

## SCIENCE &amp; ENGINEERING RESEARCH BOARD(SERB)

(A statutory body of the Department of Science &amp; Technology, Government of India)

Science and Engineering Research Board  
3rd & 4th Floor, Block II  
Technology Bhavan, New Mehrauli Road  
New Delhi - 110016

Dated: 15 December, 2021

## ORDER

Subject: Research project entitled **Modeling redox landscape and identification of candidate hub genes regulating drought stress induced physiology of flag leaves and kernel aroma quality (2-acetyl-1-pyrroline) in indigenous aromatic rice cultivars of Rarh West Bengal** under the guidance of Prof. Soumen Bhattacharjee, Botany, Burdwan University, Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman, West bengal-713104.

1. In continuation of SERB's sanction order No. CRG/2021/000513 dated 15 December, 2021, sanction of the competent authority is hereby accorded to the payment of a sum of **Rs. 782519/-** under 'Grants-in-aid General' to Burdwan University, Dde Complex, Golapbag, Post: Rajbati, Dist: Burdwan, Bardhaman, West Bengal-713104 being the grant for the financial year 2021-2022 for implementation of the above said project.
2. Sanction of the grant is subject to the conditions as detailed in Terms & Conditions available at the website ([www.serb.gov.in](http://www.serb.gov.in)) and as mentioned in the sanction order of even number dated 15 December, 2021.
3. As this is the first grant being released under 'Grants-in-aid General' for the project, no previous U/C is required.
4. The expenditure involved is debitable to Fund for Science & Engineering Research (FSER) This release is being made under Core Research Grant (**Organismal and Evolutionary Biology(Plant Sciences)**) (General).
5. The Sanction has been issued with the approval of the competent authority on **14 December, 2021** and vide Diary No. SERB/F/5224/2021-2022 dated **14 December, 2021**.
6. The release amount of **Rs. 782519/-** (Rupees Seven Lakh Eighty Two Thousand Five Hundred and Nineteen only) will be drawn by the Under Secretary of the SERB and will be disbursed by means of RTGS transaction as per their Bank details given below:

PFMS Unique Code	BURUNIV
Account Name	THE UNIVERSITY OF BURDWAN - SERB
Account Number	38989370861
Bank Name & Branch	STATE BANK OF INDIA BURDWAN UNIVERSITY, B.C. ROAD, Uttar Fatak, East Burdwan, PIN - 713104
IFSC/RTGS Code	SBIN0002033
Email id of A/C Holder	registrar@buruniv.ac.in
Email id of PI	soumen1995@yahoo.com

(Dr. Shilpi Paul)  
Scientist F  
ms\_ps@serbonline.in

To,  
Under Secretary  
SERB, New Delhi

Copy forwarded for information and necessary action to: -

1.	The Principal Director of Audit, A.G.C.R. Building, IIIrd Floor I.P. Estate, Delhi-110002
2.	Sanction Folder, SERB, New Delhi.
3.	File Copy
4.	Prof. Soumen Bhattacharjee Botany Burdwan University, Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman, West bengal-713104 Email: soumen1995@yahoo.com Mobile: 919433778493 (Start date of the project may be intimated by name to the undersigned. For guidance, terms & Conditions etc. Please visit <a href="http://www.serb.gov.in">www.serb.gov.in</a> )
5.	REGISTRAR, The University of Burdwan, The University Of Burdwan, Burdwan Rajbati, Raiganj, Bardhaman (Receipt of Grant may be intimated by name to the undersigned)

(Dr. Shilpi Paul)  
Scientist F  
ms\_ps@serbonline.in

05e  
23/12/2021

FILE NO. CRG/2021/000513

SCIENCE &amp; ENGINEERING RESEARCH BOARD(SERB)

(A statutory body of the Department of Science &amp; Technology, Government of India)

Science and Engineering Research Board

3rd &amp; 4th Floor, Block II

Technology Bhavan, New Mehrauli Road

New Delhi - 110016

Dated: 15 December, 2021

**ORDER**

Subject: Financial Sanction of the research project titled **Modeling redox landscape and identification of candidate hub genes regulating drought stress induced physiology of flag leaves and kernel aroma quality (2-acetyl-1-pyrroline) in indigenous aromatic rice cultivars of Rarh West Bengal** under the guidance of Prof. Soumen Bhattacharjee, Botany, Burdwan University, Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman, West bengal-713104 - Release of 1st grant.

Sanction of Science and Engineering Research Board (SERB) is hereby accorded to the above mentioned project at a total cost of Rs. 4239807/- (Rs. Forty Two Lakh Thirty Nine Thousand Eight Hundred and Seven Only) with break-up of Rs. 1892250/- under Capital (Non-recurring) head and Rs. 2347557/- under General (Recurring) head for a duration of 36 months. The items of expenditure for which the total allocation of Rs. 4239807/- has been approved are given below:

The following budget may be considered for The University Of Burdwan, Burdwan Rajbati, Raiganj, Bardhaman

S. No	Head	Total (in Rs.)
A	Non-recurring	
1	Equipment -> Walk-in Plant Growth Chamber -> Refrigerated Universal Centrifuge for PCR -> RT-PCR	1892250
A'	Total (Non-Recurring)	1892250
B	Recurring Items	
1	Recurring - I : (Manpower)	1257120
2	Recurring - II : ( Consumables, Travel, Contingencies)	705000
3	Recurring - III : Scientific Social Responsibility	0
4	Recurring - IV : (Overhead Charges)	385437
B'	Total (Recurring)	2347557
C	Total cost of the project (A' + B')	4239807

4  
Consumables  
2L 2L 2L Tot  
6L  
Travel  
15000 15000 15000  
45000  
Contg -  
20000 20000 20000  
= 60,000

2. Sanction of the grant is subject to the conditions as detailed in Terms & Conditions available at website ([www.serb.gov.in](http://www.serb.gov.in)).

3. Overhead expenses are meant for the host Institute towards the cost for providing infrastructural facilities and general administrative support etc. including benefits to the staff employed in the project.

4. While providing operational flexibility among various subheads under head Recurring-II, it should be ensured that not more than Rs. 1.5 lakh each should be spent for travel and contingency.

5. Budget sanctioned under Scientific Social Responsibility (SSR) is meant only for activities enlisted under SSR norms and under no circumstances it can be reappropriated.

6. As per rule 211 of GFR, the accounts of project shall be open to inspection by sanctioning authority/audit whenever the institute is called upon to do so.

7. The sanctioned equipment would be procured as per GFR and its disposal of the same would be done with prior approval of SERB.

8. The institute will furnish to the SERB, separate Utilization certificate(UCs) financial year wise to the SERB for Recurring (Grants-in-aid General) & Non-Recurring (Grants for creation of capital assets) and an audited statement of accounts pertaining to the grant immediately after the end of each financial year.

9. The institute will maintain separate audited accounts for the project. A part or whole of the grant must be kept in an interest earning bank account which is to be reported to SERB. The interest thus earned will be treated as credit to the institute to be adjusted towards further installment of the grant.

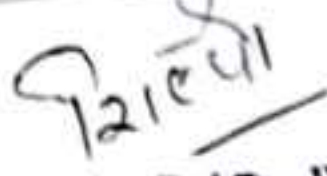
10. The manpower sanctioned in the project, if any is co-terminus with the duration of the project and SERB will have no liability to meet the fellowship and salary of supporting staff if any. beyond the duration of the project

11. The institute may refund any unspent balance to SERB by means of a Demand Draft favoring "FUND FOR SCIENCE AND ENGINEERING RESEARCH" payable at New Delhi.

12. The project File no. CRG/2021/000513 should be mentioned in all communications arising from the above project. The organization/institute/university should ensure that the technical support/financial assistance provided to them by SERB should invariably be highlighted/ acknowledged in their media releases as well as in bold letters in the opening paragraphs of their Annual Report.

13. In addition, the investigator/host institute must also acknowledge the support provided to them in all publications, patents and any other output emanating out of the project/program funded by SERB.


14. Sanction order for release of funds under a) Non-recurring and b) Recurring will be issued separately depending on the availability of funds. The project become operational from the day the first release of grant received by the implementing Institute.

  
(Dr. Shilpi Paul)  
Scientist F  
ms\_ps@serbonline.in

To,  
Under Secretary  
SERB, New Delhi

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1.	The Principal Director of Audit, A.G.C.R. Building, IIIrd Floor I.P. Estate, Delhi-110002
2.	Sanction Folder, SERB, New Delhi.
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4.	Prof. Soumen Bhattacharjee Botany Burdwan University, Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman, West bengal-713104 Email: soumen1995@yahoo.com Mobile: 919433778493 (Start date of the project may be intimated by name to the undersigned. For guidance, terms & Conditions etc. Please visit <a href="http://www.serb.gov.in">www.serb.gov.in</a> .)
5.	REGISTRAR, The University of Burdwan, The University Of Burdwan, Burdwan Rajbati, Raiganj, Bardhaman (Receipt of Grant may be intimated by name to the undersigned)

  
(Dr. Shilpi Paul)  
Scientist F  
ms\_ps@serbonline.in

FILE NO. CRG/2021/000989-C ✓  
**SCIENCE & ENGINEERING RESEARCH BOARD(SERB)**  
 (A statutory body of the Department of Science & Technology, Government of India)  
 Science and Engineering Research Board  
 3rd & 4th Floor, Block II  
 Technology Bhavan, New Mehrauli Road  
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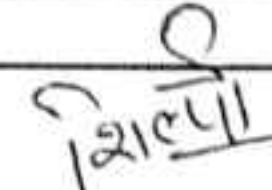
Dated: 22 December, 2021 ✓

**ORDER**

Subject: Research project entitled **Understanding the role of Arabidopsis RAD21.3, a yeast orthologue of sister chromatid cohesion 1 protein in chromatid cohesion and homologous recombination mediated DNA damage repair for maintaining genome stability** under the guidance of Dr. Sujit Roy, Botany, Burdwan University, Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman, West bengal-713104.

1. In continuation of SERB's sanction order No. CRG/2021/000989 dated 22 December, 2021, sanction of the competent authority is hereby accorded to the payment of a sum of **Rs. 1320000/-** under 'Grants-in-aid Capital' to Burdwan University, Dde Complex, Golapbag, Post: Rajbati, Dist: Burdwan, Bardhaman, West Bengal-713104 being the grant for the financial year 2021-2022 for implementation of the above said project.
2. Sanction of the grant is subject to the conditions as detailed in Terms & Conditions available at the website ([www.serb.gov.in](http://www.serb.gov.in)) and as mentioned in the sanction order of even number dated 22 December, 2021.
3. As this is the first grant being released under 'Grants-in-aid Capital' for the project, no previous U/C is required.
4. The expenditure involved is debitable to Fund for Science & Engineering Research (FSER) This release is being made under Core Research Grant (**Organismal and Evolutionary Biology(Plant Sciences)**) (Capital).
5. The Sanction has been issued with the approval of the competent authority on **21 December, 2021** and vide Diary No. SERB/F/5666/2021-2022 dated **21 December, 2021**.
6. The release amount of **Rs. 1320000/-** (Rupees Thirteen Lakh Twenty Thousand only) will be drawn by the Under Secretary of the SERB and will be disbursed by means of RTGS transaction as per their Bank details given below:


PFMS Unique Code	BURUNIV
Account Name	The University of Burdwan SERB
Account Number	38989370861 /
Bank Name & Branch	STATE BANK OF INDIA Branch Name: Burdwan University Address: B.C Road, Uttar Fatak
IFSC/RTGS Code	SBIN0002033 /
Email id of A/C Holder	registrar@buruniv.ac.in
Email id of PI	sujitroy2006@gmail.com

  
 (Dr. Shilpi Paul)  
 Scientist F  
 ms\_ps@serbonline.in

To,  
 Under Secretary  
 SERB, New Delhi  
 Copy forwarded for information and necessary action to: -

1.	The Principal Director of Audit, A.G.C.R. Building, IIIrd Floor I.P. Estate, Delhi-110002
2.	Sanction Folder, SERB, New Delhi.
3.	File Copy

4.	<p>Dr. Sujit Roy Botany Burdwan University, Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman, West bengal-713104 Email: sujitroy2006@gmail.com Mobile: 919331946837 (Start date of the project may be intimated by name to the undersigned. For guidance, terms &amp; Conditions etc. Please visit <a href="http://www.serb.gov.in">www.serb.gov.in</a>.)</p>
5.	<p>REGISTRAR, The University Of Burdwan, Burdwan Rajbati, Raiganj, Bardhaman (Receipt of Grant may be intimated by name to the undersigned)</p>

  
(Dr. Shilpi Paul)  
Scientist F  
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FILE NO. CRG/2021/000989

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3rd & 4th Floor, Block II  
Technology Bhavan, New Mehrauli Road  
New Delhi - 110016

Dated: 22 December, 2021

**ORDER**

Subject: Financial Sanction of the research project titled **Understanding the role of Arabidopsis RAD21.3, a yeast orthologue of sister chromatid cohesion 1 protein in chromatid cohesion and homologous recombination mediated DNA damage repair for maintaining genome stability** under the guidance of Dr. Sujit Roy, Botany, Burdwan University, Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman, West bengal-713104 - Release of 1st grant.

Sanction of Science and Engineering Research Board (SERB) is hereby accorded to the above mentioned project at a total cost of **Rs. 4127332/- (Rs. Forty One Lakh Twenty Seven Thousand Three Hundred and Thirty Two Only)** with break-up of **Rs. 1320000/- under Capital (Non-recurring) head** and **Rs. 2807332/- under General (Recurring) head** for a duration of 36 months. The items of expenditure for which the total allocation of **Rs. 4127332/-** has been approved are given below:

The following budget may be considered for **The University Of Burdwan, Burdwan Rajbati, Raiganj, Bardhaman**

S. No	Head	Total (in Rs.)
A	<b>Non-recurring</b>	
1	Equipment -> Fluorescence Microscope -> Ultra-Low Freezer (-86° C) -> Shaker - incubator -> Plant Growth Chamber	1320000
A'	<b>Total (Non-Recurring)</b>	1320000
B	<b>Recurring Items</b>	
1	Recurring - I : (Manpower) Recurring - II : ( Consumables, Travel, Contingencies) Recurring - III : Scientific Social Responsibility	1257120 1165000 10000
2	Recurring - IV : (Overhead Charges)	375212
B'	<b>Total (Recurring)</b>	2807332
C	<b>Total cost of the project (A' + B')</b>	4127332

2. Sanction of the grant is subject to the conditions as detailed in Terms & Conditions available at website ([www.serb.gov.in](http://www.serb.gov.in)).

3. Overhead expenses are meant for the host Institute towards the cost for providing infrastructural facilities and general administrative support etc. including benefits to the staff employed in the project.

4. While providing operational flexibility among various subheads under head Recurring-II, it should be ensured that not more than Rs. 1.5 lakh each should be spent for travel and contingency.

5. Budget sanctioned under Scientific Social Responsibility (SSR) is meant only for activities enlisted under SSR norms and under no circumstances it can be reappropriated.

6. As per rule 211 of GFR, the accounts of project shall be open to inspection by sanctioning authority/audit whenever the institute is called upon to do so.

7. The sanctioned equipment would be procured as per GFR and its disposal of the same would be done with prior approval of SERB.

8. The institute will furnish to the SERB, separate Utilization certificate(UCs) financial year wise to the SERB for Recurring (Grants-in-aid General) & Non-Recurring (Grants for creation of capital assets) and an audited

statement of accounts pertaining to the grant immediately after the end of each financial year.

9. The institute will maintain separate audited accounts for the project. A part or whole of the grant must be kept in an interest earning bank account which is to be reported to SERB. The interest thus earned will be treated as credit to the institute to be adjusted towards further installment of the grant.

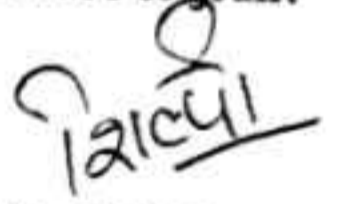
10. The manpower sanctioned in the project, if any is co-terminus with the duration of the project and SERB will have no liability to meet the fellowship and salary of supporting staff if any. beyond the duration of the project

11. The institute may refund any unspent balance to SERB by means of a Demand Draft favoring "FUND FOR SCIENCE AND ENGINEERING RESEARCH" payable at New Delhi.

12. The project File no. CRG/2021/000989 should be mentioned in all communications arising from the above project. The organization/institute/university should ensure that the technical support/financial assistance provided to them by SERB should invariably be highlighted/ acknowledged in their media releases as well as in bold letters in the opening paragraphs of their Annual Report.

13. In addition, the investigator/host institute must also acknowledge the support provided to them in all publications, patents and any other output emanating out of the project/program funded by SERB.

14. Sanction order for release of funds under a) Non-recurring and b) Recurring will be issued separately depending on the availability of funds. The project become operational from the day the first release of grant received by the implementing Institute.



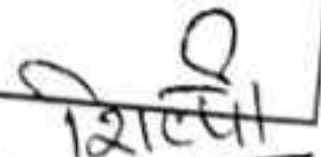
(Dr. Shilpi Paul)  
Scientist F

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To,  
Under Secretary  
SERB, New Delhi

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5.	REGISTRAR, The University Of Burdwan, Burdwan Rajbati, Raiganj, Bardhaman (Receipt of Grant may be intimated by name to the undersigned)



(Dr. Shilpi Paul)  
Scientist F

ms\_ps@serbonline.in

DST/TMD/EWO/WTI/2K19/EWFH/2019/217(C2)  
 Government of India Ministry of Science & Technology  
 Department of Science & Technology (Technology Mission Division)

Technology Bhavan, New Delhi  
 Dated:02/03/2021

Sanction Order

Subject: Financial support for project entitled "Qualitative estimation of subsurface water flow and identification of contaminant mobilization in mining areas using nanomaterials as tracers" submitted by Dr. Sumanta Nayek from Amity University Kolkata, and, The University of Burdwan.

Sanction of the President is hereby accorded to the approval of the above-mentioned project at a total cost of ₹ 45,13,622/- (Rupees Forty Five Lakhs, Thirteen Thousands and Six Hundred Twenty Two Only), for a duration of 3 years. The detailed breakup of the grant for Capital and General Components are given below:

Capital Component: ₹ 11,31,986/-

General Component: ₹ 33,81,636/-

**AMITY UNIVERSITY KOLKATA**

S.No.	Item head	1st Year	2nd Year	3rd Year	Total
A.	Capital-Non Recurring Cost				
	Vacuum oven	199691	0	0	199691
	Water chiller	194700	0	0	194700
	Muffle furnace	395300	0	0	395300
	Distillation Equipment	194441	0	0	194441
	Portable Hand analyzer for Water and Soil testing	49914			49914
	<b>Sub Total (Capital Cost)</b>	<b>1034046</b>	<b>0</b>	<b>0</b>	<b>1034046</b>
B.	General-Recurring Cost				
	Manpower JRF (01) 31000+ 8% HRA for 1st&1nd years and 35000+ 8% HRA for 3rd year	461280	461280	520800	1443360
	Other cost	100000	75000	100000	275000
	Consumables	100000	100000	200000	400000
	Travel	50000	50000	50000	150000
	Contingencies	50000	50000	50000	150000
	<b>Sub-Total (B)</b>	<b>761280</b>	<b>736280</b>	<b>920800</b>	<b>2418360</b>
C.	<b>Total Cost (A + B)</b>	<b>1795326</b>	<b>736280</b>	<b>920800</b>	<b>3452406</b>
D.	Overhead	179533	589024	92080	345240.6
	<b>Sub Total (General Cost)</b>	<b>940813</b>	<b>1325304</b>	<b>1012880</b>	<b>2763601</b>
E.	<b>G. Total Cost (C + D)</b>	<b>1974859</b>	<b>1325304</b>	<b>1012880</b>	<b>3797647</b>

THE UNIVERSITY OF BURDWAN



S.No.	Item head	1st Year	2nd Year	3rd Year	Total
A.	Capital-Non Recurring Cost				
	Multi-parameter water quality analyzer	97940	0	0	97940
	Sub Total (Capital Cost)	97940	0	0	97940
B.	General-Recurring Cost				
	No manpower Proposed under the Recurement Hed				
	Other cost	0	0	0	0
	Consumables	50000	50000	75000	175000
	Travel	50000	50000	50000	150000
	Contingencies	50000	50000	50000	150000
	Sub-Total (B)	30000	30000	30000	90000
C.	Total Cost (A + B)	180000	180000	205000	565000
D.	Overhead	277940	180000	205000	662940
	Sub Total (General Cost)	22235	14400	16400	53035
E.	G. Total Cost (C + D)	202235	194400	221400	618035
		300175	194400	221400	715975

2. The sanction of the President is also accorded to the release of ₹ 97940/- (Rupee Ninety Seven Thousands Nine Hundred Forty Only) to The University of Burdwan being the first installment of grant under "Capital Component" for implementation of the abovementioned project.
3. This sanction is subject to the condition that the grantee organisation will furnish to the Department of Science & Technology, financial year wise Utilization Certificate (UC) in the proforma prescribed as per GFR 2017 and audited statement of expenditure (SE) along with upto date progress report at the end of each financial year duly reflecting the interest earned/ accrued on the grants received under the project. This is also subject to the condition of submission of the final statement of expenditure, utilization certificate and project completion report within one year from the scheduled date of completion of the project.
4. The grantee organisation will have to enter & upload the Utilization Certificate in the PFMS portal besides sending it in physical form to this Division. The subsequent/final instalment will be released only after confirmation of the acceptance of the UC by the Division and entry of previous Utilization Certificate in the PFMS.
5. If the grant has been released under capital head through separate sanction order under the same project for purchase of equipment(s), separate SE/UC has to be furnished for the released Capital head grant.
6. The grant-in-aid being released is subject to the condition that
  - a. A transparent procurement procedure in line with the Provisions of General Financial Rules 2017 will be followed by the Institute/Organisation under the appropriate rules of the grantee organisation while procuring capital assets sanctioned for the above mentioned project and a certificate to this effect will be submitted by the Grantee organisation immediately on receipt of the grant.
  - b. While submitting Utilization Certificate/Statement of Expenditure, the organisation has to ensure submission of supporting documentary evidences with regard to purchase of equipment/capital assets as per the provisions

of GFR 2017. Subsequent release of grants under the project shall be considered only on receipt of the said documents.

The grantee organization will maintain separate audited account for the project and the entire amount of grant will be kept in an interest bearing bank account. For Grants released during F.Y. 2017-18 and onwards, all interests and other earnings, against released Grant shall be remitted to Consolidated Fund of India (through Non-Tax Receipt Portal (NTRP), i.e., www.Bharatkosh.gov.in), immediately after finalization of accounts, as it shall not be adjusted towards future release of grant. A certificate to this effect shall have to be submitted along with Statement of Expenditure/Utilization Certificate for considering subsequent release of grant/closure of project accounts. DST reserves sole rights on the assets created out of grants. Assets acquired wholly or substantially out of government grants (except those declared as obsolete and unserviceable or condemned in accordance with the procedure laid down in GFR 2017), shall not be disposed of without obtaining the prior approval of DST.


8. DST reserves sole rights on the assets created out of grants. Assets acquired wholly or substantially out of government grants (except those declared as obsolete and unserviceable or condemned in accordance with the procedure laid down in GFR 2017), shall not be disposed of without obtaining the prior approval of DST.
9. In case the scheme provides for payment of honorarium / remuneration / fellowship / scholarship to the PI, a para may suitably be incorporated in the DSO to the effect that "PI is not drawing any emoluments/ salary/fellowship from any other project either supported by DST or by any other funding agency.
10. The account of the grantee Organisation shall be open to inspection by the sanctioning authority and audit (both by C&AG of India and Internal Audit by the Principal Accounts Office of the DST), whenever the Organisation is called upon to do so, as laid down under Rule 236(1) of General Financial Rules 2017.
11. Due acknowledgement of technical support / financial assistance resulting from this project grant should mandatorily be highlighted by the grantee organisation in bold letters in all publications / media releases as well as in the opening paragraphs of their Annual Reports during and after the completion of the project.
12. Failure to comply with the terms and conditions of the Bond will entail full refund with interest in terms of Rule 231 (2) of GFR 2017.
13. The expenditure involved is debitable to-
 

Demand No 87 3425 60 60.200 70 70.00.35	Department of Science and Technology for the year 2020-21 Other Scientific Research (Major Head) Others Assistance to Other Scientific Bodies (Minor head) Innovation, Technology Development and Deployment <b>Grant for creation of capital assets for the year 2020-2021</b> (Previous: TDP-3425.60.200.26.01.35- (SERI/WTI)
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14. The amount of ₹ 97940/- (Rupee Ninety Seven Thousands Nine Hundred Forty Only) to will be drawn by the Drawing and Disbursing Officer, DST and will be disbursed **The University of Burdwan**. The bank details for electronic transfer of funds through RTGS are given below:-



Name of the Account Holder	The University of Burdwan.
Name of the bank	Bank of India
Branch Address	Burdwan University Branch, Uttar Fatak, B.C. Road, Rajbari.
Agency Code (PFMS)	BURUNIV
IFSC code	BKID0004201
Account Number	420110100019490
MICR No.	713013102

15. Continuation of the project beyond 31/03/2021 will be subject to appraisal and approval of the continuation of the Umbrella Scheme "Innovation, technology Development and Deployment" under which the project is funded.
16. As per Rule 234 of GFR 2017, this sanction has been entered at S. No 424 (TMD,WE) in the register of grants maintained in the Division for the scheme(ITDD).
17. As per Rule 237 of GFR 2017, Time Schedule for submission of annual accounts - The dates prescribed for submission of the annual accounts for Audit leading to the issue of Audit Certificate by the Comptroller and Auditor General of India and for submission of annual report and audited accounts to the nodal Ministry for timely submission to the Parliament are listed below:-
- Approved and authenticated annual accounts to be made available by the Autonomous Body to the concerned Audit Office and commencement of audit of annual accounts-30th June.
  - Issue of the final SAR in English version with audit certificate to Autonomous Body/ Government concerned -31st October.
  - Submission of the Annual Report and Audited Accounts to the Nodal for it to be laid on the Table of the Parliament -31stDecember.
18. The organization/Institute/University should ensure that the technical support/financial assistance provided to them by the Department of Science and Technology should invariably be highlighted/acknowledged in their media releases as well as in bold letters in the opening paragraph of their Annual Report.
19. It is important that the information and knowledge generated through the use of these funds are made publicly available as soon as possible. In order to achieve the aforementioned objectives, each institution is encouraged to set up its own inter-operable institutional open access repository ("IR") for its research papers and review articles published in peer reviewed journals. The Ministry of Science and Technology has set up a central harvester ([www.sciencecentral.in](http://www.sciencecentral.in)) that will harvest the full text and metadata of these publications. Kindly update the findings accordingly.
20. The organization named **The University of Burdwan** and partnering institutes agrees to make reservations for Scheduled Castes and Scheduled Tribes or OBC in the posts or services under its control on the lines indicated by the Government of India.
21. The goods (consumables/equipment) available in GeM portal are to be procured mandatorily online through Ge Monly.
22. The Organization/Institute/University should ensure that DoE Guidelines followed for International Travel.
23. This issues with the concurrence of IFD Vide their Concurrence Dy. No 5113 dated 17/02/2021

  
 (Dr. Sanjai Kumar)  
 Scientist-D  
 Email:[Sanjai.k@gov.in](mailto:Sanjai.k@gov.in)

Cash Section (3 copies) for preparing the bill and remitting the amount to the above grantee.

2. Accounts Section, DST, New Delhi.
3. IFD, Department of Science & Technology, New Delhi.
4. Director of Audit (CW & M-II), AGCR Building, IP Estate, New Delhi.
5. **Principal Investigator (PI)**

Name: Dr. SUMANTA NAYEK  
Designation: Assistant Professor  
Department: Department of Environmental Science  
Institute/University: AMITY UNIVERSITY KOLKATA  
Address: Newtown, Rajarhaat, Kolkata 700135  
Email: [sumanta.nayek@gmail.com](mailto:sumanta.nayek@gmail.com), [snayek@kol.amity.edu](mailto:snayek@kol.amity.edu)  
Mobile: 9474112075

**Co-Principal Investigator (Co-PI)**

Name: Dr. Rama Ranjan Bhattacharjee  
Designation: Associate Professor  
Department: Department of Nanotechnology  
Institute/University: AMITY UNIVERSITY KOLKATA  
Address: Major Arterial Road, Action Area II, Rajarhat, New Town, Newtown, Kolkata, West Bengal, 700135  
Email: [rrbhattacharjee@kol.amity.edu](mailto:rrbhattacharjee@kol.amity.edu), [ramaranjanb89@gmail.com](mailto:ramaranjanb89@gmail.com)  
Mobile: 9791678922

**Co-Principal Investigator (Co-PI)**

Name: Dr. Srimanta Gupta  
Designation: Associate Professor  
Department: Department of Environmental Science  
Institute/University: THE UNIVERSITY OF BURDWAN  
Address: Burdwan University, Golapbag, Bardhaman, West Bengal, 713104  
Email: [srimantagupta@vahoo.co.in](mailto:srimantagupta@vahoo.co.in), [srimantagupta68@gmail.com](mailto:srimantagupta68@gmail.com)  
Mobile: 0943396871

6. Sanction folder
7. Office Copy
8. Head- TMD(EWO)



(Dr. Sanjai Kumar)  
Scientist-D

FILE NO. EEQ/2021/000253-G

**SCIENCE & ENGINEERING RESEARCH BOARD(SERB)**

(a statutory body of the Department of Science &amp; Technology, government of India)

Science and Engineering Research Board  
3rd & 4th Floor, Block II  
Technology Bhavan, New Mehrauli Road  
New Delhi - 110016

Dated: 21 February, 2022

**ORDER**

Subject: Research project entitled **Development of nano-weapons from waste plastics and its efficacy against mosquito vectors** under the guidance of Dr. Naba Kumar Mondal, Department of Environmental Science, Burdwan University, Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman, West bengal-713104.

1. In continuation of SERB's sanction order No. EEQ/2021/000253 dated 21 February, 2022, sanction of the competent authority is hereby accorded to the payment of a sum of **Rs. 2044332/-** under 'Grants-in-aid General' to Burdwan University, Dde Complex, Golapbag, Post: Rajbati, Dist: Burdwan, Bardhaman, West Bengal-713104 being the grant for the financial year 2021-2022 for implementation of the above said project.
2. Sanction of the grant is subject to the conditions as detailed in Terms & Conditions available at the website ([www.serb.gov.in](http://www.serb.gov.in)) and as mentioned in the sanction order of even number dated 21 February, 2022.
3. As this is the first grant being released under 'Grants-in-aid General' for the project, no previous U/C is required.
4. The expenditure involved is debitable to Fund for Science & Engineering Research (FSER) This release is being made under **Empowerment and Equity Opportunities for Excellence in Science. (Task force Committee) (SC)**.
5. The Sanction has been issued with the approval of the competent authority on 16 February, 2022 and vide Diary No. **SERB/F/8652/2021-2022** dated 17 February, 2022..
6. The release amount of **Rs. 694000/-** (Rupees Six Lakh Ninety Four Thousand only) will be drawn by the Under Secretary of the SERB and will be disbursed by means of RTGS transaction as per their Bank details given below:

PFMS Unique Code	BURUNIV
Account Name	The University of Burdwan SERB
Account Number	38989370861
Bank Name & Branch	State Bank of India Burdwan University, B C Road, Uttar Fatak
IFSC/RTGS Code	SBIN0002033
Email id of A/C Holder	registrar@buruniv.ac.in
Email id of PI	nkmenvbu@gmail.com

  
(Dr. Thangaradjou T)  
Scientist F  
msls@serb.gov.in

To,  
Under Secretary  
SERB, New Delhi

Copy forwarded for information and necessary action to: -

1.	The Principal Director of Audit, A.G.C.R. Building, IIIrd Floor I.P. Estate, Delhi-110002
2.	Sanction Folder, SERB, New Delhi.
3.	File Copy

4.	<p><b>Dr. Naba Kumar Mondal</b> Department of Environmental Science Burdwan University , Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman, West bengal-713104 Email: nkmenvbu@gmail.com Mobile: 919434545694 (Start date of the project may be intimated by name to the undersigned. For guidance, terms &amp; Conditions etc. Please visit <a href="http://www.serb.gov.in">www.serb.gov.in</a>.)</p>
5.	<p><b>REGISTRAR,</b> <b>The University Of Burdwan, Burdwan Rajbati, Raiganj, Bardhaman</b> (Receipt of Grant may be intimated by name to the undersigned)</p>

  
(Dr. Thangaradjou T)  
Scientist F  
msls@serb.gov.in

FILE NO. EEQ/2021/000253

**SCIENCE & ENGINEERING RESEARCH BOARD(SERB)**

(A statutory body of the Department of Science &amp; Technology, Government of India)

Science and Engineering Research Board  
3rd & 4th Floor, Block II  
Technology Bhavan, New Mehrauli Road  
New Delhi - 110016

Dated: 21 February, 2022

**ORDER**

Subject: Financial Sanction of the research project titled **Development of nano-weapons from waste plastics and its efficacy against mosquito vectors** under the guidance of Dr. Naba Kumar Mondal, Department of Environmental Science, Burdwan University, Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman, West bengal-713104 - Release of 1st grant.

Sanction of Science and Engineering Research Board (SERB) is hereby accorded to the above mentioned project at a total cost of Rs. 3544332/- (Rs. Thirty Five Lakh Forty Four Thousand Three Hundred and Thirty Two Only) with break-up of Rs. 1500000/- under Capital (Non-recurring) head and Rs. 2044332/- under General (Recurring) head for a duration of 36 months. The items of expenditure for which the total allocation of Rs. 3544332/- has been approved are given below:

The following budget may be considered for The University Of Burdwan, Burdwan Rajbati, Raiganj, Bardhaman

S. No	Head	Total (in Rs.)
<b>A</b>	<b>Non-recurring</b>	
1	Equipment -> Muffle furnace -> PC based light Microscope	1500000
<b>A'</b>	<b>Total (Non-Recurring)</b>	<b>1500000</b>
<b>B</b>	<b>Recurring Items</b>	
1	Recurring - I : (Manpower) Recurring - II : ( Consumables, Travel, Contingencies) Recurring - III : Scientific Social Responsibility	1257120 430000 35000
2	Recurring - IV : (Overhead Charges)	322212
<b>B'</b>	<b>Total (Recurring)</b>	<b>2044332</b>
<b>C</b>	<b>Total cost of the project (A' + B')</b>	<b>3544332</b>

2. Sanction of the grant is subject to the conditions as detailed in Terms & Conditions available at website ( www.serb.gov.in).

3. The expenditure involved is debitable to Fund for Science & Engineering Research (FSER) This release is being made under Empowerment and Equity Opportunities for Excellence in Science. (Task force Committee) (SC)


4. Overhead expenses are meant for the host Institute towards the cost for providing infrastructural facilities and general administrative support etc. including benefits to the staff employed in the project.

5. While providing operational flexibility among various subheads under head Recurring-II, it should be ensured that not more than Rs. 1.5 lakh each should be spent for travel and contingency.

6. Budget sanctioned under Scientific Social Responsibility (SSR) is meant only for activities enlisted under SSR norms and under no circumstances it can be reappropriated.

7. As per rule 211 of GFR, the accounts of project shall be open to inspection by sanctioning authority/audit whenever the institute is called upon to do so.

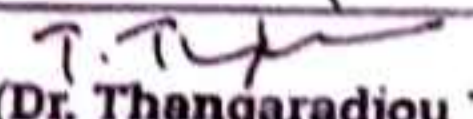
8. The sanctioned equipment would be procured as per GFR and its disposal of the same would be done with prior approval of SERB.
9. The institute will furnish to the SERB, separate Utilization certificate (UCs) financial year wise to the SERB for Recurring (Grants-in-aid General) & Non-Recurring (Grants for creation of capital assets) and an audited statement of accounts pertaining to the grant immediately after the end of each financial year.
10. The institute will maintain separate audited accounts for the project. A part or whole of the grant must be kept in an interest earning bank account which is to be reported to SERB. The interest thus earned will be treated as credit to the institute to be adjusted towards further installment of the grant.
11. The manpower sanctioned in the project, if any is co-terminus with the duration of the project and SERB will have no liability to meet the fellowship and salary of supporting staff if any, beyond the duration of the project.
12. The institute may refund any unspent balance to SERB by means of a Demand Draft favoring "FUND FOR SCIENCE AND ENGINEERING RESEARCH" payable at New Delhi.
13. The project File no. EEQ/2021/000253 should be mentioned in all communications arising from the above project. The organization/institute/university should ensure that the technical support/financial assistance provided to them by SERB should invariably be highlighted/ acknowledged in their media releases as well as in bold letters in the opening paragraphs of their Annual Report.
14. In addition, the investigator/host institute must also acknowledge the support provided to them in all publications, patents and any other output emanating out of the project/program funded by SERB.
15. Sanction order for release of funds under a) Non-recurring and b) Recurring will be issued separately depending on the availability of funds. The project become operational from the day the first release of grant received by the implementing Institute.

  
(Dr. Thangaradjou T)  
Scientist F  
msls@serb.gov.in

To,  
Under Secretary  
SERB, New Delhi

Copy forwarded for information and necessary action to: -

1.	The Principal Director of Audit, A.G.C.R. Building, IIIrd Floor I.P. Estate, Delhi-110002
2.	Sanction Folder, SERB, New Delhi.
3.	File Copy
4.	<p><b>Dr. Naba Kumar Mondal</b>            Department of Environmental Science            Burdwan University, Dde complex, Golapbag, post: rajbati, dist: burdwan, Bardhaman,            West bengal-713104            Email: nkmenvbu@gmail.com            Mobile: 919434545694            (Start date of the project may be intimated by name to the undersigned. For guidance,            terms &amp; Conditions etc. Please visit <a href="http://www.serb.gov.in">www.serb.gov.in</a>.)</p>
5.	<p><b>REGISTRAR,</b>            The University Of Burdwan, Burdwan Rajbati, Raiganj, Bardhaman            (Receipt of Grant may be intimated by name to the undersigned)</p>

  
(Dr. Thangaradjou T)  
Scientist F  
msls@serb.gov.in





M-8632  
29/9/19  
THE UNIVERSITY OF BURDWAN  
FINANCE DEPARTMENT  
RECEIVING SECTION

Memo No. F. 5832 Date 27/09/19  
Received by (M)

Dr. Abhishek Tandon,  
Deputy Director (Research)  
IMPRESS  
Tel #011-26716690  
E-mail: impress201819@gmail.com

Indian Council of Social Science Research  
(Ministry of Human Resource Development)  
JNU Institutional Area, Aruna Asaf Ali Marg  
New Delhi - 110067  
Website: [www.icssr.org](http://www.icssr.org)

SANCTION ORDER

F.No IMPRESS/P1011/736/2018-19/ICSSR

Dated: 12-09-2019

Registrar,  
The University of Burdwan,  
Burdwan, West Bengal- 713104

Subject: Sanction of Impactful Policy Research in Social Science (IMPRESS) Research Project entitled "समकालीन कथा-साहित्य में परिवर्तित शहरी चेतना का समाजशास्त्रीय मूल्यांकन" under domain Urban Transformation to Dr. Reeta Sinha

Dear Sir/Madam,

1. The Indian Council of Social Science Research (ICSSR) considered the above Impactful Policy Research in Social Science (IMPRESS) research project submitted by Dr. Reeta Sinha, **Assistant Professor, Department of Hindi, The University of Burdwan, Gujapbag, West Bengal- 713104**. Co-Project Directors of the study are: NIL.
2. The study, as proposed by the researcher, is to be located at and financially administered by your institution as per the guidelines of this award.
3. The ICSSR has sanctioned a grant-in-aid of Rs. 4,00,000/- (Rupees Four Lakhs Only) for the above research project and the grant will be released as follows:

First instalment	:Rs. 1,60,000/-
Second instalment	:Rs. 1,20,000/-
Third instalment	:Rs. 80,000/-
Fourth Instalment	:Rs. 20,000/-
Publication cost*	:Rs. 20,000/-
<b>Total</b>	<b>:Rs. 4,00,000/-</b>
Overhead charges over and above 5% or maximum Rs.1,00,000	: Rs. 20,000/-**

\* ICSSR would publish it subject to recommendation by the expert and relevant Committees for the purpose, from the overall budget, so to be retained by the ICSSR .

\*\*will be released on successful completion of project after evaluation.

(The break-up budget approved by the ICSSR of Rs. 4,00,000/- is enclosed.)

4. The First installment of the approved grant-in-aid will be released after receiving the grant-in-aid bill duly filled in, stamped and signed by the Project Director as well as the affiliating organization. (GIB already received).
5. In case, the study involves survey research, the finalized schedules/questionnaires (2 copies) designed to elicit information should be sent to the ICSSR as per the following schedule:
  - a) If the schedule /questionnaire for eliciting information is as per standard questionnaire, these will have to be sent to ICSSR immediately,

## 49 HINDI 21-22

b) If the schedule /questionnaire for eliciting information are to be designed afresh keeping in view the requirements of the project, these will have to be sent to the ICSSR within a period of six months in any case.

6. The Second instalment will be released after receiving a satisfactory annual progress report along with a simple statement of account of the account for the first instalment (Depending upon the duration of the Project).
7. The Third instalment will be released after receiving the Final Report (two hard copies and one soft copy in CD/or pen-drive) along with the executive summary (3000 to 4000 words/ten copies) and Research Papers (two) and the statement of account of the second instalment. Such data or information relating to the research project as may be asked for by the ICSSR for preservation in its Data Archives should be given by the scholar.
8. The scholar shall acknowledge support of ICSSR and MHRD (IMPRESS Scheme) in all publications resulting from the project output (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to the ICSSR during its course and after completion.
9. The Fourth instalment will be released on the receipt of: (a) Satisfactory book length of the Final Report in the publishable form after incorporating all corrections, suggestions of the expert; (b) Statement of accounts with Utilization Certificate in GFR of 12A form for the entire project amount duly signed by the Finance Officer/Registrar/Principal/Director of the affiliating institution (c) A certificate of statement of assets and books purchased out of the project fund issued by the affiliating institution.
10. The University/Institution of affiliation will provide to the scholar office accommodation including furniture, library and research facilities and messengerial services. For this, the ICSSR shall pay to the University/Institution of affiliation overhead charges @7.5% of the total expenditure incurred on the project only after successful completion of the project.
11. The Contingency Grant may be utilized for research and office assistance, books, stationary, computer cost, research assistance and the field work expenses of Project Director, Co-Project Directors and research personnel connected with the research work.
12. The overhead charges to the affiliating institution over and above @ 5% or maximum Rs.1,00,000 will be released only after successful completion of the project after evaluation. The accounts and the Utilization Certificate will be signed by the Finance Officer/Registrar/Principal/Director in the case of accounts of the institution are audited by CAG/AG. Otherwise, they need to be signed by the Finance Officer and the Chartered Account.
13. The Director of the research project will be **Dr. Reeta Sinha**, who will be responsible for its completion within 24 Months from the date of commencement of the project as intimated by the scholar or the date of the sanction order, whichever is earlier.
14. In case, the Project Director does not submit the periodic / final project report as per schedule with adequate justification, the scholar may be debarred from availing all future financial assistance from ICSSR.
15. All grants from ICSSR are subject to the general provision of GFR 2005 and in particular with reference to the provision contained in GFR 209, GFR 210, GFR 211 and GFR 212.

16. The Project Director will ensure that the expenditure incurred by him conforms to the approved budget heads. The grant-in-aid is subject to all the conditions laid down in the IMPRESS (Impactful policy Research in Social Science) Research Projects available in the IMPRESS website [www.impress-icssr.res.in](http://www.impress-icssr.res.in)
17. The expenditure on this account is debatable to the Budget Head-IMPRESS (Scheme Code 3615); OH 31.01 Research Projects.
18. All the installments of grant according to Para 3 of Sanction Order Letter will be released against said project and fulfilling all conditions for the release of grant to affiliated institute as per details placed below at Annexure A provided by the competent authority of affiliated institute/university/college as applicable. Opening of PFMS Account by the Affiliated Institute for projects sanctioned under scheme IMPRESS is mandatory for the release of grant.
19. As per MHRD instruction, the amount of grant sanctioned herein is to be utilized by the end of the project duration. Any amount of the grant remaining unspent shall be refunded to the ICSSR immediately after the expiry of the duration of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned/or fails to submit the audited statement of expenditure within the stipulated period, the grantee will be required to refund the amount of the grant with interest thereon @ 10% per annum.

Yours faithfully,

D.D (IMPRESS)  
For MEMBER-SECRETARY

Encl: as above.

Copy to:

1. Dr. Reeta Sinha  
Assistant Professor,  
Department of Hindi,  
The University of Burdwan,  
Gulapbag, West Bengal- 713104
2. Finance Branch, ICSSR, New Delhi
3. Record file

D.D (IMPRESS)  
For MEMBER-SECRETARY

Title: समकालीन कथा-साहित्य में परिवर्तित शहरी चेतना का समाजशास्त्रीय मूल्यांकन  
By: Dr. Reeta Sinha

S.No	Expenditure Head	Percentage Allocation to Total Budget of the Study	Actual Value as per the Study (In Rs.)
1	Research Staff Full time/Part-time/Hired Services	Not exceeding 45% of the total budget.	1,80,000
2	Fieldwork Travel/Logistics/Boarding, etc. Including Books/Journals	Not exceeding 35%	1,40,000
3	Equipment and Study Material Computer, printer etc. Source Material/Software and Data Sets, etc.	Not exceeding 10%	40,000
4	Contingency	Not exceeding 5%	20,000
5	Publication of Report*	5%	20,000
6	Total	100%	4,00,000
	Overhead Charges( over and above the total cost of the project)	5% or maximum Rs.1,00,000/- whichever is less	20,000

\*The five percent (5%) publication amount will be kept by the ICSSR for publication of the final report based on the recommendations of the Expert Committee constituted by the ICSSR.

#### ➤ Remuneration and Emoluments of Project Staff

- a) Project staff could be engaged by the Project Director on a full/ part-time basis during the research work and the duration/consolidated monthly emoluments of their employment may be decided by the project director within the limits of the sanctioned financial allocation and as per the ICSSR rules. b) Research Associate @Rs.25, 000/- p.m. (Qualification – Post graduate in any social science discipline with minimum 55% marks and NET/SLET /M.Phil/Ph.D) c) Research Assistant @Rs.20, 000/- p.m. (Qualification-Ph.D./M.Phil./ Post graduate in social science discipline with minimum 55% marks) d) Field Investigator @ Rs.15, 000/-p.m. (not exceeding 6 months) (Qualification-M.A with minimum 55% marks). e) Retrospective payment for work already done is not permissible
- **Re-appropriation:** The Project Investigator may with the permission of the Institution may re-appropriate expenditure from one sub-head to another (except publication of report) subject to a maximum of 10 % of the head which is being increased. If the study necessitates re-appropriation of beyond 10%, it may be done only after the approval of the ICSSR
- **Selection of Research Staff** should be done through an advertisement and a selection committee consisting of (1) Project Director; (2) One outside Expert (other than the institute where the project is located); (3) a nominee of the Vice Chancellor/Head of the Institution and (4) Head of the Department)/Dean of relevant faculty duly approved by the competent authority.
- For all field work related expenses of Project Director, Co-Director and project personnel, rules pertaining to affiliating institutes shall be followed.
- All equipment and books purchased out of the project fund shall be the property of the affiliating institutions. On completion of the study, the Project Director shall submit an undertaking in this regard. The ICSSR, however, reserves the right to take charge of equipment and books, if it thinks it fit in a case.
- Purchase of equipment/ assets for the research Project is permissible only if it is originally proposed and approved by the ICSSR and does not exceed the permissible amount.

Dr. Abhishek Tandon  
Deputy Director (Research)  
IMPRESS  
26741840  
E-mail: [impress201819@gmail.com](mailto:impress201819@gmail.com)

**Indian Council of Social Science Research**  
(Ministry of Human Resource Development)  
Aruna Asaf Ali Marg, New Delhi - 110067  
PABX: 26741849-51 Fax: 91-11-26741936  
E-mail: [info@icssr.org](mailto:info@icssr.org) Website: [www.icssr.org](http://www.icssr.org)

File No. IMPRESS/P1011 /2018-19/ICSSR

Dated: 8<sup>th</sup> July, 2019

**Subject: Award Letter of IMPRESS Project**

Dear Dr. Reeta Sinha,

Please refer to your project grant under the IMPRESS Scheme:

**Title:** समकालीन कथा-साहित्य में परिवर्तित शहरी चेतना का समाजशास्त्रीय मूल्यांकन

**Budget Approved:** Rs.400000 /- plus overhead charges @5% or maximum of Rs. 100,00/- whichever is less for the study including publication.

**First Instalment:** 40% of the awarded grant, detailed Budget in break-up will be sent along with the sanction order.

The above has been approved by the Competent Authority on the recommendations of the Steering Committee.

You are requested to commence the study immediately. You are required to give an undertaking on a non-judicial stamp paper of Rs. 100/- (copy enclosed), and send us the grant-in-aid bill (copy enclosed) of 40% of the awarded grant. All Payments and Transfers are to be done through EAT module hence the institution has to open a dedicated account for all IMPRESS Receipts (Projects and Seminars)

You are once again required to go through the eligibility criteria in the guidelines and make sure you fulfil them in all respect both in case of individual and institution. In case you have awarded a project under IMPRESS and sanction letter for the same has been issued you are requested to continue with earlier sanction and inform accordingly. This award in that case will not stand operational. In case you have already been awarded a project and sanction letter has not been issued you may make an option between the two awards and inform us clearly which project you would like to start. If there is any change in terms of original proposal you need to clarify and take approval from ICSSR in the beginning itself.

Kindly send us all the desired documents (**attached herewith**) to the undersigned within **seven days** to enable us to issue the formal sanction order as per the checklist enclosed.

With best regards,

Yours sincerely,

(Abhishek Tandon)

Dr. Reeta Sinha  
Assistant Professor  
The University o Burdwan  
Rajbati, West Bengal(India)-713104



Dr. Abhishek Tandon,  
Deputy Director (Research)  
IMPRESS  
Tel #011-26716690  
E-mail: impress201819@gmail.com

M-8763  
16/10/19  
THE UNIVERSITY OF BURDWAN  
FINANCE DEPARTMENT  
RECEIVING SECTION

Memo No. FI... 5979 Date... 21-10-19  
Received by... (M)

Indian Council of Social Science Research  
(Ministry of Human Resource Development)  
JNU Institutional Area, Aruna Asaf Ali Marg  
New Delhi - 110067  
Website: [www.icssr.org](http://www.icssr.org)

SANCTION ORDER

F.No. IMPRESS/P3631/475/2018-19/ICSSR

Dated: 19-09-2019

The Registrar,  
University of Burdwan,  
Burdwan, West Bengal - 713104

Subject: Sanction of Impactful Policy Research in Social Science (IMPRESS) Research Project entitled "Health awareness among schedule caste community in rural Bengal : An analysis of television coverage" under domain Health and Environment to Dr. Rajesh Das

Dear Sir/Madam,

1. The Indian Council of Social Science Research (ICSSR) considered the above Impactful Policy Research in Social Science (IMPRESS) research project submitted by Dr. Rajesh Das, Assistant Professor, Department of Mass Communication, University of Burdwan, Golapbag, Burdwan- 713104, West Bengal. Co-Project Directors of the study are: NIL
2. The study, as proposed by the researcher, is to be located at and financially administered by your institution as per the guidelines of this award.
3. The ICSSR has sanctioned a grant-in-aid of Rs. 800000/- (Rupees Eight Lakhs Only) for the above research project and the grant will be released as follows:

First instalment	:Rs. 320000/-
Second instalment	:Rs. 240000/-
Third instalment	:Rs. 160000/-
Fourth Instalment	:Rs. 40000/-
Publication cost*	:Rs. 40000/-
<u>Total</u>	<u>:Rs. 800000/-</u>
Overhead charges over and above 5% or maximum Rs.1,00,000	: Rs. 40000/-**

\* ICSSR would publish it subject to recommendation by the expert and relevant Committees for the purpose, from the overall budget, so to be retained by the ICSSR .

\*\*will be released on successful completion of project after evaluation.

(The break-up budget approved by the ICSSR of Rs. 800000/- is enclosed.)

4. The First installment of the approved grant-in-aid will be released after receiving the grant-in-aid bill duly filled in, stamped and signed by the Project Director as well as the affiliating organization. (GIB already received).
5. In case, the study involves survey research, the finalized schedules/questionnaires (2 copies) designed to elicit information should be sent to the ICSSR as per the following schedule:
  - a) If the schedule /questionnaire for eliciting information is as per standard questionnaire, these will have to be sent to ICSSR immediately,

b) If the schedule /questionnaire for eliciting information are to be designed afresh keeping in view the requirements of the project, these will have to be sent to the ICSSR within a period of six months in any case.

6. The Second instalment will be released after receiving a satisfactory annual progress report along with a simple statement of account of the account for the first instalment (Depending upon the duration of the Project).
7. The Third instalment will be released after receiving the Final Report (two hard copies and one soft copy in CD/or pen-drive) along with the executive summary (3000 to 4000 words/ten copies) and Research Papers (two) and the statement of account of the second instalment. Such data or information relating to the research project as may be asked for by the ICSSR for preservation in its Data Archives should be given by the scholar.
8. The scholar shall acknowledge support of ICSSR and MHRD (IMPRESS Scheme) in all publications resulting from the project output (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to the ICSSR during its course and after completion.
9. The Fourth instalment will be released on the receipt of: (a) Satisfactory book length of the Final Report in the publishable form after incorporating all corrections, suggestions of the expert; (b) Statement of accounts with Utilization Certificate in GFR of 12A form for the entire project amount duly signed by the Finance Officer/Registrar/Principal/Director of the affiliating institution (c) A certificate of statement of assets and books purchased out of the project fund issued by the affiliating institution.
10. The University/Institution of affiliation will provide to the scholar office accommodation including furniture, library and research facilities and messengerial services. For this, the ICSSR shall pay to the University/Institution of affiliation overhead charges @7.5% of the total expenditure incurred on the project only after successful completion of the project.
11. The Contingency Grant may be utilized for research and office assistance, books, stationary, computer cost, research assistance and the field work expenses of Project Director, Co-Project Directors and research personnel connected with the research work.
12. The overhead charges to the affiliating institution over and above @ 5% or maximum Rs.1,00,000 will be released only after successful completion of the project after evaluation. The accounts and the Utilization Certificate will be signed by the Finance Officer/Registrar/Principal/Director in the case of accounts of the institution are audited by CAG/AG. Otherwise, they need to be signed by the Finance Officer and the Chartered Account.
13. The Director of the research project will be **Dr. Rajesh Das**, who will be responsible for its completion within 24 Months from the date of commencement of the project as intimated by the scholar or the date of the sanction order, whichever is earlier.
14. In case, the Project Director does not submit the periodic / final project report as per schedule with adequate justification, the scholar may be debarred from availing all future financial assistance from ICSSR.
15. All grants from ICSSR are subject to the general provision of GFR 2005 and in particular with reference to the provision contained in GFR 209, GFR 210, GFR 211 and GFR 212.

The Project Director will ensure that the expenditure incurred by him conforms to the approved budget heads. The grant-in-aid is subject to all the conditions laid down in the IMPRESS (Impactful Policy Research in Social Science) Research Projects available in the IMPRESS website [www.impress-icssr.res.in](http://www.impress-icssr.res.in)

17. The expenditure on this account is debatable to the Budget Head-IMPRESS (Scheme Code 3615); OH 31.01 Research Projects.
18. All the installments of grant according to Para 3 of Sanction Order Letter will be released against said project and fulfilling all conditions for the release of grant to affiliated institute as per details placed below at Annexure A provided by the competent authority of affiliated institute/university/college as applicable. Opening of PFMS Account by the Affiliated Institute for projects sanctioned under scheme IMPRESS is mandatory for the release of grant.
19. As per MHRD instruction, the amount of grant sanctioned herein is to be utilized by the end of the project duration. Any amount of the grant remaining unspent shall be refunded to the ICSSR immediately after the expiry of the duration of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned/or fails to submit the audited statement of expenditure within the stipulated period, the grantee will be required to refund the amount of the grant with interest thereon @ 10% per annum.

Yours faithfully,

D.D (IMPRESS)

For MEMBER-SECRETARY

Encl: as above.

Copy to:

1. **Dr. Rajesh Das,**  
Assistant Professor,  
Department of Mass Communication,  
University of Burdwan, Golapbag,  
Burdwan- 713104, West Bengal
2. Finance Branch, ICSSR, New Delhi
3. Record file

D.D (IMPRESS)

For MEMBER-SECRETARY



Title: **Health awareness among schedule caste community in rural Bengal : An analysis of television coverage**

By: **Dr. Rajesh Das**

S.No	Expenditure Head	Percentage Allocation to Total Budget of the Study	Actual Value as per the Study (In Rs.)
1	Research Staff Full time/Part-time/Hired Services	Not exceeding 45% of the total budget.	360000
2	Fieldwork Travel/Logistics/Boarding, etc. Including Books/Journals	Not exceeding 35%	280000
3	Equipment and Study Material Computer, printer etc. Source Material/Software and Data Sets, etc.	Not exceeding 10%	80000
4	Contingency	Not exceeding 5%	40000
5	Publication of Report*	5%	40000
6	Total	100%	8,00,000
	Overhead Charges( over and above the total cost of the project)	5% or maximum Rs.1,00,000/- whichever is less	40000

\*The five percent (5%) publication amount will be kept by the ICSSR for publication of the final report based on the recommendations of the Expert Committee constituted by the ICSSR.

➤ **Remuneration and Emoluments of Project Staff**

a) Project staff could be engaged by the Project Director on a full/ part-time basis during the research work and the duration/consolidated monthly emoluments of their employment may be decided by the project director within the limits of the sanctioned financial allocation and as per the ICSSR rules. b) Research Associate @Rs.25, 000/- p.m. (Qualification – Post graduate in any social science discipline with minimum 55% marks and NET/SLET /M.Phil/Ph.D) c) Research Assistant @Rs.20, 000/- p.m. (Qualification-Ph.D./M.Phil./ Post graduate in social science discipline with minimum 55% marks d) Field Investigator @ Rs.15, 000/-p.m. (not exceeding 6 months) (Qualification-M.A with minimum 55% marks). e) Retrospective payment for work already done is not permissible

➤ **Re-appropriation:** The Project Investigator may with the permission of the Institution may re-appropriate expenditure from one sub-head to another (except publication of report) subject to a maximum of 10 % of the head which is being increased. If the study necessitates re-appropriation of beyond 10%, it may be done only after the approval of the ICSSR

➤ **Selection of Research Staff** should be done through an advertisement and a selection committee consisting of (1) Project Director; (2) One outside Expert (other than the institute where the project is located); (3) a nominee of the Vice Chancellor/Head of the Institution and (4) Head of the Department)/Dean of relevant faculty duly approved by the competent authority.

➤ For all field work related expenses of Project Director, Co-Director and project personnel, rules pertaining to affiliating institutes shall be followed.

➤ All equipment and books purchased out of the project fund shall be the property of the affiliating institutions. On completion of the study, the Project Director shall submit an undertaking in this regard. The ICSSR, however, reserves the right to take charge of equipment and books, if it thinks it fit in a case.

➤ Purchase of equipment/ assets for the research Project is permissible only if it is originally proposed and approved by the ICSSR and does not exceed the permissible amount.

Dr. Abhishek Tandon  
Deputy Director (Research)  
IMPRESS  
26741840  
E-mail: [impress201819@gmail.com](mailto:impress201819@gmail.com)

**Indian Council of Social Science Research**  
(Ministry of Human Resource Development)  
Aruna Asaf Ali Marg, New Delhi - 110067  
PABX: 26741849-51 Fax: 91-11-26741936  
E-mail: [info@icssr.org](mailto:info@icssr.org) Website: [www.icssr.org](http://www.icssr.org)

File No. IMPRESS/P3631 /2018-19/ICSSR

Dated: 8<sup>th</sup> July, 2019

**Subject: Award Letter of IMPRESS Project**

Dear Dr. Rajesh Das,

Please refer to your project grant under the IMPRESS Scheme:

**Title:** Health awareness among schedule caste community in rural Bengal : An analysis of television coverage

**Budget Approved:** Rs.800000 /- plus overhead charges @5% or maximum of Rs. 100,00/- whichever is less for the study including publication.

**First Instalment:** 40% of the awarded grant, detailed Budget in break-up will be sent along with the sanction order.

The above has been approved by the Competent Authority on the recommendations of the Steering Committee.

You are requested to commence the study immediately. You are required to give an undertaking on a non-judicial stamp paper of Rs. 100/- (copy enclosed), and send us the grant-in-aid bill (copy enclosed) of 40% of the awarded grant. All Payments and Transfers are to be done through EAT module hence the institution has to open a dedicated account for all IMPRESS Receipts (Projects and Seminars)

You are once again required to go through the eligibility criteria in the guidelines and make sure you fulfil them in all respect both in case of individual and institution. In case you have awarded a project under IMPRESS and sanction letter for the same has been issued you are requested to continue with earlier sanction and inform accordingly. This award in that case will not stand operational. In case you have already been awarded a project and sanction letter has not been issued you may make an option between the two awards and inform us clearly which project you would like to start. If there is any change in terms of original proposal you need to clarify and take approval from ICSSR in the beginning itself.

Kindly send us all the desired documents (**attached herewith**) to the undersigned within **seven days** to enable us to issue the formal sanction order as per the checklist enclosed.

With best regards,

Yours sincerely,

(Abhishek Tandon)

Dr. Rajesh Das  
Dept. of Mass communication  
University of Burdwan



Revathy Vishwanath  
Development)  
Deputy Director  
Marg  
RP Division Incharge  
Tel #011-26706690  
E-mail: mm2016rpr@gmail.com

THE UNIVERSITY OF BURDWAN  
FINANCE DEPARTMENT  
RECEIVING SECTION

Memo No. FI. 224 Date 07.01.20  
Received by: (M)

Arindam Das  
Commaree, ICSSR

Indian Council of Social Science Research  
(Ministry of Human Resource)

JNU Institutional Area, Aruna Asaf Ali

New Delhi - 110067  
Website: [www.icssr.org](http://www.icssr.org)

SANCTION ORDER

Dated: 23-12-2019

F.No. 02/155/SC/2019-20/MJ/RP

The Registrar,  
The University of Burdwan,  
Golapbag, Burdwan,  
West Bengal-713104

Subject: Sanction of Major Research Project entitled "Evaluation of Service Quality in Digital Banking Services: A Study in Western Part of West Bengal" to Dr. Arindam Das.

Dear Sir,

1. The Indian Council of Social Science Research (ICSSR) considered the above major research project submitted by Dr. Arindam Das, Professor, The University of Burdwan, West Bengal-713104. Co-Project Directors of the study are: Nil.
2. The study, as proposed by the researcher, is to be located at and financially administered by your institution as per the guidelines of this award.
3. The ICSSR has sanctioned a grant-in-aid of Rs. 07,35,000/- (Rupees Seven lakhs and Thirty Five thousand only) for the above research project and the grant will be released as follows:

First instalment	:Rs.2,94,000/-
Second instalment	:Rs.2,20,500/-
Third instalment	:Rs.1,47,000/-
Fourth instalment	:Rs. 36750/-
Publication cost*	:Rs. 36750/-
<b>Total</b>	<b>:Rs.07,35,000/-</b>
Overhead charges over and above 7.5% or maximum Rs.1,00,000	: Rs. 55125/-**

\* ICSSR would publish it subject to recommendation by the expert and relevant Committees for the purpose, from the overall budget, so to be retained by the ICSSR.

\*\*will be released on successful completion of project after evaluation.

(The break-up budget approved by the ICSSR of Rs.07,35,000/- is enclosed.)

Revathy

J4. P.O. Please look into  
L. G. B. 11.01.2020

CDulla  
16/01/2020

F.O. / JR  
JS(R)  
36  
6/1/2020

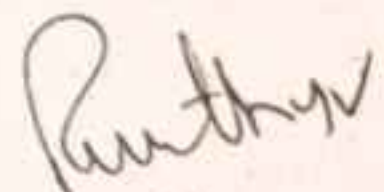
4. The **First** installment of the approved grant-in-aid will be released after receiving the grant-in-aid bill duly filled in, stamped and signed by the Project Director as well as the affiliating organization. **(GIB already received)**.
5. In case, the study involves survey research, the finalized schedules/questionnaires (2 copies) designed to elicit information should be sent to the ICSSR as per the following schedule:
  - a) If the schedule /questionnaire for eliciting information is as per standard questionnaire, these will have to be sent to ICSSR immediately,
  - b) If the schedule /questionnaire for eliciting information are to be designed afresh keeping in view the requirements of the project, these will have to be sent to the ICSSR within a period of six months in any case.
6. The **Second** instalment will be released after receiving a satisfactory **six/nine** monthly/annual progress report, one published research paper in peer reviewed journal along with a simple statement of account of the account for the first instalment in prescribed format (Depending upon the duration of the Project).
7. The **Third** instalment will be released after receiving the Final Report (two hard copies and one soft copy in CD/or pen-drive) along with the executive summary (3000 to 4000 words/ten copies) and Research Papers (two) and the statement of account of the second instalment. Such data or information relating to the research project as may be asked for by the ICSSR for preservation in its Data Archives should be given by the scholar.
8. The scholar shall acknowledge support of ICSSR in all publications resulting from the project output (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to the ICSSR during its course and after completion.
9. The **Fourth** instalment will be released on the receipt of: (a) Satisfactory book length of the Final Report in the publishable form after incorporating all corrections, suggestions of the expert; (b) Statement of accounts with Utilization Certificate in GFR of 12A form for the entire project amount duly signed by the Finance Officer/Registrar/Principal/Director of the affiliating institution (c) A certificate of statement of assets and books purchased out of the project fund issued by the affiliating institution.
10. The University/Institution of affiliation will provide to the scholar office accommodation including furniture, library and research facilities and messengerial services. For this, the ICSSR shall pay to the University/Institution of affiliation **overhead charges @7.5%** over and above or maximum Rs.1,00,000 of the total expenditure incurred on the project only after successful completion of the project.
11. The Contingency Grant may be utilized for research and office assistance, books, stationary, computer cost, research assistance and the field work expenses of Project Director, Co-Project Directors and research personnel connected with the research work.
12. The overhead charges to the affiliating institution over and above @ 7.5% or maximum Rs.1,00,000 will be released only after successful completion of the project after evaluation. The accounts and the Utilization Certificate will be signed by the Finance Officer/Registrar/Principal/Director in the case of accounts of the institution are audited by

## 51 COMMERCE 21-22

The Director of the research project will be Dr. Arindam Das, who will be responsible for its completion within 24 Months from the date of commencement of the project, which is 17-12-2019, as intimated by the scholar.

14. In case, the Project Director does not submit the periodic / final project report as per schedule with adequate justification, the scholar may be debarred from availing all future financial assistance from ICSSR.
15. All grants from ICSSR are subject to the general provision of GFR 2005 and in particular with reference to the provision contained in GFR 209, GFR 210, GFR 211 and GFR 212.
16. The Project Director will ensure that the expenditure incurred by him conforms to the approved budget heads. The grant-in-aid is subject to all the conditions laid down in the Indian Council of Social Science Research (ICSSR) Research Projects available in the ICSSR website [www.icssr.org](http://www.icssr.org)
17. The expenditure on this account is debatable to the Budget Head-ICSSR (Scheme Code 0877); OH 31.09 Research Projects.
18. All project instalments will be transferred through Public Finance Management System (PFMS) and ICSSR shall implement the EAT module for ensuring transparency of expenditure at all levels and to ensure that there is no parking of funds.
19. As per MHRD instruction, the amount of grant sanctioned herein is to be utilized by the end of the project duration. Any amount of the grant remaining unspent shall be refunded to the ICSSR immediately after the expiry of the duration of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned/or fails to submit the audited statement of expenditure within the stipulated period, the grantee will be required to refund the amount of the grant with interest thereon @ 10% per annum.

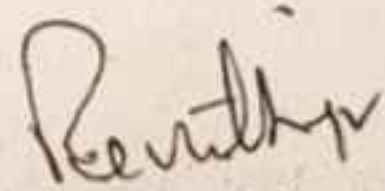
Yours faithfully,

  
(Revathy Vishwanath)  
For MEMBER-SECRETARY

Encl: as above.

Copy to:

1. Dr. Arindam Das,  
Professor, Department of Commerce,  
The University of Burdwan,  
Golapbag, Burdwan,  
West Bengal-713104
2. Finance Branch, ICSSR, New Delhi
3. Record file

  
(Revathy Vishwanath)  
For MEMBER-SECRETARY

Major Research Project entitled "Evaluation of Service Quality in Digital Banking Services: A Study in Western Part of West Bengal"

By: Dr. Arindam Das

S.No.	Heads of Expenditure	Value	(Rs.)
1	Project Director/Co-Project Director	Honorary	0
2	Research Staff : Full time/Part-time/Hired Services	Not exceeding 45% of the total budget.	330750
3	Fieldwork: Travel/Logistics/Boarding, etc. including Books/Journals	Not exceeding 35%	257250
4	Equipment and Other Items: computer, printer etc / Source Material/Software and Data Sets, etc.	Not exceeding 10%	73500
5	Contingency	Not exceeding 5%	36750
6	Publication of Report	5%*	36750
	TOTAL	100%	735000
	Institutional Overheads ( <i>over and above the total cost of the project</i> )	Affiliating Institutional overheads @ 7.5% of the approved budget in or Rs. 1 lakh whichever is less.	55125

\* The five percent (5%) publication amount will be spent by the ICSSR Publication Division if the Final report is found publishable by an Expert Committee constituted by the ICSSR.

➤ Remuneration and Emoluments of Project Staff

(a) Project staff could be engaged by the Project Director on a full/ part-time basis during the research work and the duration/consolidated monthly emoluments of their employment may be decided by the project director within the limits of the sanctioned financial allocation and as per the ICSSR rules (b) Research Associate @Rs.25, 000/- p.m. (Qualification – Post graduate in any social science discipline with minimum 55% marks and NET/SLET /M.Phil/Ph.D)(c) Research Assistant @Rs.20, 000/- p.m.(Qualification-Ph.D./M.Phil./ Post graduate in social science discipline with minimum 55% marks)(d) Field Investigator @ Rs.15, 000/-p.m. (not exceeding 6 months) (Qualification- Post graduate in any social science discipline with minimum 55% marks)(e) Retrospective payment for work already done is not permissible.

➤ Re-appropriation: The Project Investigator may with the permission of the Institution, re-appropriate expenditure from one sub-head to another, subject to a maximum of 10 % of the particular budget heads. If the study necessitates re-appropriation beyond 10%, it may be done only after the approval of the ICSSR

➤ Selection of Research Staff should be done through an advertisement and a selection committee consisting of (1) Project Director; (2) One outside Expert (other than the institute where the project is located); (3) a nominee of the Vice Chancellor/Head of the Institution and (4) Head of the Department)/Dean of relevant faculty duly approved by the competent authority.

➤ For all field work related expenses of Project Director, Co-Director and project personnel, rules pertaining to affiliating institutes shall be followed.

➤ All equipment and books purchased out of the project fund shall be the property of the affiliating institutions. On completion of the study, the Project Director shall submit an undertaking in this regard. The ICSSR, however, reserves the right to take charge of equipment and books, if it thinks it fit in a case.

➤ Purchase of equipment/ assets for the research Project is permissible only if it is originally proposed and approved by the ICSSR and does not exceed the permissible amount.

Ranjan



Revathy Vishwanath  
Deputy Director  
RP Division Incharge  
Tel #011-26716690  
E-mail: mmp2016rpr@gmail.com

Indian Council of Social Science Research  
(Ministry of Human Resource Development)  
JNU Institutional Area, Aruna Asaf Ali Marg  
New Delhi - 110067  
Website: [www.icssr.org](http://www.icssr.org)

Memo No. Ft. 7089 Date 17.12/19  
Received by (M)

A.O.  
Research Sec.  
C. Chakrabarti  
20/12/19

SANCTION ORDER

Dated: 18-11-2019

F.O./JR  
JSR

F.No. 02/39/2019-20/MN/RP

16/12/19

The Registrar  
The University of Burdwan  
Golapbag, Burdwan, West Bengal-713102

Subject: Sanction of Minor Research Project entitled "The State of Digital Economy in West Bengal: Is there any Role of Digital and Financial Literacy?" to Dr. Arindam Laha.

Dear Sir,

1. The Indian Council of Social Science Research (ICSSR) considered the above Impactful Policy Research in Social Science (IMPRESS) research project submitted by Dr. Arindam Laha, Associate Professor, Department of Commerce, The University of Burdwan, Golapbag, Burdwan, West Bengal-713104 Co-Project Directors of the study are: Dr. Sumit Kumar Maji.
2. The study, as proposed by the researcher, is to be located at and financially administered by your institution as per the guidelines of this award.
3. The ICSSR has sanctioned a grant-in-aid of Rs.2,50,000/- (Rupees Two lakhs Fifty Thousand only) for the above research project and the grant will be released as follows:

First instalment	:Rs. 1,00,000/-
Second instalment	:Rs. 75,000/-
Third instalment	:Rs. 30,000/-
Fourth Instalment	:Rs. 50,000/-
Publication cost*	:Rs. 50,000/-
<b>Total</b>	<b>:Rs.2,50,000/-</b>
Overhead charges over and above 5% or maximum Rs.1,00,000	: Rs. 50,000/-**

\* ICSSR would publish it subject to recommendation by the expert and relevant Committees for the purpose, from the overall budget, so to be retained by the ICSSR.  
\*\* will be released on successful completion of project after evaluation.

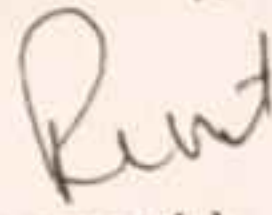
... budget approved by the ICSSR of Rs.2,50,000/- is enclosed.)

4. The **First** installment of the approved grant-in-aid will be released after receiving the aid bill duly filled in, stamped and signed by the Project Director as well as the organization. **(GIB already received)**.
5. In case, the study involves survey research, the finalized schedules/questionnaires designed to elicit information should be sent to the ICSSR as per the following schedule:
  - a) If the schedule /questionnaire for eliciting information is as per standard questionnaire, these will have to be sent to ICSSR immediately,
  - b) If the schedule /questionnaire for eliciting information are to be designed afresh keeping in view the requirements of the project, these will have to be sent to the ICSSR within a period of six months in any case.
6. The Second instalment will be released after receiving a satisfactory **six/nine monthly/annual** progress report along with a simple statement of account of the account for the first instalment (Depending upon the duration of the Project).
7. The Third instalment will be released after receiving the Final Report (two hard copies and one soft copy in CD/or pen-drive) along with the executive summary (3000 to 4000 words/ten copies) and Research Papers (one) and the statement of account of the second instalment. Such data or information relating to the research project as may be asked for by the ICSSR for preservation in its Data Archives should be given by the scholar.
8. The scholar shall acknowledge support of ICSSR in all publications resulting from the project output (Research Paper, Books, Articles, Reports, etc.) and should submit a copy of the same to the ICSSR during its course and after completion.
9. The Fourth instalment will be released on the receipt of: (a) Satisfactory book length of the Final Report in the publishable form after incorporating all corrections, suggestions of the expert; (b) Statement of accounts with Utilization Certificate in GFR of 12A form for the entire project amount duly signed by the Finance Officer/Registrar/Principal/Director of the affiliating institution (c) A certificate of statement of assets and books purchased out of the project fund issued by the affiliating institution.
10. The University/Institution of affiliation will provide to the scholar office accommodation including furniture, library and research facilities and messengerial services. For this, the ICSSR shall pay to the University/Institution of affiliation **overhead charges @5.00%** of the total expenditure incurred on the project only after successful completion of the project.
11. The Contingency Grant may be utilized for research and office assistance, books, stationary, computer cost, research assistance and the field work expenses of Project Director, Co-Project Directors and research personnel connected with the research work.
12. The overhead charges to the affiliating institution over and above @ 5% or maximum Rs.1,00,000 will be released only after successful completion of the project after evaluation. The accounts and the Utilization Certificate will be signed by the Finance Officer/Registrar/Principal/Director in the case of accounts of the institution are audited by CAG/AG. Otherwise, they need to be signed by the Finance Officer and the Chartered Account.
13. The Director of the research project will be **Dr. Arindam Laha**, who will be responsible for its completion within **12 Months** from the date of commencement.



14. In case, the Project Director does not submit the periodic / final project report as per schedule with adequate justification, the scholar may be debarred from availing all future financial assistance from ICSSR.
15. All grants from ICSSR are subject to the general provision of GFR 2005 and in particular with reference to the provision contained in GFR 209, GFR 210, GFR 211 and GFR 212.
16. The Project Director will ensure that the expenditure incurred by him conforms to the approved budget heads. The grant-in-aid is subject to all the conditions laid down in the Indian Council of Social Science Research (ICSSR) Research Projects available in the ICSSR website [www.icssr.org](http://www.icssr.org)
17. The expenditure on this account is debatable to the **Budget Head-ICSSR (Scheme Code 0877); OH 31.09 Research Projects.**
18. All project instalments will be transferred through Public Finance Management System (PFMS) and ICSSR shall implement the EAT module for ensuring transparency of expenditure at all levels and to ensure that there is no parking of funds.
19. As per MHRD instruction, the amount of grant sanctioned herein is to be utilized by the end of the project duration. Any amount of the grant remaining unspent shall be refunded to the ICSSR immediately after the expiry of the duration of the project. If the grantee fails to utilize the grant for the purpose for which the same has been sanctioned/or fails to submit the audited statement of expenditure within the stipulated period, the grantee will be required to refund the amount of the grant with interest thereon @ 10% per annum.

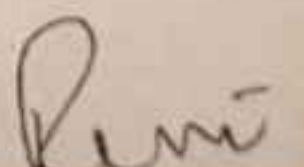
Yours faithfully,

  
(Revathy Vishwanath)  
For MEMBER-SECRETARY

Encl: as above.

Copy to:

1. Dr. Arindam Laha  
Associate Professor  
Department of Commerce  
The University of Burdwan  
Golapbag, Burdwan, West Bengal-713104
2. Dr. Sumit Kumar Maji  
Assistant Professor  
Department of Commerce  
The University of Burdwan  
Golapbag, Burdwan, West Bengal-713104
3. Finance Branch, ICSSR, New Delhi
4. Record file



9357

State of Digital Economy in West Bengal: Is there any Role of Digital and Financial  
y?

Dr. Arindam Laha

S.No.	Heads of Expenditure	Value (Percentage)	Actual Value
1	Project Director/Co-Project Director	Honorary	-----
2	Research Staff : Full time/Part-time/Hired Services	Not exceeding 45% of the total budget.	112500
3	Fieldwork: Travel/Logistics/Boarding, etc. including Books/Journals	Not exceeding 35%	87500
4	Equipment and Other Items: computer, printer etc / Source Material/Software and Data Sets, etc.	Not exceeding 10%	25000
5	Contingency	Not exceeding 5%	12500
6	Publication of Report	5%*	12500
	TOTAL	100%	250000
	Institutional Overheads (over and above the total cost of the project)	Affiliating Institutional overheads, 5% shall be applicable	12500

\* The five percent (5%) publication amount will be spent by the ICSSR Publication Division if the Final report is found publishable by an Expert Committee constituted by the ICSSR.

➤ **Remuneration and Emoluments of Project Staff**

(a) Project staff could be engaged by the Project Director on a full/ part-time basis during the research work and the duration/consolidated monthly emoluments of their employment may be decided by the project director within the limits of the sanctioned financial allocation and as per the ICSSR rules (b) Research Associate @Rs.25, 000/- p.m. (Qualification -- Post graduate in any social science discipline with minimum 55% marks and NET/SLET /M.Phil/Ph.D)(c) Research Assistant @Rs.20, 000/- p.m.(Qualification-Ph.D./M.Phil. Post graduate in social science discipline with minimum 55% marks)(d) Field Investigator @ Rs.15, 000 p.m. (not exceeding 6 months) (Qualification- Post graduate in any social science discipline with minimum 55% marks)(e) Retrospective payment for work already done is not permissible.

➤ **Re-appropriation:** The Project Investigator may with the permission of the Institution, re-appropriate expenditure from one sub-head to another, subject to a maximum of 10 % of the particular budget heads. the study necessitates re-appropriation beyond 10%, it may be done only after the approval of the ICSSR

➤ **Selection of Research Staff** should be done through an advertisement and a selection committee consisting of (1) Project Director; (2) One outside Expert (other than the institute where the project is located); (3) nominee of the Vice Chancellor/Head of the Institution and (4) Head of the Department)/Dean of relevant faculty duly approved by the competent authority.

➤ **For all field work related expenses** of Project Director, Co-Director and project personnel, rules pertaining affiliating institutes shall be followed.

➤ **All equipment and books** purchased out of the project fund shall be the property of the affiliating institution. On completion of the study, the Project Director shall submit an undertaking in this regard. The ICSSR however, reserves the right to take charge of equipment and books, if it thinks it fit in a case.

➤ **Purchase of equipment/ assets** for the research Project is permissible only if it is originally proposed and approved by the ICSSR and does not exceed the permissible amount.

Remi



Approved,



भारत सरकार  
राष्ट्रीय महिला आयोग  
प्लॉट नं. 21, जसोला इंस्टीट्यूशनल एरिया,  
नई दिल्ली-110 025  
GOVERNMENT OF INDIA  
NATIONAL COMMISSION FOR WOMEN  
PLOT NO.-21, JASOLA INSTITUTIONAL AREA,  
NEW DELHI-110 025  
Website : www.ncw.in

File No. 13(02)/2021-22/NCW/(RS)

Date: 23.09.2021

To,

Dr. Abhik Kumar Mukherjee,  
Asst. Prof. Dept. of Business Administration,  
The University of Burdwan  
Golapbag Campus,  
Burdwan, West Bengal- 713104

**Subject: Research Study on "Challenges to Scalability: A comparative study of selected women led MSMEs of West Bengal, Odisha and Bihar"**

Sir/Madam,

Please refer to the proposal for Research Study on the above mentioned subject submitted by you to the National Commission for Women. I am happy to inform you that the Commission has approved your proposal for conducting the above mentioned study with a financial assistance of **Rs. 18,80,000/- (Eighteen Lakhs Eighty Thousand)**. The study should be completed within a period of one year from the date of release of first installment and should have commenced during the current financial year 2021-22.

2. In order to enable the Commission to process the matter further to release First Installment, the following documents/information are required to be made available to the Commission as per prescribed formats, within 10 days of the issuance of this letter which has also been e-mailed to you:

- Agreement duly signed and stamped (in original) (**Annexure-A**)
- Bank Mandate Form (**Annexure-B**)
- The organization will have to register itself on PFMS (Public Finance management System) portal and link itself with NCW PFMS account (Scheme Code 1187). If already registered, the organization will have to link with NCW and send its proof to the NCW.

3. The financial assistance of **Rs. 18,80,000/- (Eighteen Lakhs Eighty Thousand)** will be released in two installments as under:

- 50% in advance after receipt of documents mentioned in para 2 above,

- ii. 50% on receipt of the following:
- Soft copies of Filled Questionnaire
  - Final Research Study Report (both hard and soft copy)
  - Executive Summary of Final Research Study Report
  - Utilization Certificate as per GFR 12-A format(Annexure-C)
  - Expenditure Statement
  - Original/Certified Bills and Vouchers

4. It may be noted that the First Installment of the sanctioned amount will be released only after receipt of the above mentioned documents/information. If requisite documents are not received within 10 days from the date of issue of this letter, the approval will be deemed to have been cancelled.

5. It may also be noted that this letter should not be treated as sanction letter.

6. It may further be noted that no further extension for commencement of the study will be given. In rare case, where the **Grantee Organisation** seeks for extension of time period, 2 months prior permission will be required from the Commission

Yours faithfully,

*Ashutosh Pande*  
 (Ashutosh Pande) 23/9/21  
 Sr. Research Officer  
 आशुतोष पण्डे / Sr. Research Officer  
 वरिष्ठ शोध अधिकारी / Sr. Research Officer  
 राष्ट्रीय महिला आयोग / National Commission for Women  
 लॉट नं. 21, जवाहर नगराधिकार क्षेत्र, नई दिल्ली-110025  
 Pkoi No. 21, Jawahar Nagar Adar, New Delhi-110025