



No.F-6-4(CAS-III)/2015 (SAP-III)

The Under Secretary FD-III Section
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110002

17 SEP 2019

Sub: - Release of Grant-in-Aid to the Registrar, University of Burdwan, Burdwan - 731 104 under the SAP at the level of CAS-III in the Department of Bengali.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹48,645/- (Rupees forty eight thousand six hundred forty five only) as recurring grant to the Registrar, University of Burdwan, Burdwan - 731 104 for the expenditure to be incurred during the year 2019-20.

Recurring Grant:-ST Component @8%

Name of the item	Total Allocation For 5 years (₹)	Total Allocation For 5 years (₹) ST Component	Allocation For 1 year (₹) ST Component	Grants now being released (₹)	Unspent balance with the University (₹)	Total Grant (₹)	Grant Already Sanctioned (₹)	Total Grant Released so far including present Grant (₹)
Contingency/ working expenses @Rs.4,00,000/- p.a.	20,00,000	1,60,000	32,000	48,645	47,355	96,000	1,71,175	2,19,820
Travel/ Field facilities/Field trips for faculty members only @Rs.1,00,000/- p.a.	5,00,000	40,000	8,000					
Visiting fellow @Rs.1,60,000/- p.a.	8,00,000	64,000	12,800					
Seminar (for organization) @ Rs.2,00,000/- p.a.	10,00,000	80,000	16,000					
Hiring service @ Rs.1,20,000/- p.a.	6,00,000	48,000	9,600					
Advisory Committee meetings @ Rs.20,000/-	1,00,000	8,000	1,600					
Book and Journals @ Rs.2,00,000/-p.a.	10,00,000	80,000	16,000					
Total (Recurring Grant)	60,00,000	4,80,000	96,000					

* **The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 27-02-2015.**

- The sanctioned amount is debitable to the following major Head 3(C)14(ii)31 UGC Schemes (SAP) and is valid for payment during the financial year 2019-20 only.
- The University shall ensure that all the payments of approved items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
- The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to **the Registrar, University of Burdwan Burdwan - 731 104** through Electronic mode as per the following details:

Payment Details:	
(a) Details (Name & Address) of Account Holder	Registrar, The University of Burdwan Rajbati, Burdwan - 713 104, West Bengal
(b) Account No	420110100019490
(c) Name & Address of Bank Branch	Bank of India, Burdwan Branch, BR. Code 4201 Kalna Road, Badamtala, Burdwan - 713 101
(d) MICR Code	713013102
(e) IFSC Code	BKID0004201
(f) Type of Account	SB

- The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University / College / Institution.
- The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with DFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines there under from time to time.

- ation Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.
 10. The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization / part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
 11. The University /Institute shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
 12. The University / College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
 13. The Sanction issues in exercise of the delegation of powers vide UGC order No. 69/2014 [F. No. 10-11/12 (Admn. IA& B)] dated 26/3/2014.
 14. **"The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009".**
 15. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
 16. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
 17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
 18. The grantee institution shall remit the unspent amount of grants-in-aid and/or interest through e-mode (RTGS/NEFT) directly to UGC account as per following bank details:
- | | | | |
|------------------------|-------------------------------|-------------|----------|
| Name of Bank & Address | Flexi Saving Bank Account No. | IFSC Code | Category |
| Canara Bank, UGC | 8627101002124 | CNRB0008627 | ST |
19. It is certified that following grant have been utilized by the University for the purpose for which it was sanctioned **dated 08-09-2016** and noted in grant in aid register at **Page No. and S.No..**
- | Item | Grant Released (₹) | Dated | UC already admitted | UC now noted (₹) | Balance |
|--------------------|--------------------|-------------------------|---------------------|------------------|---------|
| Total Grant (100%) | 2139682 | 30-11-2015 & 13-12-2018 | 939682 | 608059 | 591941 |
20. This with the concurrence of IFD vide Diary No. **1502** (IFD) dated **26-08-2019**.
 21. This issues with the approval of JS(SAP) vide Diary No. **39059** dated **02-09-2019**.

Yours faithfully,

(Nirmal Kaur)
Under Secretary

Copy forwarded for information and necessary action to:

1. The Registrar, University of Burdwan, Burdwan - 731 104.
2. The Finance Officer, University of Burdwan, Burdwan - 731 104. He/She is requested to abide by these instructions/guidelines of the sanction letter.
3. The Secretary to State Govt. of West Bengal, Department of Education, Kolkata.
4. Office of the Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.
5. The Programme Coordinator, SAP, (CAS-III), Department of Bengali, University of Burdwan, Burdwan - 731 104.
6. Guard File.

(Janak Chugh)
Section Officer

1 BENG 19-20

F.D
Dated:विश्वविद्यालय अनु
बहादुरशाह जफ
नई दिल्ली-110 002UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

September, 2019

17 SEP 2019

No.F-6-4(CAS-III)/2015 (SAP-III)

The Under Secretary FD-III Section
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110002

Sub: - Release of Grant-in-Aid to the Registrar, University of Burdwan, Burdwan - 731 104 under the SAP at the level of CAS-III in the Department of Bengali.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹4,62,125/- (Rupees Four lakh sixty two thousand one hundred twenty five only) as recurring grant to the Registrar, University of Burdwan, Burdwan - 731 104 for the expenditure to be incurred during the year 2019-20.

Recurring Grant:-General Component @76%

Name of the item	Total Allocation For 5 years (₹)	Total Allocation For 5 years (₹) General	Allocation For 1 year (₹) General	Grants now being released (₹)	Unspent balance with the University (₹)	Total Grant (₹)	Grant Already Sanctioned (₹)	Total grant released so far including present grant (₹)
Contingency/ working expenses @Rs.4,00,000/- p.a.	20,00,000	15,20,000	3,04,000	4,62,125	4,49,875	9,12,000	16,26,158	20,88,283
Travel/ Field facilities/Field trips for faculty members only @Rs.1,00,000/- p.a.	5,00,000	3,80,000	76,000					
Visiting fellow @Rs.1,60,000/- p.a.	8,00,000	6,08,000	1,21,600					
Seminar (for organization) @ Rs.2,00,000/- p.a.	10,00,000	7,60,000	1,52,000					
Hiring service @ Rs.1,20,000/- p.a.	6,00,000	4,56,000	91,200					
Advisory Committee meetings @ Rs.20,000/-	1,00,000	76,000	15,200					
Book and Journals @ Rs.2,00,000/- p.a.	10,00,000	7,60,000	1,52,000					
Total (Recurring Grant)	60,00,000	45,60,000	9,12,000					

*The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 27-02-2015.

- The sanctioned amount is debit to the following major Head 3(A)14(ii)31 UGC Schemes (SAP) and is valid for payment during the financial year 2019-20 only.
- The University shall ensure that all the payments of approved items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
- The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the Registrar, University of Burdwan, Burdwan - 731 104 through Electronic mode as per the following details:

Payment Details:	
(a) Details (Name & Address) of Account Holder	Registrar, The University of Burdwan Rajbati, Burdwan - 713 104, West Bengal
(b) Account No	420110100019490
(c) Name & Address of Bank Branch	Bank of India, Burdwan Branch, BR. Code 4201 Kalna Road, Badamtala, Burdwan - 713 101
(d) MICR Code	713013102
(e) IFSC Code	BKID0004201
(f) Type of Account	SB

- The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University / College / Institution.
- The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with DFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines there under from time to time.
- Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.

1 BENG 19-20

- Assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or alienated or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.
- The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization / part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
 - The University / Institute shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
 - The University / College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
 - The Sanction issues in exercise of the delegation of powers vide UGC order No. 69/2014 [F. No. 10-11/12 (Admn. IA& B)] dated 26/3/2014.
 - "The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009".**
 - The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
 - The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
 - The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
 - The grantee institution shall remit the unspent amount of grants-in-aid and/or interest through e-mode (RTGS/NEFT) directly to UGC account as per following bank details:

Name of Bank & Address	Flexi Saving Bank Account No.	IFSC Code	Category
Canara Bank, UGC	8627101002122	CNRB0008627	GEN

9. It is certified that following grant have been utilized by the University for the purpose for which it was sanctioned and noted in grant in aid register at **Page No. _____ and S.No. _____**.

Item	Grant Released (₹)	Dated	UC already admitted	UC now noted (₹)	Balance
Total Grant (100%)	2139682	30-11-2015 & 13-12-2018	939682	608059	591941

- This with the concurrence of IFD vide Diary No. **1502** (IFD) dated **26-08-2019**.
- This issues with the approval of **JS(SAP)** vide Diary No. **39059** dated **02-09-2019**.

Yours faithfully,

(Nirmal Kaur)
Under Secretary

Copy forwarded for information and necessary action to:

- The Registrar, University of Burdwan, Burdwan - 731 104.**
- The Finance Officer, University of Burdwan, Burdwan - 731 104.** He/She is requested to abide by these instructions/guidelines of the sanction letter.
- The Secretary to State Govt. of West Bengal, Department of Education, Kolkata.**
- Office of the Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.**
- The Programme Coordinator, SAP, (CAS-III), Department of Bengali, University of Burdwan, Burdwan - 731 104.**
- Guard File.**

Janak Chugh
(Janak Chugh)
Section Officer

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UNIVERSITY GRANTS COM
BAHADURSHAH ZAFAR M
NEW DELHI-110 002

September, 2019



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www.ugc.ac.in

No.F-6-4(CAS-III)/2015 (SAP-III)

The Under Secretary FD-III Section
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110002

17 SEP 2019

Sub: - Release of Grant-in-Aid to the Registrar, University of Burdwan, Burdwan - 731 104 under the SAP at the level of CAS-III in the Department of Bengali.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹97,289/- (Rupees Ninety seven thousand two hundred eighty nine only) as recurring grant to the Registrar, University of Burdwan, Burdwan - 731 104 for the expenditure to be incurred during the year 2019-20.

Recurring Grant:-SC Component @16%

Name of the item	Total Allocation For 5 years (₹)	Total Allocation For 5 years (₹) SC Component	Allocation For 1 year (₹) SC Component	Grants now being released (₹)	Unspent balance with the University (₹)	Total Grant (₹)	Grant Already Sanctioned (₹)	Total Grant Released so far & including present grant (₹)
Contingency/ working expenses @Rs.4,00,000/- p.a.	20,00,000	3,20,000	64,000	97,289	94,711	1,92,000	3,42,349	4,39,638
Travel/ Field facilities/Field trips for faculty members only @Rs.1,00,000/- p.a.	5,00,000	80,000	16,000					
Visiting fellow @Rs.1,60,000/- p.a.	8,00,000	1,28,000	25,600					
Seminar (for organization) @ Rs.2,00,000/- p.a.	10,00,000	1,60,000	32,000					
Hiring service @ Rs.1,20,000/- p.a.	6,00,000	96,000	19,200					
Advisory Committee meetings @ Rs.20,000/-	1,00,000	16,000	3,200					
Book and Journals @ Rs.2,00,000/-p.a.	10,00,000	1,60,000	32,000					
Total (Recurring Grant)	60,00,000	9,60,000	1,92,000					

*The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 27-02-2015.

The sanctioned amount is debit to the following major Head 3(B)14(ii)31 UGC Schemes (SAP) and is valid for payment during the financial year 2019-20 only.

The University shall ensure that all the payments of approved items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.

The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the Registrar, University of Burdwan, Burdwan - 731 104 through Electronic mode as per the following details:

Payment Details:	
(a) Details (Name & Address) of Account Holder	Registrar, The University of Burdwan Rajbat, Burdwan - 713 104, West Bengal
(b) Account No	420110100019490
(c) Name & Address of Bank Branch	Bank of India, Burdwan Branch, BR. Code 4201 Kalna Road, Badamtala, Burdwan - 713 101
(d) MICR Code	713013102
(e) IFSC Code	BKID0004201
(f) Type of Account	SB

- The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University / College / Institution.
- The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.

University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend manuals of financial procedures to bring them in conformity with DFRs, 2005 and those don't have their own manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines therefrom from time to time.

Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.

The assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.

9. A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.
10. The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization / part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
11. The University /Institute shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University / College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide UGC order No. 69/2014 [F. No. 10-11/12 (Admn. IA& B)] dated 26/3/2014.
14. **"The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009".**
15. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. The grantee institution shall remit the unspent amount of grants-in-aid and/or interest through e-mode (RTGS/NEFT) directly to UGC account as per following bank details:

Name of Bank & Address	Flexi Saving Bank Account No.	IFSC Code	Category
Canara Bank, UGC	8627101002123	CNRB0008627	SC

19. It is certified that following grant have been utilized by the University for the purpose for which it was sanctioned and noted in grant in aid register at **Page No.** _____ and **S.No.** _____.

Item	Grant Released (₹)	Dated	UC already admitted	UC now noted (₹)	Balance
Total Grant (100%)	2139682	30-11-2015 & 13-12-2018	939682	608059	591941

20. This with the concurrence of IFD vide Diary No. **1502** (IFD) dated **26-08-2019**.
21. This issues with the approval of **JS(SAP)** vide Diary No. **39059** dated **02-09-2019**.

Yours faithfully,

(Nirmal Kaur)
Under Secretary

Copy forwarded for information and necessary action to:

1. **The Registrar, University of Burdwan, Burdwan - 731 104.**
2. **The Finance Officer, University of Burdwan, Burdwan - 731 104.** He/She is requested to abide by these instructions/guidelines of the sanction letter.
3. **The Secretary to State Govt. of West Bengal, Department of Education, Kolkata.**
4. **Office of the Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.**
5. **The Programme Coordinator, SAP, (CAS-III), Department of Bengali, University of Burdwan, Burdwan - 731 104.**
6. **Guard File.**

(Janak Chugh)
Section Officer

विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

जान विज्ञान विमुक्तये

September, 2019

The Under Secretary FD-III Section
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110002

F.O./D.O.
21/10/19

23 SEP 2019

Sub:-Release of Grant-in-Aid to the Registrar, Burdwan University, Burdwan - 713 104 for the year 2019-2020 under SAP at the level of DRS-II in the Department of Economics.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹49,708/- (Rupees Forty nine thousand seven hundred eight only) to the Registrar, Burdwan University, Burdwan - 713 104 for the expenditure to be incurred during the financial year 2019-20.

Recurring Grant:-SC Component @16%

Name of the item	Total Allocation For 5 years (₹)	Total Allocation For 5 years (₹) SC Component	Allocation For 1 year (₹) SC Component	Grants now being released (₹)	Unspent balance with the University (₹)	Total Grant (₹)	Grant Already Sanctioned (₹)	Total Grant Released so far & including present grant (₹)
Contingency/Working expenses @ Rs.3,00,000/- p.a.	15,00,000	2,40,000	48,000					
Travel/Field facilities/Field trips of faculty members @ Rs.2,00,000/- p.a.	10,00,000	1,60,000	32,000					
Visiting fellows @ Rs.1,00,000/- p.a.	5,00,000	80,000	16,000					
Seminar (for organization) @ Rs.2,00,000/- p.a.	10,00,000	1,60,000	32,000	49,708	16,214	65,922	6,51,658	7,01,366
Hiring services @ Rs.1,50,000/- p.a.	7,50,000	1,20,000	24,000					
Advisory Committee Meetings @ Rs.1,00,000/- p.a.	5,00,000	80,000	16,000					
Book and Journals @ Rs.4,00,000/- p.a.	20,00,000	3,20,000	64,000					
Total (Recurring Grant)	72,50,000	11,60,000	2,32,000					

*The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 17.06.2015.

- The sanctioned amount is debit to the following major Head 3(B)14(ii)31 UGC Schemes (SAP) and is valid for payment during the financial year 2019-20 only.
- The University shall ensure that all the payments of approved items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
- The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the Registrar, Burdwan University, Burdwan - 713 104 through Electronic mode as per the following details:

Payment Details:	
(a) Details (Name & Address) of Account Holder	Registrar, The University of Burdwan, Rajbati, Burdwan - 713 104, West Bengal
(b) Account No	420110100019490
(c) Name & Address of Bank Branch	Bank of India, Burdwan Branch, Kalna Road, Badamtala, Burdwan - 713 101
(d) MICR Code	713013102
(e) IFSC Code	BKID0004201
(f) Type of Account	SB

- The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University/College/Institution.
- The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.

6. The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary amendments to their manuals of financial procedures to bring them in conformity with DFRs, 2005 and the instructions / guidelines there under from time to time.
7. Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has sanctioned shall be furnished to the University Grants Commission as early as possible after the close of current financial year.
8. The assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.
10. The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization / part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
11. The University /Institute shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University / College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide UGC order No. 69/2014 [F. No. 10-11/12 (Admn. IA& B)] dated 26/3/2014.
14. **"The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009".**
15. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. The grantee institution shall remit the unspent amount of grants-in-aid and/or interest through e-mode (RTGS/NEFT) directly to UGC account as per following bank details:

Name of Bank & Address	Flexi Saving Bank Account No.	IFSC Code	Category
Canara Bank	8827101002123	CNRB0008627	SC

19. It is certified that following grant have been utilized by the University for the purpose for which it was sanctioned and noted in grant in aid register at Page No. ___ and S.No. ___.

Item	Grant Released (₹)	Dated	UC already noted	UC now note (₹)	Balance
Recurring Grant (100%)	4072863	22-01-2016,	2622863	310678	101338

20. This with the concurrence of IFD vide Diary No. 1692 (IFD) dated 04-09-2019.
21. This issues with the approval of JS (SAP) vide Diary No. 41197 dated 11-09-2019.

Yours faithfully,

(Nirmal Kaur)
Under Secretary

Copy forwarded for information and necessary action to:

1. The Registrar, Burdwan University, Burdwan - 713 104.
2. The Finance Officer, Burdwan University, Burdwan - 713 104. He/She is requested to abide by these instructions/guidelines of the sanction letter.
3. The Secretary to State Govt. of West Bengal, Department of Education, Amritsar, Kolkata.
4. Office of the Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.
5. The Programme Coordinator, SAP, (DRS-II), Department of Economics, Burdwan University, Burdwan - 713 104.
6. Guard File.

Janak
(Janak Chugh)
Section Officer

F.D Diary No:-7046
Dated :-17-09-2019विश्वविद्यालय अनुदान
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

September, 2019



ज्ञान विज्ञान विमुक्तये

www.ugc.ac.in

No.F.5-9(DRS-II)/2015 (SAP-III)

The Under Secretary FD-III Section
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110002

23 SEP 2019

Sub:-Release of Grant-in-Aid to the Registrar, Burdwan University, Burdwan - 713 104 for the year 2019-2020 under SAP at the level of DRS-II in the Department of Economics.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹24,854/- (Rupees Twenty four thousand eight hundred fifty four only) to the Registrar, Burdwan University, Burdwan - 713 104 for the expenditure to be incurred during the financial year 2019-20.

Recurring Grant:-ST Component @8%

Name of the Item	Total Allocation For 5 years (₹)	Total Allocation For 5 years (₹) ST Component	Allocation For 1 year (₹) ST Component	Grants now being released (₹)	Unspent balance with the University (₹)	Total Grant (₹)	Grant Already Sanctioned (₹)	Total Grant Released so far including present Grant (₹)
Contingency/Working expenses @ Rs.3,00,000/- p.a.	15,00,000	1,20,000	24,000					
Travel/Field facilities/Field trips of faculty members @ Rs.2,00,000/- p.a.	10,00,000	80,000	16,000					
Visiting fellows @ Rs.1,00,000/- p.a.	5,00,000	40,000	8,000					
Seminar (for organization) @ Rs.2,00,000/- p.a.	10,00,000	80,000	16,000	24,854	8,107	32,961	3,25,829	3,50,683
Hiring services @ Rs.1,50,000/- p.a.	7,50,000	60,000	12,000					
Advisory Committee Meetings @ Rs.1,00,000/- p.a.	5,00,000	40,000	8,000					
Book and Journals @ Rs.4,00,000/- p.a.	20,00,000	1,60,000	32,000					
Total (Recurring Grant)	72,50,000	5,80,000	1,16,000					

*The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 17.06.2015.

- The sanctioned amount is debit to the following major Head 3(C)14(ii)31 UGC Schemes (SAP) and is valid for payment during the financial year 2019-20 only.
- The University shall ensure that all the payments of approved items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
- The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the Registrar, Burdwan University, Burdwan - 713 104 through Electronic mode as per the following details:

Payment Details:	
(a) Details (Name & Address) of Account Holder	Registrar, The University of Burdwan, Rajbati, Burdwan - 713 104, West Bengal
(b) Account No	420110100019490
(c) Name & Address of Bank Branch	Bank of India, Burdwan Branch, Kalna Road, Badamtala, Burdwan - 713 101
(d) MICR Code	713013102
(e) IFSC Code	BKID0004201
(f) Type of Account	SB

- The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University/College/Institution.
- The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.

The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with DFRs, 2005 if those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions/guidelines there under from time to time.

- Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
- The assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.
- A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.
- The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization / part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
- The University/Institute shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
- The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
- The Sanction issues in exercise of the delegation of powers vide UGC order No. 69/2014 [F. No. 10-11/12 (Admn. IA& B)] dated 26/3/2014.
- "The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009".**
- The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
- The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
- The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
- The grantee institution shall remit the unspent amount of grants-in-aid and/or interest through e-mode (RTGS/NEFT) directly to UGC account as per following bank details:

Name of Bank & Address	Flexi Saving Bank Account No.	IFSC Code	Category
Canara Bank	8627101002124	CNRB0008627	ST

- It is certified that following grant have been utilized by the University for the purpose for which it was sanctioned and noted in grant in aid register at Page No. ___ and S.No. ___.

Item	Grant Released (₹)	Dated	UC already noted	UC now note (₹)	Balance
Recurring Grant (100%)	4072863	22-01-2016,	2622863	310678	101338

- This with the concurrence of IFD vide Diary No. **1692** (IFD) dated **04-09-2019**.
- This issues with the approval of JS (SAP) vide Diary No. **41197** dated **11-09-2019**.

Yours faithfully,

(Nirmal Kaur)
Under Secretary

Copy forwarded for information and necessary action to:

- The Registrar, Burdwan University, Burdwan - 713 104.
- The Finance Officer, Burdwan University, Burdwan - 713 104. He/She is requested to abide by these instructions/guidelines of the sanction letter.
- The Secretary to State Govt. of West Bengal, Department of Education, Amritsar, Kolkata.
- Office of the Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.
- The Programme Coordinator, SAP, (DRS-II), Department of Economics, Burdwan University, Burdwan - 713 104.
- Guard File.

Janak
(Janak Chugh)
Section Officer

September, 2019

23 SEP 2019

No.F.5-9(DRS-II)/2015 (SAP-III)

The Under Secretary FD-III Section,
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110 002Sub: UGC Assistance to the Department of **Economics** at the level of **DRS-II** under Special Assistance Programme: Release of Grant-in-Aid to **the Registrar, Burdwan University, Burdwan - 713 104.**

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹3,36,000/- (Rupees Three lakh thirty six thousand only) to the Registrar, Burdwan University, Burdwan - 713 104 for the expenditure to be incurred. The above amount is payable to the following Project Fellows:-

1. Dibyendu Ghosh

Name of the item (Salary Grant)	Head of Account	Allocation (₹)	Grant already released(₹)	Grant now being released(₹)	Total grant released so far(₹)
Salary of Project Fellows upto 31-03-2020	3(A)14(ii)31	Actual	4,57,290	3,36,000	7,93,290

- The sanctioned amount is debitable to the major Head 3(A)14(ii)31 General and is valid for payment during the financial year 2019-20 only.
- The University shall ensure that all the payments of approved items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
- The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the Registrar, Burdwan University, Burdwan - 713 104 through Electronic mode as per the following details:

Payment Details:	
(a) Details (Name & Address) of Account Holder:	Registrar, The University of Burdwan, Rajbati, Burdwan - 713 104, West Bengal
(b) Account No:	420110100019490
(c) Name & address of Bank branch:	Bank of India, Burdwan Branch, Kalna Road, Badamtala, Burdwan - 713 101
(d) IFSC Code:	BKID0004201
(e) MICR Code of Branch:	713013102
(f) Type of Account:	SB
(g) Whether bank branch is RTGS or NEFT enabled: RTGS/NEFT/Both	Yes

- The grant is subject to the adjustment on the basis of utilization certificate in the prescribed proforma submitted by the University / Institution.
- The University/Institute shall maintain proper accounts of the expenditure out of the grants, which shall be utilized, only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines there under from time to time.

7. Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
8. The assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.
10. The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization / part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
11. The University / Institution shall follow strictly the Government of India / UGC's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University / Institution shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide UGC order No. **69/2014 [F. No. 10-11/12 (Admn. IA& B)] dated 26/03/2014.**
14. **The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.**
15. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/ Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. An amount of ₹...../- has been utilized sanctioned vide this office letter of even number dated . by the university for the purpose for which it was sanctioned and noted in grant in aid register at **Page. No.& S. No.....**
19. Future grant will be released on receipt of Statement of Expenditure/Utilization Certificate (Item-wise).
20. This with the concurrence of IFD vide Diary No. **1692** (IFD) dated **04-09-2019.**
21. This issues with the approval of JS (SAP) vide Diary No. **41197** dated **11-09-2019.**

Yours faithfully,

(Nirmal Kaur)
Under Secretary

Janak
(Janak Chugh)
Section Officer

Copy forwarded for information and necessary action to:

1. The Registrar, Burdwan University, Burdwan - 713 104.
2. The Finance Officer, Burdwan University, Burdwan - 713 104. He/She is requested to abide by these instructions/guidelines of the sanction letter.
3. The Secretary to State Govt. of West Bengal, Department of Education, Amritsar, Kolkata.
4. Office of the Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.
5. The Programme Coordinator, SAP, (DRS-II), Department of Economics, Burdwan University, Burdwan - 713 104.
6. Guard File.

September, 2019



ज्ञान विज्ञान विमुक्तये

No.F.5-9(DRS-II)/2015 (SAP-III)

www.ugc.ac.in

The Under Secretary FD-III Section
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110002

23 SEP 2019

Sub:-Release of Grant-in-Aid to the Registrar, Burdwan University, Burdwan - 713 104 for the year 2019-2020 under SAP at the level of DRS-II in the Department of Economics.

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of ₹2,36,116/- (Rupees Two lakh thirty six thousand one hundred sixteen only) to the Registrar, Burdwan University, Burdwan - 713 104 for the expenditure to be incurred during the financial year 2019-20.

Recurring Grant:-General Component @76%

Name of the item	Total Allocation For 5 years (₹)	Total Allocation For 5 years (₹) General	Allocation For 1 year (₹) General	Grants now being released (₹)	Unspent balance with the University (₹)	Total Grant (₹)	Grant Already Sanctioned (₹)	Total grant released so far including present grant (₹)
Contingency/Working expenses @ Rs.3,00,000/- p.a.	15,00,000	11,40,000	2,28,000	2,36,116	77,017	3,13,133	30,95,376	33,31,492
Travel/Field facilities/Field trips of faculty members @ Rs.2,00,000/- p.a.	10,00,000	7,60,000	1,52,000					
Visiting fellows @ Rs.1,00,000/- p.a.	5,00,000	3,80,000	76,000					
Seminar (for organization) @ Rs.2,00,000/- p.a.	10,00,000	7,60,000	1,52,000					
Hiring services @ Rs.1,50,000/- p.a.	7,50,000	5,70,000	1,14,000					
Advisory Committee Meetings @ Rs.1,00,000/- p.a.	5,00,000	3,80,000	76,000					
Book and Journals @ Rs.4,00,000/- p.a.	20,00,000	15,20,000	3,04,000					
Total (Recurring Grant)	72,50,000	55,10,000	11,02,000					

* The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 17.06.2015.

- The sanctioned amount is debit to the following major Head 3(A)14(ii)31 UGC Schemes (SAP) and is valid for payment during the financial year 2019-20 only.
- The University shall ensure that all the payments of approved items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
- The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the Registrar, Burdwan University, Burdwan - 713 104 through Electronic mode as per the following details:-

Payment Details:	
(a) Details (Name & Address) of Account Holder	Registrar, The University of Burdwan, Rajbati, Burdwan - 713 104, West Bengal
(b) Account No	420110100019490
(c) Name & Address of Bank Branch	Bank of India, Burdwan Branch, Kalna Road, Badamtala, Burdwan - 713 101
(d) MICR Code	713013102
(e) IFSC Code	BKID0004201
(f) Type of Account	SB

- The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University/ College/Institution.
- The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.

- The University/Institution may follow the General Financial Rules, 2005 and take urgent action to amend their manuals of financial procedures to bring them in conformity with DFRs, 2005 and instructions / guidelines there under from time to time. Those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines there under from time to time.
7. Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.
8. The assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.
9. A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.
10. The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization/part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
11. The University/Institute shall follow strictly the Government of India/UGC's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
12. The University/College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
13. The Sanction issues in exercise of the delegation of powers vide UGC order No. 69/2014 [F. No. 10-11/12 (Admn. IA& B)] dated 26/3/2014.
14. **"The University/Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009".**
15. The University/Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
16. The accounts of the University/Institution will be open for audit by the Comptroller & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
18. The grantee institution shall remit the unspent amount of grants-in-aid and/or interest through e-mode (RTGS/NEFT) directly to UGC account as per following bank details:
- | Name of Bank & Address | Flexi Saving Bank Account No. | IFSC Code | Category |
|------------------------|-------------------------------|-------------|----------|
| Canara Bank | 8627101002122 | CNRB0008627 | General |
19. It is certified that following grant have been utilized by the University for the purpose for which it was sanctioned and noted in grant in aid register at Page No. ___ and S.No. ___.
- | Item | Grant Released (₹) | Dated | UC already noted | UC now note (₹) | Balance |
|------------------------|--------------------|-------------|------------------|-----------------|---------|
| Recurring Grant (100%) | 4072863 | 22-01-2016, | 2622863 | 310678 | 101338 |
20. This with the concurrence of IFD vide Diary No. **1692** (IFD) dated **04-09-2019**.
21. This issues with the approval of JS (SAP) vide Diary No. **41197** dated **11-09-2019**.

Yours faithfully,

(Nirmal Kaur)
Under Secretary

Copy forwarded for information and necessary action to:-

1. The Registrar, Burdwan University, Burdwan - 713 104.
2. The Finance Officer, Burdwan University, Burdwan - 713 104. He/She is requested to abide by these instructions/guidelines of the sanction letter.
3. The Secretary to State Govt. of West Bengal, Department of Education, Amritsar, Kolkata.
4. Office of the Director General of Audit, Central Revenues, AGCR Building, I.P. Estate, New Delhi.
5. The Programme Coordinator, SAP, (DRS-II), Department of Economics, Burdwan University, Burdwan - 713 104.
6. Guard File.

(Janak Chugh)
Section Officer

Grant shall not be
possible after the close
of the provisions
with DFRs, 2003
urgent need
www.ugc.ac.in

23604503, 23604413, 23604304

www.ugc.ac.in



विश्वविद्यालय अनु
बहादुरशाह जफर
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

No.F.5-9(DRS-II)/2015(SAP-III)

September, 2019

22 SEP 2019

The Registrar,
Burdwan University,
Burdwan - 713 104

Sub:- Approval of Grant-in-aid under SAP at the level of DRS-II in the Department of Economics, Burdwan University, Burdwan - 713 104.

Sir/Madam

I am directed to convey the Approval of the University Grants Commission for sanction of an amount of ₹6,46,678/- (Rupees Six lakh forty six thousand six hundred seventy eight only) towards Recurring & PF details as under:-

Recurring & PF Grant for 2019-2020

Components	Total (₹)	Balance (₹)	Total (₹)
For General 76%	236116	77017	313133
For SC 16%	49708	16214	65922
For ST 8%	24854	8107	32961
PF (100%)	336000	0	336000
Total	6,46,678	1,01,338	7,48,016

*The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 19.04.2018.

Yours faithfully,

(Nirmal Kaur)
Under Secretary



3 PHYS 19-20

UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI - 110002

UNIVERSITY OF BURDWAN
FINANCE DEPARTMENT
RECEIVING SECTION

Memo No. FI. 6862 Date 05.12.19
Received by October, 2019
10 4 NOV 2019

No.F.530/20/CAS-II/2018(SAP-I)

The Registrar
University of Burdwan,
Burdwan- 713 104

The University of Burdwan
Development Section
Delry No:- 94
Date:- 04.12.19

Subject: Approval of grant-in-aid under Non-recurring Head for the year 2019-20 at the level of **CAS-II** for the Department of **Physics** under SAP.

Sir/Madam,

I am directed to convey the approval of the University Grants Commission for sanction of an amount of **Rs.2,02,00,000/- (Rupees Two Crore Two Lakh only)** for the year **2019-20**.

Non-Recurring Grant:

Components	By RTGS(in Rs.)
General (76%)	1,53,52,000/-
SC (16%)	32,32,000/-
ST (8%)	16,16,000/-
Total	2,02,00,000/-

The university/department may utilize the available grant during the current year as per allocation already conveyed vide this office letter of even no. dated 25.07.2018.

Yours faithfully,

(Nirmal Kaur)
Under Secretary

F.O./D.O.
3/12/19

NO. RMI/619 (2018-2019)/70(3)

Dated: 5.12.2019

- Copy forwarded for information and necessary action Please to:-
- ① The Programme Co-ordinator, CAS-1, Department of Physics, B.U.
 - ② The Head of the department of Physics, B.U.
 - ③ The Finance officer, B.U.

Development Officer

F.D Diary No.- 7854
Dated :- 25-10-2019

3 PHYS 19-20



विश्वविद्यालय अनुदान आयोग
बहादुरशाह जफर मार्ग
नई दिल्ली-110 002
UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI-110 002

October, 2019

04 NOV 2019

No.F.530/20/CAS-II/2018(SAP-I)

The Under Secretary FD-III Section
University Grants Commission,
Bahadur Shah Zafar Marg,
New Delhi-110 002

Sub: Release of grant-in-aid to the Registrar, University of Burdwan, Burdwan- 713 104, Department of Physics at the level of CAS-II for the year 2019-2020 under SAP

Sir/Madam,

I am directed to convey the sanction of the University Grants Commission for payment of grant of Rs.1,53,52,000/- (Rupees One Crore Fifty Three Lakh Fifty Two Thousand Only) to the Registrar, University of Burdwan, Burdwan- 713 104 for the expenditure to be incurred during the year 2019-20.

Non-Recurring Grant: - Gen Component @76%

Name of the item	Total Allocation For 5 years (Rs.)	Total Allocation For 5 years (Rs.) Gen Component @76%	Grant being Released now (by RTGS.)
Equipment :- Mossbauer Spectrometer, DFT VASP software, Photoluminescence Spectrometer, DTA/TGA, Micro hardness Tester, Cyclic Voltammeters, Impedance Analyzer with Test Fixture, New Accessories for high energy Nd: YAG Lasers, New Accessories for high energy Dye Laser, Nonlinear Crystals, Sterling Cooled IR Detector, OPO Mirrors (4sets), Multi-Frequency GNSS software receiver with RF front end IRNESS add-on to existing facilities, EO Amplitude modulator with FR port, EO modulator mount, and some other accessories (1) Optisystem V14.1 software(2)All-fiber Mach-Zehnder interferometer (two units), Microwave signal generator, 8.2-12.4GHz. along with internal AM and FM facilities, +17dBm or more output power, computer Hardware, Computer Software: Mathematics v11.0 Academic Desktop Perpetual E-License, Software on ESD (Electronic Software Download), Computer software: Math code F90(One user perpetual Desktop Academic E-license)	2,02,00,000	1,53,52,000	1,53,52,000
Total			1,53,52,000

The University/Department may utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 25/07/2018.

- The sanctioned amount is debitable to the following major Head 3 (A) 14 (I) 35 UGC Schemes (SAP) and is valid for payment during the financial year 2019-20 only.
- The University/Institution shall ensure that all the payments of approval items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
- The amount of the Grant shall be drawn by the under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the Registrar, University of Burdwan, Burdwan- 713 104 through Electronic mode as per the following details:

Payment Details	
a) Detail (Name & address) of Account Holder	The Registrar, University of Burdwan, Burdwan- 713 104
b) Account No.	0187132000006
c) Name & Address of Bank Branch	Canara Bank, Burdwan Branch, 5 B.C. Road, Burdwan- 713 101
d) MICR Code of Branch	713015102
e) IFSC Code	CNRB0000187
f) Type of Account: SBI/Current /Cash Credit	Saving Account

- The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University / College / Institution.
- The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.
- The University/Institution may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures to bring them in conformity with DFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005 and instructions / guidelines there under from time to time.

3 PHYS 19-20

- Utilization Certificate to the effect that the Grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University Grants Commission as early as possible after the close of the current financial year.*
4. The assets acquired wholly or substantially out of University Grants Commission's grant shall not be disposed or encumbered or utilized for the purposes other than those for which the grant was given, without proper sanction of the University Grants Commission and should, at any time the University ceased to function, such assets shall revert to the University Grants Commission.
 9. A Register of Assets acquired wholly or substantially out of the Grants shall be maintained by the University in the prescribed proforma.
 10. The Grantee institution shall ensure the utilization of grant-in-aid for which it is being sanctioned/paid. In case of non-utilization / part utilization, the simple interest @ 10% per annum, as amended from time to time, on unutilized amount from the date of drawal to the date of refund, as per provisions contained in the General Financial Rules of Govt. of India, will be charged.
 11. The University /Institute shall follow strictly the Government of India / UGS's guidelines regarding implementation of the reservation policy (both vertical) (for SC, ST & OBC) and horizontal (for persons with disability etc.) in teaching and non-teaching posts.
 12. The University / College shall fully implement the Official Language Policy of the Union Govt. and comply with the Official Language Act, 1963 and Official Languages (Use for Official Purposes of the Union) Rules, 1976 etc.
 13. The Sanction issues in exercise of the delegation of powers vide UGC order No. 69/2014 [F. No. 10-11/12 (Admn. IA& B)] dated 26/3/2014.
 14. The University/ Institution shall strictly follow the UGC Regulations on curbing the menace of Ragging in Higher Education Institutions, 2009.
 15. The University/ Institution shall take immediate action for its accreditation by National Assessment & Accreditation Council (NAAC).
 16. The accounts of the University/ Institution will be open for audit by the Registrar & Auditor General of India in accordance with the provisions of General Financial Rules, 2005.
 17. The annual accounts i.e. balance sheet, income and expenditure statement and statement of receipts and payments are to be prepared strictly in accordance with the Uniform Format of Accounting prescribed by Government.
 18. The grantee institution shall remit the unspent amount of grants in aid and/or interest through e-mode (RTGS/NEFT) directly to UGC account as per following Bank details:-

Name of Bank & Address	Flexi Saving Bank Account No.	IFSC Code
Canara Bank, UGC Office, New Delhi.	8627101002122	CNRB0008627

19. These issues with the concurrence of IFD vide Diary No. 2032 (IFD) dated 01-10-2019.
20. This issue with the approval of Secretary Sectt. vide Diary No. 81006 dated 21-10-2019.

Yours faithfully,

(Nirmal Kaur)
Under Secretary

Copy forwarded for information and necessary action to:

1. The Registrar,
University of Burdwan,
Burdwan- 713 104
2. The Programme Co-ordinator,
Department of Physics,
University of Burdwan,
Burdwan- 713 104
3. Head of the Department of Physics,
University of Burdwan,
Burdwan- 713 104
4. The Secretary to state Government of West Bengal,
Department of Education, Kolkata
5. Accountant General, Central Revenues,
AGCR Building, I.P. Estate, New Delhi
6. Guard File

Sunita
(Sunita Khanna)
Section Officer



UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI 110 002

20 AUG 2019

Office Memorandum No. 3924/19-20 dated 20/08/2019
To: The Director, University of Burdwan, Burdwan-713104
From: Joint Secretary to the Government of India
Subject: Release of grant for the year 2019-20 under SAP at the level of CAS-II in the Department of Physics, University of Burdwan.

Particulars	Grant to be released (in Rs.)	Grant already paid (in Rs.)	Total Grant released so far (in Rs.)
Department of Physics	10,00,000		10,00,000
Department of Chemistry	15,00,000		15,00,000
Department of Mathematics	10,50,000		10,50,000
Department of Botany	5,00,000		5,00,000
Department of Zoology	10,00,000		10,00,000
Department of Commerce	6,00,000		6,00,000
Department of Education	10,00,000		10,00,000
Department of Physical Education	6,75,000		6,75,000
Total	67,25,000	10,28,000	18,98,856

The amount of Rs. 67,25,000/- is being released to the University of Burdwan, Burdwan-713104 for the year 2019-20. The grant is being released in the form of Demand Drafts for the purpose of the expenditure on the salary and honorarium of the staff of the Department of Physics. The expenditure should be made only through the BAF module of PFMS. The grant is being released through the Government of India, Ministry of Education, New Delhi.

Bank Name	UNIVERSITY OF BURDWAN, BURDWAN-713104
Branch	Bank of India, Burdwan Branch, 6-B, C-Road, Burdwan-713101
Account No.	4283030000101001001001000000
IFSC Code	INBB000
Branch Code	002010
Account Type	CURRENT ACCOUNT

The release of the grant is subject to the submission of the bill by the University of Burdwan, Burdwan-713104, for the purpose of the expenditure on the salary and honorarium of the staff of the Department of Physics. The bill should be submitted to the University Grants Commission, New Delhi, for the purpose of the release of the grant.





विश्वविद्यालय अनुदान आयोग
 बहादुरशाह जफर मार्ग
 नई दिल्ली-110 002
 UNIVERSITY GRANTS COMMISSION
 BAHADURSHAH ZAFAR MARG
 NEW DELHI-110 002

August 2019

20 AUG 2019

REGISTRATION NO. 15/2019-20
 DATED 25-07-2019
 BY THE REGISTRAR, UNIVERSITY GRANTS COMMISSION
 NEW DELHI

Subject: Request for sanction of Registrar, University of Burdwan, Burdwan-713 104 for the year 2019-2020 under SAP at the level of CAS-I in the Department of
 (in Madam)
 to sanction the sanction of the University Grants Commission for payment of grant of Rs. 1,83,717 (Rupees One Lakh Eighty Three Thousand Seven
 Hundred Seventy Seven only) to the Registrar, University of Burdwan, Burdwan-713 104 for the expenditure already incurred during the year 2019-20

Sl. No.	Particulars	Total Allocation For 5 year (Rs.)	Grant to be released (By RTGS Rs)	Grant already paid	Total Grant released so far
1	...	10,00,000	1,83,717	2,16,000	3,99,717
2	...	15,00,000			
3	...	7,50,000			
4	...	5,00,000			
5	...	10,00,000			
6	...	5,00,000			
7	...	5,00,000			
8	...	10,00,000			
9	...	67,50,000	1,83,717	2,16,000	3,99,717

1. The Registrar, University of Burdwan, Burdwan-713 104 is requested to utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 25-07-2018.
 2. The expenditure incurred on the items mentioned above as is valid for payment during the financial year 2019-20 only.
 3. The University of Burdwan shall ensure that the payment of approval items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
 4. The grant will be drawn by the Under Secretary (Drawing and Disbursing Officer), University Grants Commission on the grant-in-aid bill and the bill should be sent to the Registrar, University of Burdwan, Burdwan-713 104 through Electronic mode as per the following details:

1. Name of the Account Holder	The Registrar, University of Burdwan, Burdwan-713 104
2. Account No.	4281000019480
3. Name of the Branch	Canara Bank, Burdwan Branch, 5 B.C. Road, Burdwan-713 101
4. Branch Code	313016102
5. MICR Code	16450660420
6. Type of Account	Saving Account

7. The University of Burdwan shall ensure that the expenditure incurred on the items mentioned above as is valid for payment during the financial year 2019-20 only.
 8. The University of Burdwan shall ensure that the payment of approval items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
 9. The grant will be drawn by the Under Secretary (Drawing and Disbursing Officer), University Grants Commission on the grant-in-aid bill and the bill should be sent to the Registrar, University of Burdwan, Burdwan-713 104 through Electronic mode as per the following details:

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10. The University of Burdwan shall ensure that the expenditure incurred on the items mentioned above as is valid for payment during the financial year 2019-20 only.
 11. The University of Burdwan shall ensure that the payment of approval items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.
 12. The grant will be drawn by the Under Secretary (Drawing and Disbursing Officer), University Grants Commission on the grant-in-aid bill and the bill should be sent to the Registrar, University of Burdwan, Burdwan-713 104 through Electronic mode as per the following details:

3 PHYS 19-20



विश्वविद्यालय अनुदान आयोग
 बहादुरशाह जफर मार्ग
 नई दिल्ली-110 002
 UNIVERSITY GRANTS COMMISSION
 BAHADURSHAH ZAFAR MARG
 NEW DELHI-110 002

August, 2018

91,859 2018

Subject: Release of grant-in-aid to the Registrar, University of Burdwan, Burdwan-713 104, for the year 2019-2020 under SAP at the level of CAS-II in the Department of Physics.

It is directed to convey the sanction of the University Grants Commission for payment of grant of Rs.91,859/- (Rupees Ninety One Thousand Eight Hundred Fifty Nine only) to the Registrar, University of Burdwan, Burdwan-713 104, for the expenditure already incurred during the year 2019-20.

Recurring Grant: ST Component @8%

Name of the Item	Total Allocation For 5 year (Rs.)	Grant to be released (By RTGS Rs.)	Grant already paid	Total Grant released so far
Contingency @ Rs.2,00,000/- p.a.	10,00,000	91,859	1,08,000	1,99,859
Chemical @ Rs.3,00,000/- p.a.	15,00,000			
Travel/Fuel @ Rs.1,50,000/- p.a.	7,50,000			
Visiting Fellow @ Rs.1,00,000/- p.a.	5,00,000			
Seminar/Conference @ Rs.2,00,000/- p.a.	10,00,000			
Hiring Services @ Rs.1,00,000/- p.a.	5,00,000			
Advisory Committee @ Rs.1,00,000/- p.a.	5,00,000			
Books and Journals @ Rs.2,00,000/- p.a.	10,00,000			
Total	67,50,000	91,859	1,08,000	1,99,859

The University Department February utilize the above grant as per allocation already conveyed vide this office letter of even no. dated 25-07-2018.

The sanctioned amount is payable to the major Head 3(G) 14 (I) 31 mentioned above as is valid for payment during the financial year 2019-20 only.

The University Institution shall ensure that all the payments of approval items to the beneficiaries/vendors shall be made only through the EAT module of PFMS.

The amount of the Grant shall be drawn by the Under Secretary (Drawing and Disbursing Officer) University Grants Commission on the grant-in-aid bill and shall be disbursed to and credited to the Registrar, University of Burdwan, Burdwan-713 104 through Electronic mode as per the following details:

Payment Details	
a) Detail (Name & Address) of Account Holder	The Registrar, University of Burdwan, Burdwan-713 104
b) Account No.	0187132000006 428110100019490
c) Name & address of Bank Branch	Canara Bank, Burdwan Branch, B.B.G. Road, Burdwan-713 101
d) MICR Code of Branch	213018102-713613102 KALINA
e) IFSC Code of Branch	CARB0000187 BKID0001901
f) Type of Account	Saving Account

The grant is subject to the adjustment on the basis of utilization certificate in the prescribed Proforma submitted by the University / College / Institution.

The University/Institute shall maintain proper accounts of the expenditure out of the grants which shall be utilized only on approved items of expenditure.

The University/Institute may follow the General Financial Rules, 2005 and take urgent necessary action to amend their manuals of financial procedures if they are not in conformity with GFRs, 2005 and those don't have their own approved manuals on financial procedures may adopt the provisions of GFRs, 2005.

Financial procedures may adopt the provisions of GFRs, 2005.

The grant has been utilized for the purpose for which it has been sanctioned shall be furnished to the University.

The grant has been sanctioned shall be furnished to the University.

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Mrs. Nil...