police Recruitment Board (WBPRB) vide Memo No. PRB/Recrt.(CONS. KP)/Genl./2022 - 660 Dated 12/02/2024 based on the result of the competitive examination for recruitment to the post of Constable / Lady Constable in Kolkata Police 2022, in the Pay-Matrix Level - 6 in the pay scale of Rs. 22,700 - 58,500/- with initial Basic Pay of Rs. 22,700/- per month plus allowances as admissible by the Govt. of West Bengal, time to time.
2. The appointment shall be provisional and temporary basis and subject to the verification of the certificate(s) regarding your educational qualification(s), age and caste (if any). If the verification reveals that the certificate(s) submitted by you is false, the service will be terminated forthwith without assigning any further reason and without prejudice to such further action may be taken under the provision of existing law for production of false certificate(s).
3. You are directed to report to the **DCP, 1ST BN, KAP (STC B.G. LINES), 7, D.H. ROAD, KOL-27 on 05-03-2024 at 11.00 hrs.** with bag & baggage for undergoing a course of basic training for a period of six (06) months (if not extended). You should bring adequate money for your meal charges and other expenses at least for a month.
4. You will be on probation for a period of three (03) years (if not extended) from the date of your joining at the training centre and after successful completion of the probationary period you will be confirmed in the service.
5. In course of undergoing basic training or probation, you are liable to be discharged at any time by the competent authority, if considered to be unsuitable for the post.
6. In case of resignation from the service within three (03) years of your joining at the training centre, you will be required to refund the entire cost of your training to the Government.
7. You should bring original certificates along with one photocopy of each of the documents duly attested by a Gazetted Officer regarding proof of age, educational qualifications, caste (if any), admit card of the interview issued by the WBPRB and release order from the competent authority in case of any previous employment under the Central / State Government or PSU's, together with five copies of recent passport size photographs (out of which two copies should be attested), to submit at the time of joining at the training centre.
8. In case of failure to join/report on the scheduled date & time as stated above, without any intimation, your candidature is liable to be cancelled.
9. No TA / DA will be admissible for joining the post.

  
Deputy Commissioner of Police,  
1st Battalion, Kolkata Armed Police.

  
Head  
Department of Bengali  
The University of Burdwan



राष्ट्रीय आदिवासी छात्र शिक्षा समिति  
(एक स्वायत्त संस्थान, भारत सरकार)  
भू-तल, गेट नंबर-30, जयनारायण भवन,  
पार्लियामेंट स्ट्रीट, नई दिल्ली-110001  
फ़ोन: 011-23340280



**National Education Society for Tribal Students**  
(An Autonomous Organization under  
Ministry of Tribal Affairs, Govt. of India)  
Ground Floor, Gate No.3 A, Jeevan Tara Building,  
Parliament Street, New Delhi-110001  
Telephone No. 011-23340280  
Website: www.tribal.nic.in  
Email: nests-tribal@tribal.gov.in

Date:07-06-2024

To

Roll No.:137600028

Sh./Ms. ARNAB SETH

ID No.: 240403688

Address: WEST BENGAL, HOOGHLY

Reg: - Appointment as TGT BENGALI in EMRS

Madam/Sir

1. With reference to your application for recruitment of the above-mentioned post in Eklavya Model Residential School (EMRS) and subsequent written test, ESSE-2023, we are pleased to offer you an appointment in Eklavya Model Residential School (EMRS) as **TGT BENGALI** subject to your clearing the Pre-Recruitment Medical Examination/Document verification and any other pending verification requirements.
2. You have been posted to **EMRS Ambassa, Dhalai, Tripura**. Further, you are advised to keep checking your registered email address and NESTS website regarding the date of reporting.
3. Your appointment in EMRS shall be subject to your producing the following Original Certificates / record at the time of joining the EMRS:
  - a) Application form (submitted online at the time of registration) - 2 copies
  - b) Employee's Antecedent Form - 2 copies
  - c) If employed, discharge certificate from present employer
  - d) This Offer letter- 1 copy
  - e) All Original Documents of Qualifications constituting the minimum eligibility criteria for the selected post including Class X & XII Passing Certificates.
  - f) Valid certificate from the Competent Authority (as prescribed by the Govt.) in support of your claim belonging to Scheduled Caste/ Scheduled Tribe/ Other Backward Classes/Persons with Disability/ EWS.
  - g) Caste Validity certificate from the Competent Authority (as prescribed by the Govt.) in support of your claim belonging to Scheduled Caste/ Scheduled Tribe/ Other Backward Classes.

h) Candidates belonging to and applying under the Reserved OBC Category are required to submit Certificate regarding his/her 'Community' in the prescribed format 'Form of certificate to be produced by other backward classes applying for appointment to posts under Government of India' and the certificate should contain the 'Non-creamy Layer Clause'

i) Medical Fitness certificate issued by Civil Surgeon/Chief Medical Officer of a District Hospital.

[Formats b & i are attached as annexure. You are advised to personally handover the duly filled forms to the Officials at the time of Reporting.]

[Note- Above forms shall be complete in all respects and Passport size photograph must be affixed wherever required. Names and Addresses of the Local Police Station must be furnished correctly, for expeditious completion of the verification process.]

4. Your appointment shall be governed by the following terms and conditions:

i) Your initial Basic Pay shall be in Pay Level 7 (Rs.44900 - 142400/-). Your initial pay in this scale will be fixed as per Govt. of India rules. You will also be eligible for the usual allowances admissible under the rules and orders in force, from time to time.

ii) You will be governed by the service rules of NESTS as amended from time to time.

iii) Your appointment is provisional and shall be subject to:

a) Clear verification certificate from the Police authorities.

b) Discharge certificate from current employer, wherever applicable.

In the event of any adverse report being received from the Police authorities, your services shall be liable to be terminated without assigning any reason. Further, please note that your confirmation in service after probation will be subject to confirmation by the competent authority depending upon your performance during the probation period.

iv) You will be on probation for a period of two years from the date of appointment extendable at the discretion of the Competent Authority. Failure to complete the period of probation to the satisfaction of the Competent Authority or being found unsuitable for the post during the probation period will render you liable to be discharged from service anytime without any notice and assigning any reasons thereto. You are also required to pass the regional language (in case you have not studied the regional language till class X) competency requirement of the State as per your posting during your probation period.

v) Candidates shall be required to undergo the compulsory training after posting. Candidates shall have to qualify post training test with a maximum of 3 attempts during the probation period. In case they fail to qualify the test, their services are liable to be terminated.

vi) Your services are liable to be terminated with appropriate notice, if it is revealed at any time after your appointment that the information/particulars furnished by you in the application for securing appointment or in connection therewith are materially incorrect or false or any information/particulars has been suppressed by you.

vii) For candidates selected under Scheduled Caste/ Scheduled Tribe/ Other Backward Classes/EWS, this appointment is made on the express understanding that you belong to Scheduled Caste/ Scheduled Tribe/ EWS/ Other Backward Classes (non-creamy layer) subject to the Class/Tribe/Other Backward Class/EWS certificates being verified through the proper channels and if the verification reveals that the Claim to be belonging to Scheduled Caste/ Scheduled Tribe/Other Backward Classes (non-creamy layer)/EWS, as the case may be, is false, your services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code and/or any other law in force governing the matter, for production of false Certificate/s.

viii) You will not be entitled to claim travelling/transportation or any other expenses incurred for joining the EMRS at the aforesaid advised place of reporting.

ix) The effective date of your appointment in the EMRS as **TGT BENGALI** will be the date of your reporting at the advised place, subject to your submission in writing that you are reporting/joining the EMRS after successful verification of required documents found correct and Medical Fitness Certificate.

x) Your services are liable to be transferred to anywhere in the country as per the discretion of NESTS.

xi) No request for transfer will be considered for 3 years under ordinary circumstances.

xii) All other terms and conditions of service laid down by the NESTS from time to time for its officers shall apply.

5. Please note that this Offer of Appointment is Provisional and subject to medical clearance, document verification and the outcome of court cases filed, if any.

We wish you a promising future and a rewarding career in our EMRS.

Best Wishes,

Digitally signed by  
ANJAN KUMAR SINGH

*Head*  
Department of Bengali  
The University of Burdwan

*Ans*  
6/11/24



# THE UNIVERSITY OF BURDWAN



Roll & No. : BUR B.2015/044

*This is to certify that*  
*ARNAB SETH bearing Registration Number 076458*  
*of 2012-13 obtained the Degree of Master of Arts in*  
*BENGALI in this University at the Final Examination*  
*in the year 2017, and that he/she secured Cumulative*  
*Grade Point Average 7.57 [Letter Grade A (Very*  
*Good)] under Choice Based Credit System (CBCS).*

*Rajbati, Burdwan*  
*The 20th June, 2019*



*Vice - Chancellor*

Head  
Department of Bengali  
The University of Burdwan

**Campus Recruitment \_ Rentokil PCI \_ 11.05.2023 \_ 11 AM \_ SN Tagore Civil Services Study Centre / Alumni Hall (behind Statistics Dept)**

Wasim Bari <wasim.bari@rentokil-pci.com>  
To: P & SWO BU <pswo@buruniv.ac.in>  
Cc: "Dean, Science, Bu" <dean\_science@buruniv.ac.in>

22 August 2023 at 17:09

Dear Sir,

Good Afternoon and greetings for the Day from Rentokil PCI.

It is indeed our great privilege to inform you further that in phase 2 two we have shortlisted 4 more Talents from this campus, so it will be total of seven nos candidates will get this joining offer letter soon. Also, like to inform during our initial communication of this campus interview we offer positions for **Operations Executive / Biologist / Sales Executive** which are field jobs (On confirmation, CTC for all these ref positions will be between Rs.2.88 L to Rs.3.10 L/p.a. Sales and Operations Executive will also get Performance based variable monthly incentive). During the final interview, we found a few candidates showing interest in the Desk Jobs and one such position of **Customer Care Executive** is available now, and would like to share the CTC for the same (approx CTC will be Rs.2.16 L/p.a + Performance base variable monthly incentive) with all statutory benefits as applicable.

Pl. find the final list of short-listed candidates who will receive this joining offer letter along with the location.

1. Naba Kumar Mallik - Sales Executive
2. Abontika Das - Sales Executive
3. Soumya Kar - Sales Executive
4. Rwitaja Chattopadhyay- Sales Executive
5. Sabyasachi Chakraborty-Operations Executive
6. Rajat Mistry -Operations Executive
7. Raima Sarkar- Customer Care Executive

We are really grateful to all of you and would like to share our high gratitude to all the Honourable Sirs for their support and co-ordination to conduct this campus interview and we feel proud to get such an opportunity to conduct a campus interview in your prestigious University. We wish a bright and successful career to all the selected candidates in this great Global Organization Rentokil PCI and welcome them to our Rentokil PCI Family.

Regards,

**Wasim Bari | General Manager Rentokil PCI**

West Bengal, Assam, Bihar &amp; Jharkhand

PCI Pest Control Pvt Ltd; 2B, Lake Temple Road, Ground Floor, Kolkata - 700029

T. +91 (0) 033 24635454 / 5455

M. +91 (0) 9339987632

W. [www.rentokil-pestcontrolindia.com](http://www.rentokil-pestcontrolindia.com)

On Tue, 4 Jul 2023 at 14:06, P &amp; SWO BU &lt;pswo@buruniv.ac.in&gt; wrote:

Sir,  
Thanking You once again on behalf of The University of Burdwan, for having considered our Campus for Recruitment(s), I would like to confirm that the students would be able to join from mid of August 2023, upon completion of all exams, viva-voce etc.

Thanking You  
Yours Sincerely

Placement & Students' Welfare Officer  
The University of Burdwan



On Tue, 4 Jul 2023 at 09:47, Wasim Bari &lt;wasim.bari@rentokil-pci.com&gt; wrote:

Dear Sir,

Good Morning and Greetings of the Day from Rentokil-PCI.

We are happy to inform you that based on the interview process and considering our immediate scope of recruitment following candidates have been selected in 1st phase. It is indeed our immense pleasure to get this opportunity to conduct a campus interview at your prestigious university and we are grateful to you. We must appreciate all the participants and their positive outlook and each one of them is quite promising and Talent. Pl. convey our appreciation and gratitude to all the participants and they will be in our talent pool for the future opportunity as well.

1. Naba Kumar Mallik as Sales Executive
2. Abontika Das as Sales Executive
3. Soumya Kar as Sales Executive

We need your confirmation with the earliest date of their joining so that we can share the offer letter accordingly.

Regards,

**Wasim Bari | General Manager Rentokil PCI**

West Bengal, Assam, Bihar &amp; Jharkhand



# STAR SECURITY & DETECTIVE AGENCY

Undertake all sorts of Security & Allied Services

dt. 13.02.24

To:  
Mr. Suman Acharya,  
S/o Tapan Acharya.

Sub: Appointment Letter to Mr. S. Acharya as Laboratory Assistant under WBPCB  
Mr./Mrs. Suman Acharya.

With reference to your application dated .....2024 you are hereby appointed as Laboratory Assistant on contractual basis with effect from 15.02.24 in the establishment on the following terms and conditions:-

1. Your appointment is temporary in nature with effect from 15.02.24 for a period of Six month or till the completion of Contractual work whichever is earlier. Since your appointment is based on availability of the contractual job work, you will neither have any right nor a lien on the job held by you nor you will claim regular employment or otherwise.
2. Be it clearly understood that the work/job offered to you has arisen due to time limit contract awarded to us. This temporary appointment will automatically come to an end after expiry of the aforesaid period of the contract without any notice or any payment in lieu of notice.
3. You will be paid a Consolidated salary of Rs. 22,000/- only per month. No other monetary benefit whatsoever shall be payable to you during the period of your temporary employment with us. No wages are payable in case of stoppage of work or refusal to work by you.
4. Our establishment is taking contract at different places and you can be deputed to any of the establishment/company/factory/firm etc. where the establishment has taken the contract doing certain jobs anywhere in India and hence your services will be at the assigned place for stipulated period and thereafter if there is any requirement, you can be assigned job with new firm /company/ factory and in event when there is no work, your services are not required. In other words you will be assigned work for stipulate period only
5. You may be transferred for work in any section/department assigned from time to time with different establishment/companies where the establishment has undertaken the contract work in any part of Indian as it may considered necessary in its discretion from time to time.
6. Your absence for a continuous period of eight days (including absence when leave though applied for but not granted) or over stay for a period of eight days would make you to lose your lien on the job and your services shall automatically come to an end without any notice or intimation from the management side.

Contd. P/2



7. You will abide by the shift timing and other regulatory procedure in force at clients establishment where you will be posted including operating and safety procedures applicable to such establishments.
8. We will not be bound to provide you work every day or pay any compensation as it will be subject to the availability of work and will depend upon your satisfactory performance and observing instruction to be given to you time to time.
9. You will not be entitled wages or salary on your refusal to do the assigned work or refusal to work at the transferred place for the period of such refusal.
10. While on duty you will not indulge in any act adversely affecting our rendering of services to our client or by any other acts of misconducts.
11. This appointment will not confer any right or entitlement for claiming absorption against any regular vacancy or any nature of employment with us or the Company / principal employer where you will be sent and / or deployed by us to execute the contract entered between the Company/Principal Employer and our Establishment.
12. During your deployment at any other place of any other Company/Principal Employer for the purpose of execution of contract or work order, you shall not put any demand or claim in any nature whatsoever or raise any dispute against the said Company/ Companies/Principal Employer/Establishment either your independent capacity or to join with others.
13. After the expiry of the period of agreement and / or work order with the Principal Employer or with any other Company your service shall stand automatically terminated and you shall have no claim for re-employment. If you are employed, at any time thereafter, the same shall form part of distinct and separate form of employment unconnected with the present one.
14. During your employment you will not claim employment form Principal Employer.
15. In case there is any change of your residential address you will intimate the same in writing to us within 3 (Three) day from the date of such change of address recorded.
16. Your service may be terminated at any time without assigning any reason.

If you are willing to accept the appointment on the above terms and conditions please signify your acceptance of the same.

For STAR SECURITY & DETECTIVE AGENCY

*[Handwritten Signature]*  
 Authorised Signatory

For, Star Security & Detective Agency

The above terms and conditions of appointment have been read over and explained to me and I have fully understood the terms and conditions of my employment and I am accepting the same without any reservation.

Date: 13/02/2024

*[Handwritten Signature]*  
 Signature of Employee

SL. No. 1120



**ZENITH LEISURE HOLIDAYS LIMITED**  
**AN ISO 9001 : 2000 COMPANY**  
Suite No. 401, D. D. A. Building No. – 05  
District Centre, Janakpuri, New Delhi – 110 058  
Phone - +91 11 4512 0000 – 98  
Fax - +91 11 4512 0099  
Toll Free: 1800 11 2277  
www.zenithholidays.com

**May 17, 2024**

**Mr. Abhilas Chattopadhyay**

**Subject: Offer Letter**

**Dear Abhilas,**

With reference to your interview and subsequent discussion with us, we are pleased to offer you the position of “**Management Trainee – Visa**” with **Zenith Leisure Holidays Ltd** at our **Kolkata Branch**.

Your joining date will be on or before **May 21, 2024** and will report to Kolkata Branch. The duration of this OJT Training is **6 Months**.

You will be on training cum probation period for 6 months after which your performance will be appraised again. You will be given ample opportunities during this period to gain product knowledge through mentorship. Your consolidated stipend for the period will be RS 18,000/- (Rupees Eighteen Thousand only) per month. (You will be applicable for ESIC and Professional Tax on the said stipend)

**Please Note:** Please note you will receive the amount after ESIC and P.Tax deduction as applicable.

After completion of the training period, your confirmation will be given to you after successful evaluation of your performance during the Training Period. You'll be absorbed in our company with a revised compensation package including several employee benefits like Provident Fund, Medical Insurance, Gratuity eligibility etc. The same though will solely be based upon your performance in the said Probation period.

Please check Annexure-I, for the list of documents to be submitted on the day of joining.

We sincerely welcome you to the family of ZENITH HOLIDAYS and look forward to maintain a mutually benefiting relationship for the coming years.

Thanking you,

**For Zenith Leisure Holidays Ltd,**

**Meera Kalouni**  
**Human Resources**



Incentives | Offsites | Events | Promotions | Holidays | Award Nights | Rewards Programmes

Chennai Kolkata Mumbai New Delhi Bangalore Ahmedabad Gurgaon

**Annexure – I**

You need to submit the following documents on the Date of Joining:

- 1) Passport size photographs
- 2) One photocopy of PAN
- 3) One photocopy of Aadhar Card
- 4) One photocopy of Passport
- 5) One copy of each of the following:
  - a. Your professional and academic qualification certificate(s), from class X till Graduation.
  - b. Work Experience Certificate(s) from previous employer(s), if any.



Branches:-

Delhi/Gurgaon/Chandigarh/Mumbai/Kolkata/Pune/Lucknow/Chennai/Ahmedabad/Bangalore/Hyderabad/ Cochin



SL. No. 1121



Ease My Vacations

Offer Letter

Dear Agniva Chandra,

We are delighted to extend an offer of employment to you for the position of Travel Consultant at Ease My Vacations. Your enthusiasm for travel and dedication to customer service makes you an ideal candidate for this role. We are excited about the opportunity to welcome you to our team.

Job Title: Travel Consultant

Salary: Rs.3.60 Lakh per annum (Fixed + Variable)

Job Description:

As a Travel Consultant, you will assist clients in planning and booking their travel arrangements. Your primary duties will include:

1. **Customer Assistance:** Providing exceptional customer service by understanding clients' travel needs, offering suitable travel options, and ensuring satisfaction throughout the booking process.
2. **Booking Arrangements:** Booking flights, accommodations, transportation, and other travel-related services according to the client's preferences and budgetary constraints.
3. **Itinerary Planning:** Creating detailed travel itineraries, including sightseeing tours, activities, and dining recommendations, tailored to clients' interests and requirements.



## Ease My Vacations

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4. **Knowledge Sharing:** Keeping up-to-date with travel trends, destinations, and industry developments to provide informed recommendations and advice to clients.

5. **Problem Resolution:** Addressing any issues or concerns that may arise during travel, including flight delays, cancellations, or changes in itinerary, and offering timely solutions.

6. **Sales Targets:** Meeting or exceeding sales targets by promoting additional services, upgrades, and travel packages to maximize revenue.

7. **Documentation:** Ensuring all travel documentation, including visas, passports, and insurance, is accurate and complete for clients' trips.

Please review this offer carefully and let us know if you have any questions. We are excited about the possibility of you joining our team and contributing to our continued success in providing exceptional travel experiences to our clients.

Best Wishes,

Ved Anand

Founder & CEO, Ease My Vacations

Agniva Chandra

[Students Sign & Name]

Pinkey Sengupta Chandra

[Parent's Sign & Name]

(7029662505)

(8348173631)



## Offer letter

Dear Ankita Das

### 1. JOB OFFER

Anjna Global is pleased to offer you the position of **Travel Sales Executive**. We trust that your knowledge, skills and experience will be our most valuable assets. As you accept this job offer, as per company policy, you'll be eligible to receive the following in the beginning on your hire date:

\* **Appraisal:** As per the company rules appraisal will be done according to the wish of management and your performance. One yearly appraisal will always be there.

### \* SALARY

Annual gross starting salary of **Rs. 2,40,000 CTC**, subject to tax and other statutory deductions.

### 2. PROBATION

As per the Company policy, the probation period, is for 3 months w.e.f 16<sup>th</sup> Sep 2024. During the probation period or any extension thereof, you will be liable to be discharged from employment with Anjna Global at any time without any prior notice and without providing any reason.

### 3. TAXATION

All payments provided by the Company will be made in accordance with the taxation system prevalent within India, including without limitation, tax deduction at source.

### 4. DOCUMENTS

You are requested to fulfil below mentioned joining formalities. Along with your offer letter, please provide the following documents:

1. Xerox of All mark sheets and certificates.
2. Copy of Residence Proof: Photocopy of Passport/ driving license/Voter's identity card/Ration Card.
3. Salary slips from previous employer (If any)
4. Experience certificate of previous companies (If any)
5. Two passport size photographs.
6. Copy of latest CV
7. Sign and date this job offer letter where indicated below.
8. Sign and date the Code of Conduct Agreement at the time of joining.

Anjna Global Pvt. Ltd.

Plot 1, Sector 10A, Gurugram,  
Haryana - 122001 (INDIA)

+91-124-2786999

info@anjnaglobal.com

www.anjnaglobal.com

CIN No.: U63030HR2018PTC076656





## 5. TERMINATION OF EMPLOYMENT

If you don't abide by the rules and the regulations which are mentioned in the code of conduct, then you can be terminated by the company.

You cannot leave the company without giving one month's notice or in lieu of that you will have to pay one month's salary to the company.

You cannot resign without the resignation acceptance of the Company head. Upon termination of your employment with Anjna Global, you have to return all such notes/memoranda and every copy thereof to the company. You cannot leave the company without completing one year, if you do so then, company can charge any amount in accordance to the law. Otherwise we can take legal action.

### To decline this job, offer:

1. Sign and date this job joining letter where indicated below by mentioning non acceptance.
2. Mail all pages of this job offer letter back to us in the enclosed business-reply envelope, to arrive by 16<sup>th</sup> Sep 2024.

If you accept this job offer, your joining date will be on the day of 16<sup>th</sup> Sep 2024.

We at Anjna Global hope that you'll accept this job offer and look forward to welcome you in our company. Your immediate reporting authority will be **Mr. Sunil Rana** Feel free to contact at below mentioned number during office timings if you have any query.

**I understand the terms and conditions of employment as described in this letter and accept the offer.**

Sincerely,  
[For Anjna Global]

**Anjna Global Pvt. Ltd.**

Plot 1, Sector 10A, Gurugram,  
Haryana - 122001 (INDIA)

+91-124-2786999

info@anjnaglobal.com

www.anjnaglobal.com

CIN No.: U63030HR2018PTC076656



Date: 07 June 2024

**Ankita Mondal,**

Subject: Offer Letter

**Dear Ankita,**

We are pleased to offer you employment with **Nam Ho World Marketing Pvt. Ltd.** ("Company") as per the details below.

<b>Designation</b>	: <b>EXECUTIVE</b>
<b>Department</b>	: <b>SALES AND OPERATIONS</b>
<b>Location</b>	: <b>Purba Bardhaman, West Bengal</b>
<b>Joining Date</b>	: <b>As of 10 June 2024,</b>
<b>CTC PA</b>	: <b>INR 1,80,000.00 (Rupees One Lac Eighty Thousand Only).</b> <i>CTC will review based on the performance after three months from the date of joining.</i>

CTC is inclusive of the statutory benefits and tax to be deducted at source. Your compensation shall be paid on a monthly basis, in arrears.

Your detailed duties and responsibilities will be discussed with you and will be set out in the Employment Confidentiality and Intellectual Property Assignment Agreement ("Employment Agreement") required to be executed between you and the Company. All terms and conditions of your employment, including the code of conduct, will be in accordance with the Company's policies and procedures and the Employment Agreement.

As a token of your acceptance of our offer and the terms of this letter, please send us acknowledgment through email. The offer shall lapse automatically unless you confirm your acceptance of it within 2 (two) days from the date of this letter.

This offer is being issued subject to successful verification of all your documents submitted, failure of which the offer shall be considered null and void.

We are excited at the prospect of having you join us and look forward to a rewarding association.

For **Nam Ho World Marketing Pvt. Ltd.**

**(Ashish Dubey)**  
**Director & Co-Founder**



Ease My Vacations

---

**Offer Letter**

Dear ARITREE BOWAL

We are delighted to extend an offer of employment to you for the position of Travel Consultant at Ease My Vacations. Your enthusiasm for travel and dedication to customer service makes you an ideal candidate for this role. We are excited about the opportunity to welcome you to our team.

**Job Title:** Travel Consultant

**Salary:** Rs.3.60 Lakh per annum (Fixed + Variable)

**Job Description:**

As a Travel Consultant, you will assist clients in planning and booking their travel arrangements. Your primary duties will include:

1. **Customer Assistance:** Providing exceptional customer service by understanding clients' travel needs, offering suitable travel options, and ensuring satisfaction throughout the booking process.
2. **Booking Arrangements:** Booking flights, accommodations, transportation, and other travel-related services according to the client's preferences and budgetary constraints.
3. **Itinerary Planning:** Creating detailed travel itineraries, including sightseeing tours, activities, and dining recommendations, tailored to clients' interests and requirements.





## Ease My Vacations

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4. **Knowledge Sharing:** Keeping up-to-date with travel trends, destinations, and industry developments to provide informed recommendations and advice to clients.

5. **Problem Resolution:** Addressing any issues or concerns that may arise during travel, including flight delays, cancellations, or changes in itinerary, and offering timely solutions.

6. **Sales Targets:** Meeting or exceeding sales targets by promoting additional services, upgrades, and travel packages to maximize revenue.

7. **Documentation:** Ensuring all travel documentation, including visas, passports, and insurance, is accurate and complete for clients' trips.

Please review this offer carefully and let us know if you have any questions. We are excited about the possibility of you joining our team and contributing to our continued success in providing exceptional travel experiences to our clients.

Best Wishes,

Ved Anand

Founder & CEO, Ease My Vacations

ARITREE BOWAL

A. Bowal (27.04.2024)  
[Students Sign & Name]

ANANTA BOWAL

Ananta Bowal (27/4/2024)  
[Parent's Sign & Name]

Ph NO. 9749119885

**GAINWELL**



TRAVEL & LEISURE

**GAINWELL ENTERPRISES PRIVATE LIMITED**

Gainwell Manor, 11B, Dr. Rajendra Road, Kolkata – 700 020

Phone : (033) 4050 0000, Email : [info@gainwelltravel.com](mailto:info@gainwelltravel.com)

Website: <http://www.gainwelltravel.com>

CIN No. : U70101WB1991PTC053461

GNTL/PER/AD

30th May'24

Mr. Arpan Dutta  
Kalna, Porsura, Galsi  
Purba Bardhaman  
West Bengal - 713406

**Sub. : Letter of Appointment**

Dear Mr. Arpan Dutta,

With reference to your application, we are happy to offer you an appointment in our company subject to the following terms and conditions:

1. You shall be on probation in the first instance for a period of two months from **27.05.2024** until **26.07.2024** and the said period of probation may be further extended at the discretion of the company. This period of probation would be deemed to be automatically extended beyond six months unless the company conveys in writing of your confirmation during the period of your probation.
2. Your service is liable to be terminated during this period without giving any reason with 15 days' notice or 15 days gross salary in lieu thereof. During the probation period, you can resign by giving 30 days' notice or giving the company 30 days gross salary in lieu of notice.
3. Your designation will be **Trainee** with daily remuneration of **Rs. 400/-** for **8 weeks** subject to TDS deductions.
4. You shall advise the company of your address of communication and any communication sent to you at such address shall be deemed to have been properly sent by us and received by you.
5. During the period of this employment, you shall not secure any other post of employment or job or part time work or shall not pursue any course of study without prior written consent of the company. While in our service, you shall devote the whole time to the business of the company.
6. Your Headquarter town will be Calcutta, but you are liable to be transferred to any town in India or any place of business of the company that is existing or acquired later in any part of India at any given time, solely at the Company's discretion.
7. You shall carry out whatever work is assigned to you in this company or our Associates/ Sister Concerns as designated by the company. You will be required to go on tours as deemed necessary, on company work.

8. You will not absent yourself from work at any time without prior sanction by your superior in writing. Unauthorised absence without prior sanction of the leave, whether or not oversteaying the sanctioned leave period, for a period of seven calendar days or more, will result in automatic striking off of your name from the rolls of the company without any reference to you, amounting to loss of lien on employment and termination of the contract of appointment.
9. After confirmation, your appointment can be terminated by either the company or yourself, after giving 60 days' notice or payment of 60 days gross salary in lieu thereof, without assigning any reason on either side. This notice period is applicable only after confirmation.
10. You will automatically retire from the service of the company on attaining an age of 55 years, or 25 years of service, whichever is earlier, unless an extension is allowed by a written order at the sole discretion of the company.
11. During probation you will not be entitled to any Privilege or Paid leave. However, you will be entitled to Sick Leave as per the rules of the company (maximum 6 days, or 1 day per month in six months) and any additional leaves availed will be without pay. The Company will hold 15 days salary as Security during your probation period, which shall be released immediately on confirmation, or 6 months whichever is earlier.
12. The management will carry out an internal assessment of the staff after every 1 month, 3 months, 6 months, and annually thereafter.

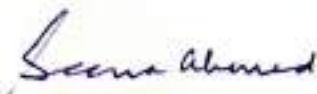
There will also be a self-performance review form, which the staff member will be expected to fill-up, and submit to the management as per the above schedule. Confirmations, promotions, increments, and all other benefits to the concerned staff will depend upon the results of these assessments.

You are requested to let us have a copy of this letter duly signed by you as a token of your acceptance of the terms and conditions mentioned above.

Yours faithfully,

**For Gainwell Enterprises Private Limited**

I have read the above Terms & Conditions and accept the same.



**Seema Ahmed  
GENERAL MANAGER & HRD**



**(ARPAN DUTTA)**

c.c. Accounts Department



EMPLOYEE'S OATH

I, **ARPAN DUTTA** hereby do affirm that as an employee of Gainwell Enterprises Private Limited, I will always strive to offer my very best services to the customer, who comes first, and in turn to my company.

From this moment onwards, my customer is my 'God' and his / her service is worship, to me. I will always place my official work before self and my organization, before personal priorities. I am committed to the company's corporate mission and will practice honesty and ethics in all my dealings, with my employer and my customer.

I shall be loyal, efficient, responsible and not lacking in initiative. I will not spare any opportunity for training and learning more about the trade, so that there is a constant improvement in the quality, of my work and services.

Arpan Dutta

SIGNATURE

07/06/2024

DATE



UFSL/GEN/M003802/2024

Date: 06/06/2024

Mr. Bikram Ghosh  
Bardhaman

Dear Mr. Bikram Ghosh,

### TRAINEE AGREEMENT

This has reference to your application for undergoing training with the organisation. In this connection we are pleased to provide you training in our organization on the following terms and conditions:

1. You shall be designated as **Management Trainee** and your traineeship shall be for a period of 2 months beginning from **06.06.2024 to 31.07.2024** for the identified learning objectives.
2. The tasks undertaken by you during the traineeship period will have the purpose of promoting your competence, understanding and familiarity of the business of the organisation as well your learning objectives.
3. You will be under an obligation to make satisfactory progress during the training period and is expected to reach a reasonable standard of competence and performance for each task for which you will be trained.
4. You will have no contractual relationship with the organisation and acceptance of the terms and conditions of this order shall not be construed as an employment contract. However, you will be expected to behave as part of the organisation and shall abide by all the terms and conditions applicable to the staff of the organisation and abide with the policies, values and procedures of the organisation.
5. You will be posted at our **Kalyani Branch** and will be paid a stipend of **Rs. 15,000/- (Rupees Fifteen Thousand Only)** per month during your traineeship period subject to all applicable taxes and statutory dues.
6. The organisation will designate an official to train, mentor and monitor your progress who shall be your primary point of contact.
7. This training is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement" attached as **Schedule A**
8. The traineeship period may be terminated by either party by providing a one-week notice.
9. The organisation shall review your progress and performance during the training period and review of the performance shall be conducted periodically.
10. Any claim or cause of action arising out of or connected with this agreement shall be governed by **Ernakulam Courts**, both civil and criminal jurisdiction, and the parties hereto consent to

Unimoni Financial Services Ltd.

(Formerly IIA Exchange & Financial Services Ltd.)

Corporate Address: 17 Floor, Aditya Building, M G Road, Kalyani - 722 011 | Tel: +91 484 3048538  
E-mail: [customerscare@unimoniindia.com](mailto:customerscare@unimoniindia.com) | Website: [www.unimoni.in](http://www.unimoni.in) | Toll Free: 1800 102 6555

Registered Office: A-11, 12 & 13, Second Floor, North Block, Manipal Centre, Trilokyan Road, Bangalore - 560 042 IN  
No. UB5119KA1903PLC08175

Submit to the personal jurisdiction of such courts and waive all objections to such jurisdiction and venue.

To signify your acceptance of the above-mentioned terms and conditions, kindly return the duplicate copy of this letter duly signed retaining the original with you.

We take this opportunity to welcome you to our organization and look forward to an enjoyable and rewarding association.

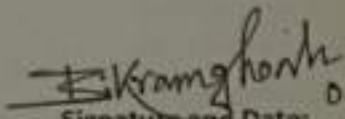
Yours Sincerely,

For Unimoni Financial Services Limited,



Rathish R  
Chief People Officer

I agree to the above terms and conditions

 06/06/2024  
Signature and Date:  
Name: BIKRAM GHOSH

**Unimoni Financial Services Ltd.**

(Formerly UAE Exchange Financial Services Ltd)

Corporate Address: 17 Floor, Andhra Building, M G Road, Kochi - 682 011 | Tel: +91 484 3046339

E-mail: [customercare@unimoniindia.com](mailto:customercare@unimoniindia.com) | Website: [www.unimoni.in](http://www.unimoni.in) | Toll Free: 1800 122 2555

Registered Office: 17, 18 & 19, Ground Floor, North Block, Marigold Centre, Chokkikulam Road, Bangalore - 560 042 IN  
Reg. No: UST 185A1800PLC218173



## Schedule A

**Confidentiality and Proprietary Information Agreement**

In consideration of the training provided by Unimoni Financial Services Ltd (the "Company"), the undersigned (the "Management Trainee") agrees and covenants as follows:

1. During the traineeship (the "Engagement"), the Company will provide the Management Trainee access to proprietary and confidential information belonging to the Company, its customers, its suppliers and others (the proprietary and confidential information is collectively referred to in this Agreement as "Confidential Information"). Confidential Information includes but is not limited to customer lists, marketing plans, proposals, contracts, technical and/or financial information, databases, software and know-how. All Confidential Information remains the confidential and proprietary information of the Company.
2. As referred to herein, the "Business of the Company" shall relate to the business of the Company as the same is determined by the Board of Directors of the Company from time to time.
3. The Management Trainee may in the course of the engagement conceive, develop or contribute to material or information related to the business of the Company, including, without limitation, software, technical documentation, ideas, inventions (whether or not patentable), hardware, know-how, marketing plans, designs, techniques, documentation and records, regardless of the form or media, if any, on which such is stored (referred to in this Agreement as "Proprietary Property"). The Company shall exclusively own all Proprietary Property which the Management Trainee conceives, develops or contributes to in the course of the Engagement and all intellectual and industrial property and other rights of any kind in or relating to the Proprietary Property, including but not limited to all copyright, patent, trade secret and trade-mark rights in or relating to the Proprietary Property. For greater certainty, the Management Trainee hereby assigns to the Company any and all rights that the Management Trainee may have or obtain in or to the Proprietary Property. Material or information conceived, developed or contributed to by the Management Trainee outside work hours on the Company's premises or through the use of the Company's property and/or assets shall also be Proprietary Property and be governed by this Agreement if such material or information relates to the Business of the Company. The Management Trainee shall keep full and accurate records accessible at all times to the Company relating to all Proprietary Property and shall promptly disclose and deliver to the Company all Proprietary Property.
4. The Management Trainee shall, both during and after the Engagement, keep all Confidential Information and Proprietary Property confidential and shall not use any of it except for the purpose of carrying out authorized activities on behalf of the Company. The Management Trainee may, however, use or disclose Confidential Information which:

**Unimoni Financial Services Ltd.**

(Formerly UAE Exchange & Financial Services Ltd.)

Central Address: 7<sup>th</sup> Floor, Airline Building, M G Road, Kochi - 682 011 | Tel: +91 484 3048338

E-mail: [CustomerCare@unimonindia.com](mailto:CustomerCare@unimonindia.com) | Website: [www.unimon.in](http://www.unimon.in) | Toll Free: 1800 502 0555

Registered Office: Plot 12 & 13, Ground Floor, North Block, Marigold Centre, Dickinson Road, Bangalore - 560 042 CN  
No: UH18BPA1905PLC016173

- a. is or becomes public other than through a breach of this Agreement;
  - b. is known to the Management Trainee prior to the date of this Agreement and with respect to which the Management Trainee does not have any obligation of confidentiality; or
  - c. is required to be disclosed by law, whether under an order of a court or government tribunal or other legal process, provided that Management Trainee informs the Company of such requirement in sufficient time to allow the Company to avoid such disclosure by the Trainee.
5. The Management Trainee shall return or destroy, as directed by the Company, Confidential Information and Proprietary Property to the Company upon request by the Company at any time. The Management Trainee shall certify, by way of affidavit or statutory declaration, that all such Confidential Information and Proprietary Property has been returned or destroyed, as applicable.
  6. The Management Trainee covenants and agrees not to make any unauthorized use whatsoever of or to bring onto the Company's premises for the purpose of making any unauthorized use whatsoever of any trade secrets, confidential information or proprietary property of any third party, including without limitation any trade-marks or copyrighted materials, during the course of the Engagement. The Management Trainee agrees and represents that the Engagement and the execution of this Agreement do not and will not breach any agreement to which the Management Trainee is currently a party or which currently applies to the Trainee.
  7. At the reasonable request and at the sole expense of the Company, the Management Trainee shall do all reasonable acts necessary and sign all reasonable documentation necessary in order to ensure the Company's ownership of the Proprietary Property and all intellectual and industrial property rights and other rights in the same, including but not limited to providing to the Company written assignments of all rights to the Company and any other documents required to enable the Company to document rights to and/or register patents, copyrights, trade-marks, industrial designs and such other protections as the Company considers advisable anywhere in the world.
  8. The Management Trainee hereby irrevocably and unconditionally waives all moral rights the Management Trainee may now or in the future have in any Proprietary Property.
  9. The Management Trainee agrees that the Management Trainee will, if requested from time to time by the Company, execute such further reasonable agreements as to confidentiality and proprietary rights as the Company's customers or suppliers reasonably required to protect Confidential Information or Proprietary Property.
  10. Regardless of any changes in position, salary or otherwise, including, without limitation, termination of the Engagement, unless otherwise stipulated pursuant to the terms hereof, the Management Trainee will continue to be subject to each of the terms and conditions of this Agreement and any other(s) executed pursuant to the preceding paragraph.
  11. The Management Trainee agrees that the Trainee's sole and exclusive remedy for any breach of this Agreement or any other agreement by the Company will be limited to monetary damages and that the Management Trainee will not make any claim in respect of any rights to or interest

**Unimoni Financial Services Ltd.**

(Formerly UAE Exchange & Financial Services Ltd.)

Contact Address: 1<sup>st</sup> Floor, A-Elex Building, M Q Road, Kachhi - 562 011 | Tel: +91 494 3048539  
E-mail: [customers@unimoniindia.com](mailto:customers@unimoniindia.com) | Website: [www.unimoni.in](http://www.unimoni.in) | Toll Free: 1800 102 0555

Registered Office: B-12, 12 & 13, Ground Floor, North Block, Marigold Centre, Dinkar Road, Bangalore - 560 043 CN  
No. DR8110KA1956PLC018172



In any Confidential Information or Proprietary Property.

12. The Management Trainee acknowledges that the services provided by the Management Trainee to the Company are unique. The Management Trainee further agrees that irreparable harm will be suffered by the Company in the event of the Trainee's breach or threatened breach of any of his or her obligations under this Agreement, and that the Company will be entitled to seek, in addition to any other rights and remedies that it may have at law or equity, a temporary or permanent injunction restraining the Management Trainee from engaging in or continuing any such breach hereof. Any claims asserted by the Management Trainee against the Company shall not constitute a defence in any injunction action, application or motion brought against the Management Trainee by the Company.
13. This Agreement is governed by the laws of India and the Management Trainee agrees to the non-exclusive jurisdiction of the courts at Location in relation to this Agreement.
14. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, that provision shall be deleted and the other provisions shall remain in effect.

IN WITNESS WHERE OF the Company has caused this Agreement to be executed as of the 06/06/2024

Signature of the Management Trainee

*Bikramghosh*  
06/06/2024

For Unimoni Financial Services Limited,



Rishabh R  
Chief People Officer

Witness:

1. Name & Address) *Debalina Chandra . (Jirat Kaliagarh Stati Parua . P.O + P.S - Balaga Dist - Hooghly).*
2. (Name & Address) *Subhajit Das (Rabindranagar, Chakdaha, Nadia)*

Unimoni Financial Services Ltd.

(Formerly L&E Exchange & Financial Services Ltd)

Company Address: 11<sup>th</sup> Floor, Airline Building, M G Road, Kochi - 682 011 | Tel: +91 484 3949528

E-mail: [customerscare@unimoniindia.com](mailto:customerscare@unimoniindia.com) | Website: [www.unimoni.in](http://www.unimoni.in) | Toll Free: 1800 182 6855

Registered Office: 11/2, 12 & 13, Ground Floor, North Block, National Centre, Silkwood Road, Bangalore - 560 042CN  
No: UDI1NKA182PLCE18171



Date: 07 June 2024

**Diya Chakraborty,**

Subject: Offer Letter

**Dear Diya,**

We are pleased to offer you employment with **Nam Ho World Marketing Pvt. Ltd.** ("Company") as per the details below.

<b>Designation</b>	: <b>EXECUTIVE</b>
<b>Department</b>	: <b>SALES AND OPERATIONS</b>
<b>Location</b>	: <b>North 24 Pargana, West Bengal</b>
<b>Joining Date</b>	: <b>As of 10 June 2024,</b>
<b>CTC PA</b>	: <b>INR 1,80,000.00 (Rupees One Lac Eighty Thousand Only).</b> <i>CTC will review based on the performance after three months from the date of joining.</i>

CTC is inclusive of the statutory benefits and tax to be deducted at source. Your compensation shall be paid on a monthly basis, in arrears.

Your detailed duties and responsibilities will be discussed with you and will be set out in the Employment Confidentiality and Intellectual Property Assignment Agreement ("Employment Agreement") required to be executed between you and the Company. All terms and conditions of your employment, including the code of conduct, will be in accordance with the Company's policies and procedures and the Employment Agreement.

As a token of your acceptance of our offer and the terms of this letter, please send us acknowledgment through email. The offer shall lapse automatically unless you confirm your acceptance of it within 2 (two) days from the date of this letter.

This offer is being issued subject to successful verification of all your documents submitted, failure of which the offer shall be considered null and void.

We are excited at the prospect of having you join us and look forward to a rewarding association.

For **Nam Ho World Marketing Pvt. Ltd.**



**(Ashish Dubey)**  
**Director & Co-Founder**



SL. No. 1129

## Re: Regarding On The Job Training

4 messages

MD Office Sand Pebbles Tour <mdoffice@sandpebblestours.com>

Tue, 21 May, 2024 at 15:50

To: Dillip Kumar Das <das.dillipkumar@gmail.com>

Cc: ALOK MAHARANA <alok@sandpebblestours.com>, Dhiren Nayak Sand Pebbles Tour <dhiren@sandpebblestours.com>, jujubesabat20@gmail.com

Dear sir,

We are glad to accept your proposal for the on the job training of Ms. Jujube Sabata as recommended by you. Following are the conditions which will be applicable during training period:

2. Trainee must follow office decorum & time table
3. Certifications will be done after completion of training program
3. There is no provision for any form of remuneration/ stipend

On Tue, May 21, 2024 at 1:08 PM Dillip Kumar Das <das.dillipkumar@gmail.com> wrote:

Dear Sir,

This is to inform you that we are running a full time MBA(Tourism) programme in the Department of Tourism Management, The University of Burdwan, Burdwan, West Bengal w.e.f. the year 2000 onwards.

We are having one On The Job training programme in the 4th semester of this MBA-Tourism programme in which students have to undergo one on the job training from a reputed travel agency/ Tour operator for a period of 8 weeks.

As a part of the training programme we would like to send Ms.Jujube Sabata who is currently pursuing her MBA-Tourism final semester as a trainee to your esteemed organisation. In this regard, I am attaching the CV of Ms.Jujube Sabata for your kind consideration.

A letter of consent from your side will be highly appreciated .

Thanking You.

Yours faithfully

Dillip Kumar Das

--

Dr. Dillip Kumar Das  
Associate Professor & Former Head,  
Dept. of Tourism Management,  
University of Burdwan, Burdwan,  
West Bengal, 713104  
Mob:09433293791 / 8918175176



With Regards,

**Biswajeet Maharana**

Executive- Admin & HR

**Sand Pebbles Tour n Travels (I) Pvt. Ltd.**

220, 2nd Floor, DLF Cyber City, Idco Info Park Technology Corridor, Chandaka Industrial Estate, Patia, Bhubaneswar, 751024, Odisha, India

Mob: +91-9438735971  Whatsapp :9438735971

Tel: +91-674-2975971

Branches: PURI, JHARSUGUDA, BHITARKANIKA, NEW DELHI

[mdoffice@sandpebblestours.com](mailto:mdoffice@sandpebblestours.com) | [career@sandpebblestours.com](mailto:career@sandpebblestours.com)

[www.sandpebblestours.com](http://www.sandpebblestours.com) | [www.bhitarkanikanationalpark.com](http://www.bhitarkanikanationalpark.com) | [www.sandpebblesevents.com](http://www.sandpebblesevents.com)

UFSL/GEN/MDD3806/2024

Date: 14/06/2024

Ms. Nusratun Nesha Begum  
Birbhum

Dear Ms. Nusratun Nesha,

## TRAINEE AGREEMENT

This has reference to your application for undergoing training with the organisation. In this connection we are pleased to provide you training in our organization on the following terms and conditions:

1. You shall be designated as Management Trainee and your traineeship shall be for a period of 2 months beginning from 14.06.2024 to 31.07.2024 for the identified learning objectives.
2. The tasks undertaken by you during the traineeship period will have the purpose of promoting your competence, understanding and familiarity of the business of the organisation as well your learning objectives.
3. You will be under an obligation to make satisfactory progress during the training period and is expected to reach a reasonable standard of competence and performance for each task for which you will be trained.
4. You will have no contractual relationship with the organisation and acceptance of the terms and conditions of this order shall not be construed as an employment contract. However, you will be expected to behave as part of the organisation and shall abide by all the terms and conditions applicable to the staff of the organisation and abide with the policies, values and procedures of the organisation.
5. You will be posted at our Kolkata – Baguiati Branch and will be paid a stipend of Rs. 16,000/- (Rupees Sixteen Thousand Only) per month during your traineeship period subject to all applicable taxes and statutory dues.
6. The organisation will designate an official to train, mentor and monitor your progress who shall be your primary point of contact.
7. This training is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement" attached as Schedule A.
8. The traineeship period may be terminated by either party by providing a one-week notice.
9. The organisation shall review your progress and performance during the training period and review of the performance shall be conducted periodically.
10. Any claim or cause of action arising out of or connected with this agreement shall be governed by Ernakulam Courts, both civil and criminal jurisdiction, and the parties hereto consent to

Unimoni Financial Services Ltd.

(Company) Ltd. Registered Office: 10/1, 10/2, 10/3, 10/4, 10/5, 10/6, 10/7, 10/8, 10/9, 10/10, 10/11, 10/12, 10/13, 10/14, 10/15, 10/16, 10/17, 10/18, 10/19, 10/20, 10/21, 10/22, 10/23, 10/24, 10/25, 10/26, 10/27, 10/28, 10/29, 10/30, 10/31, 10/32, 10/33, 10/34, 10/35, 10/36, 10/37, 10/38, 10/39, 10/40, 10/41, 10/42, 10/43, 10/44, 10/45, 10/46, 10/47, 10/48, 10/49, 10/50, 10/51, 10/52, 10/53, 10/54, 10/55, 10/56, 10/57, 10/58, 10/59, 10/60, 10/61, 10/62, 10/63, 10/64, 10/65, 10/66, 10/67, 10/68, 10/69, 10/70, 10/71, 10/72, 10/73, 10/74, 10/75, 10/76, 10/77, 10/78, 10/79, 10/80, 10/81, 10/82, 10/83, 10/84, 10/85, 10/86, 10/87, 10/88, 10/89, 10/90, 10/91, 10/92, 10/93, 10/94, 10/95, 10/96, 10/97, 10/98, 10/99, 10/100, 10/101, 10/102, 10/103, 10/104, 10/105, 10/106, 10/107, 10/108, 10/109, 10/110, 10/111, 10/112, 10/113, 10/114, 10/115, 10/116, 10/117, 10/118, 10/119, 10/120, 10/121, 10/122, 10/123, 10/124, 10/125, 10/126, 10/127, 10/128, 10/129, 10/130, 10/131, 10/132, 10/133, 10/134, 10/135, 10/136, 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## GAINWELL ENTERPRISES PRIVATE LIMITED

Gainwell Manor, 11B, Dr. Rajendra Road, Kolkata – 700 020

Phone : (033) 4050 0000, Email : [info@gainwelltravel.com](mailto:info@gainwelltravel.com)

Website: <http://www.gainwelltravel.com>

CIN No. : U70101WB1991PTC053461

GNTL/PER/PS

30<sup>th</sup> May'24

Mr. Pritam Sadhu  
Raniganj Bazaar Bey Lane,  
B.C.Road, Bardhaman  
West Bengal - 713101

### Sub. : Letter of Appointment

Dear Mr. Pritam Sadhu,

With reference to your application, we are happy to offer you an appointment in our company subject to the following terms and conditions:

1. You shall be on probation in the first instance for a period of two months from **27.05.2024** until **26.07.2024** and the said period of probation may be further extended at the discretion of the company. This period of probation would be deemed to be automatically extended beyond six months unless the company conveys in writing of your confirmation during the period of your probation.
2. Your service is liable to be terminated during this period without giving any reason with 15 days' notice or 15 days gross salary in lieu thereof. During the probation period, you can resign by giving 30 days' notice or giving the company 30 days gross salary in lieu of notice.
3. Your designation will be **Trainee** with daily remuneration of **Rs. 400/-** for **8 weeks** subject to TDS deductions.
4. You shall advise the company of your address of communication and any communication sent to you at such address shall be deemed to have been properly sent by us and received by you.
5. During the period of this employment, you shall not secure any other post of employment or job or part time work or shall not pursue any course of study without prior written consent of the company. While in our service, you shall devote the whole time to the business of the company.
6. Your Headquarter town will be Calcutta, but you are liable to be transferred to any town in India or any place of business of the company that is existing or acquired later in any part of India at any given time, solely at the Company's discretion.
7. You shall carry out whatever work is assigned to you in this company or our Associates/ Sister Concerns as designated by the company. You will be required to go on tours as deemed necessary, on company work.

8. You will not absent yourself from work at any time without prior sanction by your superior in writing. Unauthorised absence without prior sanction of the leave, whether or not overstaying the sanctioned leave period, for a period of seven calendar days or more, will result in automatic striking off of your name from the rolls of the company without any reference to you, amounting to loss of lien on employment and termination of the contract of appointment.
9. After confirmation, your appointment can be terminated by either the company or yourself, after giving 60 days' notice or payment of 60 days gross salary in lieu thereof, without assigning any reason on either side. This notice period is applicable only after confirmation.
10. You will automatically retire from the service of the company on attaining an age of 55 years, or 25 years of service, whichever is earlier, unless an extension is allowed by a written order at the sole discretion of the company.
11. During probation you will not be entitled to any Privilege or Paid leave. However, you will be entitled to Sick Leave as per the rules of the company (maximum 6 days, or 1 day per month in six months) and any additional leaves availed will be without pay. The Company will hold 15 days salary as Security during your probation period, which shall be released immediately on confirmation, or 6 months whichever is earlier.
12. The management will carry out an internal assessment of the staff after every 1 month, 3 months, 6 months, and annually thereafter.

There will also be a self-performance review form, which the staff member will be expected to fill-up, and submit to the management as per the above schedule. Confirmations, promotions, increments, and all other benefits to the concerned staff will depend upon the results of these assessments.

You are requested to let us have a copy of this letter duly signed by you as a token of your acceptance of the terms and conditions mentioned above.

Yours faithfully,

For Gainwell Enterprises Private Limited

I have read the above Terms & Conditions and accept the same.

*Seema Ahmed*

Seema Ahmed  
GENERAL MANAGER & HRD

*Pritam Sadhu*  
(PRITAM SADHU)

c.c. Accounts Department

SL. No. 1132



Ease My Vacations

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**Offer Letter**

Dear Priyanka Sanyal

We are delighted to extend an offer of employment to you for the position of Travel Consultant at Ease My Vacations. Your enthusiasm for travel and dedication to customer service makes you an ideal candidate for this role. We are excited about the opportunity to welcome you to our team.

**Job Title:** Travel Consultant

**Salary:** Rs.3.60 Lakh per annum (Fixed + Variable)

**Job Description:**

As a Travel Consultant, you will assist clients in planning and booking their travel arrangements. Your primary duties will include:

- 1. Customer Assistance:** Providing exceptional customer service by understanding clients' travel needs, offering suitable travel options, and ensuring satisfaction throughout the booking process.
- 2. Booking Arrangements:** Booking flights, accommodations, transportation, and other travel-related services according to the client's preferences and budgetary constraints.
- 3. Itinerary Planning:** Creating detailed travel itineraries, including sightseeing tours, activities, and dining recommendations, tailored to clients' interests and requirements.



SL. No. 1132



Ease My Vacations

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4. **Knowledge Sharing:** Keeping up-to-date with travel trends, destinations, and industry developments to provide informed recommendations and advice to clients.

5. **Problem Resolution:** Addressing any issues or concerns that may arise during travel, including flight delays, cancellations, or changes in itinerary, and offering timely solutions.

6. **Sales Targets:** Meeting or exceeding sales targets by promoting additional services, upgrades, and travel packages to maximize revenue.

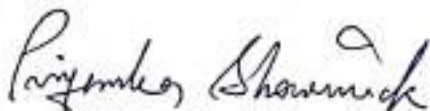
7. **Documentation:** Ensuring all travel documentation, including visas, passports, and insurance, is accurate and complete for clients' trips.

Please review this offer carefully and let us know if you have any questions. We are excited about the possibility of you joining our team and contributing to our continued success in providing exceptional travel experiences to our clients.

Best Wishes,

Ved Anand

Founder & CEO, Ease My Vacations

  
[Students Sign & Name]  
PRIYANKA SAHOO

[Parent's Sign & Name]

ASHANU TADA SAHOO

SL. No. 1133



UFSL/GEN/M003801/2024

Date: 06/06/2024

**Mr. Sahiruddin Selkh**  
**Bardhaman**

Dear Mr. Sahiruddin seikh,

### TRAINEE AGREEMENT

This has reference to your application for undergoing training with the organisation. In this connection we are pleased to provide you training in our organization on the following terms and conditions:

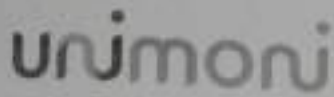
1. You shall be designated as **Management Trainee** and your traineeship shall be for a period of 2 months beginning from **06.06.2024 to 31.07.2024** for the identified learning objectives.
2. The tasks undertaken by you during the traineeship period will have the purpose of promoting your competence, understanding and familiarity of the business of the organisation as well your learning objectives.
3. You will be under an obligation to make satisfactory progress during the training period and is expected to reach a reasonable standard of competence and performance for each task for which you will be trained.
4. You will have no contractual relationship with the organisation and acceptance of the terms and conditions of this order shall not be construed as an employment contract. However, you will be expected to behave as part of the organisation and shall abide by all the terms and conditions applicable to the staff of the organisation and abide with the policies, values and procedures of the organisation.
5. You will be posted at our **Kalikapur Branch** and will be paid a stipend of **Rs. 15,000/- (Rupees Fifteen Thousand Only)** per month during your traineeship period subject to all applicable taxes and statutory dues.
6. The organisation will designate an official to train, mentor and monitor your progress who shall be your primary point of contact.
7. This training is conditional upon you agreeing to and abiding by the "Confidentiality and Proprietary Information Agreement" attached as **Schedule A**
8. The traineeship period may be terminated by either party by providing a one-week notice.
9. The organisation shall review your progress and performance during the training period and review of the performance shall be conducted periodically.
10. Any claim or cause of action arising out of or connected with this agreement shall be governed by **Ernakulam Courts**, both civil and criminal jurisdiction, and the parties hereto consent to

Unimoni Financial Services Ltd.

(Formerly Ltd. Exchange & Financial Services Ltd.)

Corporate Address: 1<sup>st</sup> Floor, Anand Building, N D Road, Kumbi - 682 911 | Tel: +91 484 2948300  
E-mail: [customercare@unimonifinancialservices.com](mailto:customercare@unimonifinancialservices.com) | Website: [www.unimoni.co](http://www.unimoni.co) | Toll Free: 1000 100 0000

Registered Office: N.D. 12 & 13, Second Floor, North Block, Marigold Centre, Seethammal Road, Bangalore - 560 020  
CIN: IF5119AA1995PL0018174



Submit to the personal jurisdiction of such courts and waive all objections to such jurisdiction and venue.

To signify your acceptance of the above-mentioned terms and conditions, kindly return the duplicate copy of this letter duly signed retaining the original with you.

We take this opportunity to welcome you to our organization and look forward to an enjoyable and rewarding association.

Yours Sincerely,

For Unimoni Financial Services Limited,

Rathish R  
Chief People Officer

I agree to the above terms and conditions

Sahibuddin Seikh 8/6/24

Signature and Date:

Name: Sahibuddin Seikh

Unimoni Financial Services Ltd.

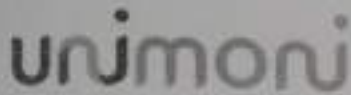
(Formerly ISE Exchange & Financial Services Ltd.)

Registered Address: 17th Floor, Gateway Building, 800 Road, Kuala Lumpur - 500 811 (Tel: +60 3 94 224000)

E-mail: [customerservice@unimoni-fs.com](mailto:customerservice@unimoni-fs.com) / Website: [www.unimoni.com](http://www.unimoni.com) / Toll Free: 1800 102 0000

Regional Office: 405, 412 & 413, Ground Floor, Wynn Plaza, Wynn Casino, Shikhar Road, Singapore - 118 0408  
No. 083154418667, 0919110





## Schedule A

**Confidentiality and Proprietary Information Agreement**

In consideration of the training provided by Unimoni Financial Services Ltd (the "Company"), the undersigned (the "Management Trainee") agrees and covenants as follows:

1. During the traineeship (the "Engagement"), the Company will provide the Management Trainee access to proprietary and confidential information belonging to the Company, its customers, its suppliers and others (the proprietary and confidential information is collectively referred to in this Agreement as "Confidential Information"). Confidential Information includes but is not limited to customer lists, marketing plans, proposals, contracts, technical and/or financial information, databases, software and know-how. All Confidential Information remains the confidential and proprietary information of the Company.
2. As referred to herein, the "Business of the Company" shall relate to the business of the Company as the same is determined by the Board of Directors of the Company from time to time.
3. The Management Trainee may in the course of the engagement conceive, develop or contribute to material or information related to the business of the Company, including, without limitation, software, technical documentation, ideas, inventions (whether or not patentable), hardware, know-how, marketing plans, designs, techniques, documentation and records, regardless of the form or media, if any, on which such is stored (referred to in this Agreement as "Proprietary Property"). The Company shall exclusively own all Proprietary Property which the Management Trainee conceives, develops or contributes to in the course of the Engagement and all intellectual and industrial property and other rights of any kind in or relating to the Proprietary Property, including but not limited to all copyright, patent, trade secret and trade-mark rights in or relating to the Proprietary Property. For greater certainty, the Management Trainee hereby assigns to the Company any and all rights that the Management Trainee may have or obtain in or to the Proprietary Property. Material or information conceived, developed or contributed to by the Management Trainee outside work hours on the Company's premises or through the use of the Company's property and/or assets shall also be Proprietary Property and be governed by this Agreement if such material or information relates to the Business of the Company. The Management Trainee shall keep full and accurate records accessible at all times to the Company relating to all Proprietary Property and shall promptly disclose and deliver to the Company all Proprietary Property.
4. The Management Trainee shall, both during and after the Engagement, keep all Confidential information and Proprietary Property confidential and shall not use any of it except for the purpose of carrying out authorized activities on behalf of the Company. The Management Trainee may, however, use or disclose Confidential Information which:

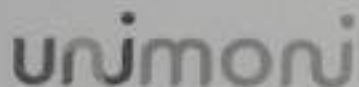
Unimoni Financial Services Ltd.

(Private) CBE Exchange Financial Services Ltd.

Corporate Office: 11<sup>th</sup> Floor, Ananta Building, MG Road, Kochi - 682 011 | Tel: +91 484 266224

E-mail: [customercare@unimonifinancialservices.com](mailto:customercare@unimonifinancialservices.com) | Website: [www.unimoni.in](http://www.unimoni.in) | Toll Free: 1888 188 0388

Registered Office: A/4, 12 & 13, Ground Floor, North Block, Marigold Centre, Debbanahalli, Bangalore - 560 042  
 No. UST10CA1888PLCA10171



- a. is or becomes public other than through a breach of this Agreement;
  - b. is known to the Management Trainee prior to the date of this Agreement and with respect to which the Management Trainee does not have any obligation of confidentiality; or
  - c. is required to be disclosed by law, whether under an order of a court or government tribunal or other legal process, provided that Management Trainee informs the Company of such requirement in sufficient time to allow the Company to avoid such disclosure by the Trainee.
5. The Management Trainee shall return or destroy, as directed by the Company, Confidential Information and Proprietary Property to the Company upon request by the Company at any time. The Management Trainee shall certify, by way of affidavit or statutory declaration, that all such Confidential Information and Proprietary Property has been returned or destroyed, as applicable.
  6. The Management Trainee covenants and agrees not to make any unauthorized use whatsoever of or to bring onto the Company's premises for the purpose of making any unauthorized use whatsoever of any trade secrets, confidential information or proprietary property of any third party, including without limitation any trade-marks or copyrighted materials, during the course of the Engagement. The Management Trainee agrees and represents that the Engagement and the execution of this Agreement do not and will not breach any agreement to which the Management Trainee is currently a party or which currently applies to the Trainee.
  7. At the reasonable request and at the sole expense of the Company, the Management Trainee shall do all reasonable acts necessary and sign all reasonable documentation necessary in order to ensure the Company's ownership of the Proprietary Property and all intellectual and industrial property rights and other rights in the same, including but not limited to providing to the Company written assignments of all rights to the Company and any other documents required to enable the Company to document rights to and/or register patents, copyrights, trade-marks, industrial designs and such other protections as the Company considers advisable anywhere in the world.
  8. The Management Trainee hereby irrevocably and unconditionally waives all moral rights the Management Trainee may now or in the future have in any Proprietary Property.
  9. The Management Trainee agrees that the Management Trainee will, if requested from time to time by the Company, execute such further reasonable agreements as to confidentiality and proprietary rights as the Company's customers or suppliers reasonably required to protect Confidential Information or Proprietary Property.
  10. Regardless of any changes in position, salary or otherwise, including, without limitation, termination of the Engagement, unless otherwise stipulated pursuant to the terms hereof, the Management Trainee will continue to be subject to each of the terms and conditions of this Agreement and any other(s) executed pursuant to the preceding paragraph.
  11. The Management Trainee agrees that the Trainee's sole and exclusive remedy for any breach of this Agreement or any other agreement by the Company will be limited to monetary damages and that the Management Trainee will not make any claim in respect of any rights to or interest

Unimoni Financial Services Ltd.

(Formerly IIFL Exchange & Financial Services Ltd.)

Contact Address: 7<sup>th</sup> Floor, Andhra Building, 80 Road, West - 600 011 | Tel: +91 44 3048520

E-mail: [cust@unimoni.com](mailto:cust@unimoni.com) | Website: [www.unimoni.in](http://www.unimoni.in) | Toll Free: 1800 302 0025

Registered Office: 10, 12 & 14, Brundage Place, North Block, Market Street, Chokkikulam Road, Bangalore - 560 017, IN  
Tel: 08119541957/19571957









Ease My Vacations

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**Offer Letter**

Dear SANCHITA PARUA

We are delighted to extend an offer of employment to you for the position of Travel Consultant at Ease My Vacations. Your enthusiasm for travel and dedication to customer service makes you an ideal candidate for this role. We are excited about the opportunity to welcome you to our team.

**Job Title:** Travel Consultant

**Salary:** Rs.3.60 Lakh per annum (Fixed + Variable)

**Job Description:**

As a Travel Consultant, you will assist clients in planning and booking their travel arrangements. Your primary duties will include:

- 1. Customer Assistance:** Providing exceptional customer service by understanding clients' travel needs, offering suitable travel options, and ensuring satisfaction throughout the booking process.
- 2. Booking Arrangements:** Booking flights, accommodations, transportation, and other travel-related services according to the client's preferences and budgetary constraints.
- 3. Itinerary Planning:** Creating detailed travel itineraries, including sightseeing tours, activities, and dining recommendations, tailored to clients' interests and requirements.



Ease My Vacations

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**4. Knowledge Sharing:** Keeping up-to-date with travel trends, destinations, and industry developments to provide informed recommendations and advice to clients.

**5. Problem Resolution:** Addressing any issues or concerns that may arise during travel, including flight delays, cancellations, or changes in itinerary, and offering timely solutions.

**6. Sales Targets:** Meeting or exceeding sales targets by promoting additional services, upgrades, and travel packages to maximize revenue.

**7. Documentation:** Ensuring all travel documentation, including visas, passports, and insurance, is accurate and complete for clients' trips.

Please review this offer carefully and let us know if you have any questions. We are excited about the possibility of you joining our team and contributing to our continued success in providing exceptional travel experiences to our clients.

Best Wishes,

Ved Anand

Founder & CEO, Ease My Vacations

*Sanchita Parua*  
*[Signature]*

[Students Sign & Name]

9647138679

*Surdev Parua*  
*[Signature]*

[Parent's Sign & Name]



## Offer letter

**Dear Ms Sobnam Sultana**

### **1. JOB OFFER**

Anjna Global is pleased to offer you the position of **Travel Sales Executive**. We trust that your knowledge, skills and experience will be our most valuable assets. As you accept this job offer, as per company policy, you'll be eligible to receive the following in the beginning on your hire date:

\* **Appraisal:** As per the company rules appraisal will be done according to the wish of management and your performance. One yearly appraisal will always be there.

### \* **SALARY**

Annual gross starting salary of **Rs. 2,40,000** CTC, subject to tax and other statutory deductions.

### **2. PROBATION**

As per the Company policy, the probation period, is for 3 months w.e.f 16<sup>th</sup> Sep 2024. During the probation period or any extension thereof, you will be liable to be discharged from employment with Anjna Global at any time without any prior notice and without providing any reason.

### **3. TAXATION**

All payments provided by the Company will be made in accordance with the taxation system prevalent within India, including without limitation, tax deduction at source.

### **4. DOCUMENTS**

You are requested to fulfil below mentioned joining formalities. Along with your offer letter, please provide the following documents:

1. Xerox of All mark sheets and certificates.
2. Copy of Residence Proof: Photocopy of Passport/ driving license/Voter's identity card/Ration Card.
3. Salary slips from previous employer (If any)
4. Experience certificate of previous companies (If any)
5. Two passport size photographs.
6. Copy of latest CV
7. Sign and date this job offer letter where indicated below.
8. Sign and date the Code of Conduct Agreement at the time of joining.

**Anjna Global Pvt. Ltd.**

Plot 1, Sector 10A, Gurugram,  
Haryana - 122001 (INDIA)

+91-124-2786999

info@anjnaglobal.com

www.anjnaglobal.com

CIN No.: U63030HR2018PTC076656





## 5. TERMINATION OF EMPLOYMENT

If you don't abide by the rules and the regulations which are mentioned in the code of conduct, then you can be terminated by the company.

You cannot leave the company without giving one month's notice or in lieu of that you will have to pay one month's salary to the company.

You cannot resign without the resignation acceptance of the Company head. Upon termination of your employment with Anjna Global, you have to return all such notes/memoranda and every copy thereof to the company. You cannot leave the company without completing one year, if you do so then, company can charge any amount in accordance to the law. Otherwise we can take legal action.

### To decline this job, offer:

1. Sign and date this job joining letter where indicated below by mentioning non acceptance.
2. Mail all pages of this job offer letter back to us in the enclosed business-reply envelope, to arrive by 16<sup>th</sup> Sep 2024.

If you accept this job offer, your joining date will be on the day of 16<sup>th</sup> Sep 2024.

We at Anjna Global hope that you'll accept this job offer and look forward to welcome you in our company. Your immediate reporting authority will be **Mr. Sunil Rana** Feel free to contact at below mentioned number during office timings if you have any query.

**I understand the terms and conditions of employment as described in this letter and accept the offer.**

Sincerely,  
[For Anjna Global]



**Offer Letter**

Dear SOMIRAN DE

We are delighted to extend an offer of employment to you for the position of Travel Consultant at Ease My Vacations. Your enthusiasm for travel and dedication to customer service makes you an ideal candidate for this role. We are excited about the opportunity to welcome you to our team.

**Job Title:** Travel Consultant

**Salary:** Rs.3.60 Lakh per annum (Fixed + Variable)

**Job Description:**

As a Travel Consultant, you will assist clients in planning and booking their travel arrangements. Your primary duties will include:

- 1. Customer Assistance:** Providing exceptional customer service by understanding clients' travel needs, offering suitable travel options, and ensuring satisfaction throughout the booking process.
- 2. Booking Arrangements:** Booking flights, accommodations, transportation, and other travel-related services according to the client's preferences and budgetary constraints.
- 3. Itinerary Planning:** Creating detailed travel itineraries, including sightseeing tours, activities, and dining recommendations, tailored to clients' interests and requirements.



Ease My Vacations

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4. **Knowledge Sharing:** Keeping up-to-date with travel trends, destinations, and industry developments to provide informed recommendations and advice to clients.

5. **Problem Resolution:** Addressing any issues or concerns that may arise during travel, including flight delays, cancellations, or changes in itinerary, and offering timely solutions.

6. **Sales Targets:** Meeting or exceeding sales targets by promoting additional services, upgrades, and travel packages to maximize revenue.

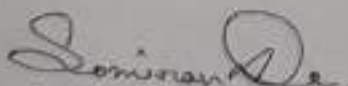
7. **Documentation:** Ensuring all travel documentation, including visas, passports, and insurance, is accurate and complete for clients' trips.

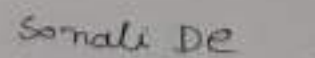
Please review this offer carefully and let us know if you have any questions. We are excited about the possibility of you joining our team and contributing to our continued success in providing exceptional travel experiences to our clients.

Best Wishes,

Ved Anand

Founder & CEO, Ease My Vacations

  
[Students Sign & Name]  
SOMIRAN DE

  
[Parent's Sign & Name]  
SONALI DE  
Father - 9123920833  
Mother - 9833689044



**GAINWELL**



TRAVEL & LEISURE

**GAINWELL ENTERPRISES PRIVATE LIMITED**

Gainwell Manor, 111, Dr. Rajendra Road, Kolkata – 700 020

Phone : (033) 4050 0000, Email : [info@gainwelltravel.com](mailto:info@gainwelltravel.com)

Website: <http://www.gainwelltravel.com>

CIN No. : U70101WB1991PTC053461

GNTL/PER/SA

03<sup>rd</sup> June'24

Ms. Sonali Adhikari  
Baranilpur, Natun para  
Sripally, Burdwan  
West Bengal-713103

**Sub. : Letter of Appointment**

Dear Ms. Sonali Adhikari,

With reference to your application, we are happy to offer you an appointment in our company subject to the following terms and conditions:

1. You shall be on probation in the first instance for a period of two months from **03.06.2024** until **02.08.2024** and the said period of probation may be further extended at the discretion of the company. This period of probation would be deemed to be automatically extended beyond six months unless the company conveys in writing of your confirmation during the period of your probation.
2. Your service is liable to be terminated during this period without giving any reason with 15 days' notice or 15 days gross salary in lieu thereof. During the probation period, you can resign by giving 30 days' notice or giving the company 30 days gross salary in lieu of notice.
3. Your designation will be **Trainee** with daily remuneration of **Rs. 400/-** for **8 weeks** subject to TDS deductions.
4. You shall advise the company of your address of communication and any communication sent to you at such address shall be deemed to have been properly sent by us and received by you.
5. During the period of this employment, you shall not secure any other post of employment or job or part time work or shall not pursue any course of study without prior written consent of the company. While in our service, you shall devote the whole time to the business of the company.
6. Your Headquarter town will be Calcutta, but you are liable to be transferred to any town in India or any place of business of the company that is existing or acquired later in any part of India at any given time, solely at the Company's discretion.
7. You shall carry out whatever work is assigned to you in this company or our Associates/ Sister Concerns as designated by the company. You will be required to go on tours as deemed necessary, on company work.

8. You will not absent yourself from work at any time without prior sanction by your superior in writing. Unauthorised absence without prior sanction of the leave, whether or not overstaying the sanctioned leave period, for a period of seven calendar days or more, will result in automatic striking off of your name from the rolls of the company without any reference to you, amounting to loss of lien on employment and termination of the contract of appointment.
9. After confirmation, your appointment can be terminated by either the company or yourself, after giving 60 days' notice or payment of 60 days gross salary in lieu thereof, without assigning any reason on either side. This notice period is applicable only after confirmation.
10. You will automatically retire from the service of the company on attaining an age of 55 years, or 25 years of service, whichever is earlier, unless an extension is allowed by a written order at the sole discretion of the company.
11. During probation you will not be entitled to any Privilege or Paid leave. However, you will be entitled to Sick Leave as per the rules of the company (maximum 6 days, or 1 day per month in six months) and any additional leaves availed will be without pay. The Company will hold 15 days salary as Security during your probation period, which shall be released immediately on confirmation, or 6 months whichever is earlier.
12. The management will carry out an internal assessment of the staff after every 1 month, 3 months, 6 months, and annually thereafter.

There will also be a self-performance review form, which the staff member will be expected to fill-up, and submit to the management as per the above schedule. Confirmations, promotions, increments, and all other benefits to the concerned staff will depend upon the results of these assessments.

You are requested to let us have a copy of this letter duly signed by you as a token of your acceptance of the terms and conditions mentioned above.

Yours faithfully,

For **Gainwell Enterprises Private Limited**

I have read the above Terms & Conditions and accept the same.

*Seema Ahmed*

**Seema Ahmed  
GENERAL MANAGER & HRD**

c.c. Accounts Department

*Sonali Adhikari*

**(SONALI ADHIKARI)**

**EMPLOYEE'S OATH**

I, **SONALI ADHIKARI**, hereby do affirm that as an employee of Gainwell Enterprises Private Limited, I will always strive to offer my very best services to the customer, who comes first, and in turn to my company.

From this moment onwards, my customer is my 'God' and his / her service is worship, to me. I will always place my official work before self and my organization, before personal priorities. I am committed to the company's corporate mission and will practice honesty and ethics in all my dealings, with my employer and my customer.

I shall be loyal, efficient, responsible and not lacking in initiative. I will not spare any opportunity for training and learning more about the trade, so that there is a constant improvement in the quality, of my work and services.

*Sonali Adhikari*

**SIGNATURE**

*06/06/24*

**DATE**





Ease My Vacations

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**Offer Letter**

Dear SOURYAJYOTI CHATTERJEE,

We are delighted to extend an offer of employment to you for the position of Travel Consultant at Ease My Vacations. Your enthusiasm for travel and dedication to customer service makes you an ideal candidate for this role. We are excited about the opportunity to welcome you to our team.

**Job Title:** Travel Consultant

**Salary:** Rs.3.60 Lakh per annum (Fixed + Variable)

**Job Description:**

As a Travel Consultant, you will assist clients in planning and booking their travel arrangements. Your primary duties will include:

- 1. Customer Assistance:** Providing exceptional customer service by understanding clients' travel needs, offering suitable travel options, and ensuring satisfaction throughout the booking process.
- 2. Booking Arrangements:** Booking flights, accommodations, transportation, and other travel-related services according to the client's preferences and budgetary constraints.
- 3. Itinerary Planning:** Creating detailed travel itineraries, including sightseeing tours, activities, and dining recommendations, tailored to clients' interests and requirements.



## Ease My Vacations

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4. **Knowledge Sharing:** Keeping up-to-date with travel trends, destinations, and industry developments to provide informed recommendations and advice to clients.

5. **Problem Resolution:** Addressing any issues or concerns that may arise during travel, including flight delays, cancellations, or changes in itinerary, and offering timely solutions.

6. **Sales Targets:** Meeting or exceeding sales targets by promoting additional services, upgrades, and travel packages to maximize revenue.

7. **Documentation:** Ensuring all travel documentation, including visas, passports, and insurance, is accurate and complete for clients' trips.

Please review this offer carefully and let us know if you have any questions. We are excited about the possibility of you joining our team and contributing to our continued success in providing exceptional travel experiences to our clients.

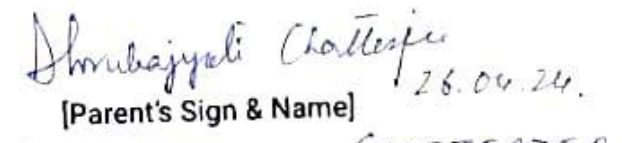
Best Wishes,

Ved Anand

Founder & CEO, Ease My Vacations

  
26.04.24  
[Students Sign & Name]

SOURYAJYOTI CHATTERJEE

  
26.04.24  
[Parent's Sign & Name]  
DHRUVAJYOTI CHATTERJEE  
Contact No. 9382394925

## Offer letter

Dear Ms Sutapa Debnath

### 1. JOB OFFER

Anjna Global is pleased to offer you the position of **Travel Sales Executive**. We trust that your knowledge, skills and experience will be our most valuable assets. As you accept this job offer, as per company policy, you'll be eligible to receive the following in the beginning on your hire date:

\* **Appraisal:** As per the company rules appraisal will be done according to the wish of management and your performance. One yearly appraisal will always be there.

### \* SALARY

Annual gross starting salary of **Rs. 2,40,000** CTC, subject to tax and other statutory deductions.

### 2. PROBATION

As per the Company policy, the probation period is for 3 months w.e.f 16<sup>th</sup> Sep 2024. During the probation period or any extension thereof, you will be liable to be discharged from employment with Anjna Global at any time without any prior notice and without providing any reason.

### 3. TAXATION

All payments provided by the Company will be made in accordance with the taxation system prevalent within India, including without limitation, tax deduction at source.

### 4. DOCUMENTS

You are requested to fulfil below mentioned joining formalities. Along with your offer letter, please provide the following documents:

1. Xerox of All mark sheets and certificates.
2. Copy of Residence Proof: Photocopy of Passport/ driving license/Voter's identity card/Ration Card.
3. Salary slips from previous employer (If any)
4. Experience certificate of previous companies (If any)
5. Two passport size photographs.
6. Copy of latest CV
7. Sign and date this job offer letter where indicated below.
8. Sign and date the Code of Conduct Agreement at the time of joining.

**Anjna Global Pvt. Ltd.**

+91-124-2786999

Plot 1, Sector 10A, Gurugram,  
Haryana - 122001 (INDIA)

info@anjnaglobal.com

www.anjnaglobal.com

CIN No.: U63030HR2018PTC076656



## 5. TERMINATION OF EMPLOYMENT

If you don't abide by the rules and the regulations which are mentioned in the code of conduct, then you can be terminated by the company.

You cannot leave the company without giving one month's notice or in lieu of that you will have to pay one month's salary to the company.

You cannot resign without the resignation acceptance of the Company head. Upon termination of your employment with Anjna Global, you have to return all such notes/memoranda and every copy thereof to the company. You cannot leave the company without completing one year, if you do so then, company can charge any amount in accordance to the law. Otherwise we can take legal action.

### To decline this job, offer:

1. Sign and date this job joining letter where indicated below by mentioning non acceptance.
2. Mail all pages of this job offer letter back to us in the enclosed business-reply envelope, to arrive by 16<sup>th</sup> Sep 2024.

If you accept this job offer, your joining date will be on the day of 16<sup>th</sup> Sep 2024.

We at Anjna Global hope that you'll accept this job offer and look forward to welcome you in our company. Your immediate reporting authority will be **Mr. Sunil Rana**. Feel free to contact at below mentioned number during office timings if you have any query.

**I understand the terms and conditions of employment as described in this letter and accept the offer.**

Sincerely,  
[For Anjna Global Pvt. Ltd.]

  
Authorised Signatory

**Anjna Global Pvt. Ltd.**

Plot 1, Sector 10A, Gurugram,  
Haryana - 122001 (INDIA)

+91-124-2786999  
info@anjnaglobal.com  
www.anjnaglobal.com

CIN No.: U63030HR2018PTC076656

**Itvara Hospitality Private Limited.**

**Date:- 06<sup>th</sup> May 2024**

**Dear Ms.Tabassum Jahan.**

**“Welcome to the Itvara Family”**

Reference to our discussions we are pleased to offer you the position of **Trainee -Leisure** at Itvara Hospitality Private Limited.

1. You will be posted at **Kolkata**.
2. You will be reporting to the Regional Manager-Leisure .
3. Your remuneration will be Rs **1,32,000 ( Rupees One Lakhs Thirty Two Thousand Only)** per annum as Stipend which will be Cost to the Company.
4. This is Effective by **06<sup>th</sup> May 2024**.
5. **Your Confirmation & All company Statutory benefits will be Based on the satisfactory Performance & Feedback from the Reporting Manager After the period of 01 Year with the Organization.**
6. **Remuneration will be Attendance Based.**

**Kindly acknowledge the copy of this OFFER LETTER as a token of your acceptance.**

We wish you success and a long career at Itvara Hospitality Private Limited.

For Itvara Hospitality Private Limited

**Yours Sincerely,**

**For Itvara Hospitality Private Limited.**



**Ms Jinal Shah  
Director.**

**ACCEPTED BY**

.....  
:  
: .. . . . .

**Ms.Tabassum Jahan  
Trainee.**



To  
Trisha Das  
54/2 Adhar Das Road, Budge-budge,  
Kolkata, West Bengal - 700137

Date 09 May., 2024

Dear Trisha,

We are pleased to offer you the position of Intern Trainee at Chutir Hawa, effective 13 May,'24 to 31 Oct.,'24, with a duration of 5.5 months.

During your internship, you will have the opportunity to gain valuable hands-on experience and contribute to our team in Tourism. We believe this experience will provide you with valuable insights and skills to kick-start your career journey.

#### Details of the Internship:

**Stipend Amount:** Rs. 5,000/- per month.

**Office Timing:** Your working hours will be from 10:00 a.m. to 06:00 p.m., Monday - Saturday.

**Duration:** The internship will commence on 13.05.2024 and conclude on 31.10.2024.

As part of the on boarding process, we require the following documents from you:

- Copy of your updated resume/CV.
- Recent passport-size photograph (3 copies).
- Copy of your educational transcripts/certificates.
- Identity proof (e.g., Voter Id / Passport / driver's license).
- Address proof (e.g., Aadhaar card / driver's license)
- PAN Card
- Copy of the first page of Bank Passbook
- NOC and identity proof of parents (either father or mother)

Please ensure that you have the necessary documentation ready before your start date to facilitate a smooth on boarding process.

If you accept this offer, please sign and return a copy of this letter by 11th May, 2024 to confirm your acceptance of the internship position. If you have any questions or require further information, please feel free to contact us at +91-79803 99863 or hr.chutirhawa@gmail.com.

We look forward to welcoming you to our team and are excited about the opportunity to work together.

Sincerely,  
Gargi Nath

Branch Head  
Chutir Hawa







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ST & SC Development  
KST & SC Development, Raichur (C.O.)

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vi) For candidates selected under Scheduled Caste/ Scheduled Tribe/ Other Backward Classes/EWS, this appointment is made on the express understanding that you belong to Scheduled Caste/ Scheduled Tribe/ EWS/ Other Backward Classes (non-creamy layer) subject to the Class/Tribe/Other Backward Class/EWS certificates being verified through the proper channels and if the verification reveals that the Claim to be belonging to Scheduled Caste/ Scheduled Tribe/Other Backward Classes (non-creamy layer)/EWS, as the case may be, is false, your services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Indian Penal Code and/or any other law in force governing the matter, for production of false Certificate/s.

vii) You will not be entitled to claim traveling/transportation or any other expenses incurred for joining the EMRS at the aforesaid advised place of reporting.

viii) The effective date of your appointment in the EMRS as **PGT MATHS** will be the date of your reporting at the advised place, subject to your submission in writing that you are reporting/joining the EMRS after successful verification of required documents found correct and Medical Fitness Certificate.

x) Your services are liable to be transferred to anywhere in the country as per the discretion of NESTS.

xi) No request for transfer will be considered for 3 years under ordinary circumstances.

xii) All other terms and conditions of service laid down by the NESTS from time to time for its officers shall apply.

5. Please note that this Offer of Appointment is Provisional and subject to medical clearance, document verification and the outcome of court cases filed, if any.

We wish you a promising future and a rewarding career in our EMRS.

Best Wishes,

सत्यापित  
  
Deputy Commissioner  
ST & SC Development  
KST & SC Development, Raichur (C.O.)

Digitally signed by  
Deputy Commissioner



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Annotate

Fill & Sign

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Deputy Commissioner  
PSC Development  
District Shrawan, Raipur (C.B.)

Deborah Thakur

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h) Candidates belonging to and applying under the Reserved OBC Category are required to submit Certificate regarding his/her 'Community' in the prescribed format. Form of certificate to be produced by other backward classes applying for appointment to posts under Government of India and the certificate should contain the 'Non-creamy Layer Clause'

i) Medical Fitness certificate issued by Civil Surgeon/Chief Medical Officer of a District Hospital.

[Formats h & i are attached as annexure. You are advised to personally handover the duly filled forms to the Officials at the time of Reporting.]

[Note- Above forms shall be complete in all respects and Passport size photograph must be affixed wherever required. Names and Addresses of the Local Police Station must be furnished correctly, for expeditious completion of the verification process.]

4. Your appointment shall be governed by the following terms and conditions:

i) Your initial Basic Pay shall be in Pay Level 8 (Rs. 47000 -151100/-). Your initial pay in this scale will be fixed as per Govt. of India rules. You will also be eligible for the usual allowances admissible under the rules and orders in force, from time to time.

ii) You will be governed by the service rules of NESTS as amended from time to time.

iii) Your appointment is provisional and shall be subject to:

a) Clear verification certificate from the Police authorities.

b) Discharge certificate from current employer, wherever applicable.

In the event of any adverse report being received from the Police authorities, your services shall be liable to be terminated without assigning any reason. Further, please note that your confirmation in service after probation will be subject to confirmation by the competent authority depending upon your performance during the probation period.

iv) You will be on probation for a period of two years from the date of appointment extendable at the discretion of the Competent Authority. Failure to complete the period of probation to the satisfaction of the Competent Authority or being found unsuitable for the post during the probation period will render you liable to be discharged from service anytime without any notice and assigning any reasons thereto. You are also required to pass the regional language (in case you have not studied the regional language till class X) competency requirement of the State as per your posting during your probation period.

v) Candidates shall be required to undergo the compulsory training after posting. Candidates shall have to qualify post training test with a maximum of 3 attempts during the probation period. In case they fail to qualify the test, their services are liable to be terminated.

vi) Your services are liable to be terminated with appropriate notice, if it is revealed at any time after your appointment that the information/particulars furnished by you in the application for securing appointment or in connection therewith are materially incorrect or false or any information/particulars has been suppressed by you.

सत्यापित

Deputy Commissioner  
PSC Development  
District Shrawan, Raipur (C.B.)

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## Government of West Bengal

Panchayats & Rural Development Department

Joint Administrative Building, HC-7, Sector - III, Bidhan Nagar, Kolkata-700100

Date: 18-Dec-2023

From : Deputy Secretary to the Govt. of West Bengal, Panchayats & Rural Development Department  
 To : The District Magistrate, PURBA BARDDHAMAN  
 Sub : Approval for appointment on compassionate ground in die-in-harness category in favour of **Shri Sourav Chowdhury**, S/o Late Prasanta Kumar Chowdhury, Ex - Sahayak, of BAGILA Gram Panchayat, under MEMARI-I Panchayat Samiti, PURBA BARDDHAMAN District  
 Ref. : Office Memo No. 604/Pan Dated: 15-May-2023

With reference to the above mentioned subject, I have been directed to inform that the competent authority of the Dept. as per Para (5) of the G.O. No. 251-Emp. Dt.03/12/2013 of Labour Dept. Govt. of West Bengal and this Dept.'s Notification No. 4097/PN dt. 29.9.2014 has been pleased to accord approval in f/o **Shri Sourav Chowdhury**, S/o Late Prasanta Kumar Chowdhury, Ex - Sahayak, of BAGILA Gram Panchayat under MEMARI-I Panchayat Samiti, PURBA BARDDHAMAN District for his appointment to the post of a Gr. "C" vacancy under appropriate Exempted Category in PRI set up in your District, according to availability of the same as per para (9) of the 251-Emp. Dt.03/12/2013 of Labour Department, Govt. of West Bengal.

You are, therefore, requested to take necessary action for issuance of appointment letter in f/o **Shri Sourav Chowdhury** S/o Late Prasanta Kumar Chowdhury Becharhat Colony, Baranilpur, P.O.-Sripally, P.S.-Burdwan Sadar, Dist.-Purba Bardhaman, PIN-713103, as aforesaid, after observing due formalities viz. Police verification and Medical Examination of **Shri Sourav Chowdhury**. Requirement of fund in this connection, if any, may be intimated to the department in due course.

*Sd/-*

Deputy Secretary to the Govt. of West Bengal  
 Panchayats & Rural Development Department

Date: 18-Dec-2023

Copy forwarded for information and necessary action to:-

1. The Commissioner, P & R D, West Bengal. This has reference to his Memo No. 1975/III/DP/2A-07/1996(Pt-I)-(14) dtd.13.10.2023
2. P.S. to Hon'ble M.I.C. of this Department.
3. A.E.O., Zilla Parishad, PURBA BARDDHAMAN
4. The D. P. R. D. O., PURBA BARDDHAMAN - He/She is requested to serve the copy of this order to **Shri Sourav Chowdhury**.
5. Sr. P.S. to Secretary of this Department.
6. Senior Deputy Secretary, PRI Cell of this Department.
7. Head Assistant, PRI cell of this Department.
- ✓ 8. **Shri Sourav Chowdhury**, S/o Late Prasanta Kumar Chowdhury, Becharhat Colony, Baranilpur, P.O. Sripally, P.S.-Burdwan Sadar, Dist.-Purba Bardhaman, PIN-713103.

*Sd/-*

Deputy Secretary to the Govt. of West Bengal  
 Panchayats & Rural Development Department

**SL. No. 1151**

**Ref:Offer:2270262495/383**

**Dated: 05/06/2024**

Ms. SUSHMITA DEBSHARMA  
Daughter of Mr. SHYAMAL DEBSHARMA  
RATAN  
BAGHAN  
KALIYAGANJ  
UTTAR DINAJPUR  
WEST BENGAL – 733129  
Mobile No.: 7679224598

Madam,

**Sub: Intimation regarding your selection in Indian Bank as Clerk (Customer Service Associate) and Provisional Offer of appointment (subject to successful completion of Pre-Joining Verification Process)**

Based on your application submitted to Institute of Banking Personnel Selection (IBPS) under Common Recruitment Process (CRP Clerks – XIII), you have been allotted to Indian Bank for the State / UT of WEST BENGAL under SC category. We are pleased to offer you provisional appointment in our Bank as Customer Service Associate subject to your accepting the terms and conditions set out hereunder and fulfilling the eligibility criteria as laid down for the extent recruitment process in terms of IBPS advertisement dated 01/07/2023.

This Appointment is provisional and is subject to satisfactory report regarding verification of your credentials including your character, antecedence, community, income and asset certificate (if applicable) and fulfillment of other terms & conditions stated in this offer letter.

You will be drawing an initial Basic Pay of Rs. 26,730/- p.m. (which include two additional increments for graduation) in the scale of pay of Rs. 24050-1340/3-28070-1650/3-33020-2000/4-41020-2340/7-57400-4400/1-61800-2680/1-64480 (20 years) and entitled to dearness allowance and other allowances as admissible from time to time as per the Settlement/Awards applicable to the Clerical cadre of the Bank.

Please note that on appointment as Customer Service Associate:

A. You will be governed by

- 1) The rules and regulations in force from time to time as provided for in the relevant Settlements / Awards, rules and regulation of the Bank as applicable to Award Staff of the Bank.
- 2) 'Memorandum of Settlement-Disciplinary Action and Procedure Thereof' for workmen dated 10th April'2002 as amended from time to time.
- 3) Any other memorandum already formulated and new regulations to be formulated in future by the Board of the Bank to govern the Service conditions from time to time.

B. While you shall be eligible for pay, allowances and other perquisites as per the Bipartite Settlements (as modified from time to time), perquisites and other facilities which are not within the purview of industrial level Bipartite Settlements, may be applied to you on such basis as may be decided by the bank from time to time.

*I accept all the terms and conditions stated above*



## SL. No. 1151

### C. Confirmation in the Permanent services of the Bank

- 1) You will be on probation for a period of six months, which may be extended by a further period of 3 months or until the receipt of satisfactory report on your character and antecedence from respective Civil / Police authorities. Your confirmation in the Bank's services is subject to your satisfactory performance in the Bank. Please note that even if you have completed the required period of service of the probation period (6 months or 9 months), you will not be confirmed in the service of the Bank until satisfactory verification report is received from the authorities concerned. In the event of receiving a favorable report, you will be confirmed in the service of the Bank from the date you would have been confirmed in the normal course and all eligible benefits would be extended from the aforesaid date.

Notwithstanding anything contained in this offer letter, even within the period of probation, your services are liable to be terminated at the sole discretion of the Bank without assigning any reason thereof, but with one month's notice or one month's pay and allowance in lieu of notice.

The appointment is provisional and is subject to the castes/ tribe certificates being verified through the proper channels and if the verification reveals that the claim to belong to Scheduled Caste / Scheduled Tribes, Other Backward Classes or not to belong to creamy layer as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate.

- 2) If you desire to leave the service of the Bank at any time during the period of probation, you will have to give a clear 14 days notice or in lieu, you will have to pay 14 days pay and allowance to the Bank.

### D. Document Submission, Bio-metric verification and Joining the Bank's Services

You are advised to report on 18/06/2024 at your own cost for Document Submission, Bio-metric verification and commencement of Induction Training at **INDIAN BANK FGMO KOLKATA, 3rd FLOOR, ALLAHABAD BANK BUILDING, GD-377 378, SECTOR-III, SALT LAKE CITY, SALT LAKE, KOLKATA, WEST BENGAL, PIN -700106**. Upon completion of Induction Training, you will be required to report at undernoted address for receiving further posting instructions.

**INDIAN BANK, ZONAL OFFICE SILIGURI: 2, CHURCH ROAD, WARD NO, 10, SILIGURI,  
District- DARJEELING, WEST BENGAL, PIN - 734001**

Please bring original (wherever applicable) and submit 1 set (or as specified below) of self-attested photocopies of the following certificates / documents.

Note: Original documents (if any) will be returned to you on the same day after verification.

- 1) This offer letter duly signed by you as unconditional acceptance of the terms and conditions as laid down therein
- 2) Photo identity proof such as PAN Card / Passport / Driving License / Voter's Card / Bank Passbook with Photograph / Aadhaar Card/ e-aadhar with photograph. (2 Copies)
- 3) In case of candidates who have changed their name will be allowed only if they produce  
*I accept all the terms and conditions stated above*





SL. No. 1151

original Gazette notification or original marriage certificate. All the candidates are requested to verify their testimonials and any difference (spelling error) in candidate's name in Online application to that of their documents / certificates should be supported by notarized affidavit in original.

- 4) Unconditional Discharge / Relieving certificate and Experience Certificate from the previous employer(s) (if any).
- 5) Fee receipt and printout of the online application submitted to IBPS, Original e-mail communication / final scorecard given by IBPS.
- 6) Copy of call letters for online examination (Preliminary and Main) duly signed with photograph pasted on it.
- 7) Proof of Date of Birth (Birth Certificate issued by the Competent Authority or SSC / SSLC / Std. X / Std. XII Certificate with date of birth.)
- 8) Marks sheets & Certificates of Class X / XII / SSC / SSLC / PUC / Diploma etc.
- 9) Year-wise / Semester-wise mark sheets and Certificates (Provisional Degree Certificate or Final Degree Convocation) of Graduation issued by University in support of their eligibility.
- 10) Mark sheets and Certificates of post-graduation, professional qualifications, additional qualifications etc., if any.
- 11) If the final result of graduation is not mentioned in the certificate or mentioned after the specified date as per the advertisement issued by IBPS, candidate has to submit a certificate from the College / University for having declared the result of graduation on or before said date.
- 12) Certificate for Computer Literacy (if the candidate has not studied computer as one of the subjects in School / College / Institute).
- 13) The candidates belonging to SC / ST / OBC categories must produce relevant and valid Caste certificate issued by the competent authority in the prescribed format as notified in the IBPS advertisement. Please note that the caste name appearing in the caste certificate should match letter by letter with the caste name mentioned in the central list for the State/UT to which candidates belong to.
- 14) Candidates belonging to OBC category but coming under creamy layer and/ or if their caste does not find place in the Central List are not entitled to OBC reservation.
- 15) Disability certificate in the prescribed format issued by the District Medical Board in case of Persons with Benchmark Disability category.
- 16) If the candidate has used the services of a Scribe at the time of Online Examination the duly filled in details of the scribe in the prescribed format.

*I accept all the terms and conditions stated above*



17) Candidates belonging to EWS category should submit Income and Asset Certificate issued by any one of the Authorities as notified by the Government of India in the prescribed format, valid for the financial year 2023-24, based on the income for the financial year 2022-2023.

18) Ex-servicemen Declaration (Format is available in career page of [www.indianbank.in](http://www.indianbank.in))

19) Ex-Servicemen candidates: (i) Candidates who are released/ retired from Armed Forces are required to submit a certificate as per Proforma A. Such Ex-servicemen candidates have to produce a copy of the discharge Certificate / pension payment order and documentary proof of rank last / presently held (substantive as well as acting) at the time of joining. (ii) Candidates who are still in the Armed Forces and allotted under Ex-Servicemen category should submit Proforma B from the Competent Authority showing his/her date of completion of specific period of engagement (SPE) along with the declaration in Proforma C. Such candidates whose SPE is completed on or before the specified date in the advertisement are eligible to apply. Such candidates have to submit a release letter and a self-declaration that he/ she is entitled to benefits admissible to Ex-Servicemen as per Govt. of India rules (iii) Those candidates who have completed their initial period of assignment and who are on extended assignment are required to submit the certificate as per Proforma D. (iv) Dependents of Servicemen killed in action or those who have been severely disabled have to produce satisfactory documentary proof showing that they are Dependents of Servicemen killed in action or severely disabled and an affidavit stating that the relaxation is availed by one dependent of Ex-Servicemen or not availed by any Dependent of Servicemen killed in action or severely disabled.

20) Candidates availing age relaxation under "Widow, divorced women and women legally separated from their husbands who have not remarried", must produce the Death certificate of husband/ documents in support of Divorce or judicial separation and an affidavit/ declaration that they are not remarried.

21) Candidates availing age relaxation under "Persons affected by 1984 riots", must produce a certificate from the District Magistrate to the effect that they are eligible for relief in terms of the Rehabilitation Package for 1984 Riot Affected Persons 4 sanctioned by the Government and communicated vide Ministry of Finance, Dept. of Financial Services Communication No.F.No.9/21/2006-IR dated 27.07.2007.

22) Five passport size and Three stamp size photographs (same as the one uploaded in online application).

23) You are advised to open a Savings Bank Account with a Branch of Indian Bank with Cheque Book facility and submit front page of the passbook (SB Account).

24) Register for NPS PRAN Online under All Citizen Model at the website of NSDL and submit NPS Inter-Sector Shifting Form (available in Bank's website) along with PRAN copy and send the same to Government Business Service Branch (GBSB- CBS Code 1719) duly attested by the Branch Manager / Chief Manager (Administrative Office / STC).

*I accept all the terms and conditions stated above*



25) Any other relevant documents in support of eligibility. The Photograph and Biometrics of the candidate will be verified with the photo and Biometrics captured at the time of online tests. Decision of the Biometrics data verification authority with regard to its status (matched or mismatched) shall be final and binding upon the candidates. Please note that matching of photo and Biometrics is integral to successful completion of documents verification process. Refusal to participate in the process IRIS / Biometric Data verification on any occasion will lead to cancellation of candidature.

26) The provisional selection is subject to the candidate fulfilling the eligibility criteria stipulated for the post.

27) Please note that a proficiency test will be conducted at the time of joining to ascertain the proficiency (reading, writing and speaking) of the candidates in the Official/local language of the State / UT for which he / she has applied for. Please note that if you do not possess proficiency (reading, writing and speaking) in the Official/local language of the State / UT for which you have applied for, your provisional allotment made by IBPS for the post of Clerk (Customer Service Associate) may be cancelled.

28) You are advised to go through this letter carefully and ensure submission of all the relevant documents during the document verification process. Request for Change of venue, Date & Time for Document submission, Biometric verification and joining will not be entertained.

29) In addition to the above mentioned documents; please download the following forms from career page of [www.indianbank.in](http://www.indianbank.in) and submit the same duly filled.

- Biodata.
- Testimonials (to be obtained from two respectable persons who are not your relatives).
- Attestation Form (2 copies).
- Service Joining Sheet, Service Sheet, Declaration of Fidelity and Secrecy.
- Fitness Certificate.
- Declaration of Assets and Liabilities.

E. You shall not bring or attempt to bring any political or outside influence to bear upon any superior authority to further your interest in respect of matters pertaining to your posting/transfer/promotion etc. in the Bank. If it is found that you have resorted to such action, your service is liable to be terminated without assigning any reason.

F. Your appointment is subject to the condition that you may be posted to any office / branch of the Bank as the Bank may require from time to time, and you will have to discharge all the clerical duties assigned to you including field work appropriate to the needs of the branches/offices to which you are posted.

G. You will be covered under "Defined Contributory Retirement Benefit Scheme" (NPS Corporate Sector Model).

H. You are required to become a member of a Scheme "Solace for Expired Employees' Dependents" (SEED). Membership to this Scheme is compulsory.

*I accept all the terms and conditions stated above*





- I. It is an explicit condition of your employment in the Bank that during the period you are so employed, you will not engage yourself in any trade or business, insurance etc. either in your name or in benami names outside the scope of your duties. If subsequently, it is revealed that you are involved in/ assisting such business interest, trade or insurance, as the case may be, your service will be liable to be terminated without assigning any reason.
- J. Decision of the Bank shall be final and binding upon the candidates. Please note that if at any stage of selection process/employment, it is found that you do not fulfill the eligibility norms of recruitment / found guilty of impersonation or that you have furnished any incorrect / false information / certificate(s) / document(s) or have suppressed or concealed any material fact(s), like past employment, criminal case pending / arrested / FIR lodged etc. your service are liable to be terminated. In addition, you will be liable for criminal prosecution.

K. Acceptance of the Offer

Please submit duplicate copy of this letter in its entirety, duly signed by you on all pages at the time of joining in the Bank. In the event of you not reporting at the allotted place for document submission, Biometric verification and joining, it will be presumed that you are not interested in the Offer of Appointment and it would automatically stand cancelled, without further reference to you.

We take this opportunity to welcome you to Indian Bank family and wish you a rewarding career over the years to come.

Yours faithfully

Assistant General Manager (HRM)

Name	Ms. SUSHMITA DEBSHARMA
Registration No.	2270262495
Roll No	3031005618
Recruitment Process	IBPS CRP CLERK-XIII
Date of Birth	03/08/1996
Applied Category	SC
Disability Type	
Allotted Category	SC
State / UT Applied	WEST BENGAL
Educational Qualification	

*I accept all the terms and conditions stated above*

