

THE UNIVERSITY OF BURDWAN

Statutes relating to election procedure to the Court,
the Executive Council, the Faculty Councils for
Post-Graduate Studies, the Councils for
Under-Graduate Studies and other
Authorities of the University

WHEREAS I, the first Vice-Chancellor, with the approval of the Chancellor and with the assistance of the Committee appointed under sub-section (2) of the section 57 of the Burdwan University Act, 1981 have reviewed the "Statutes relating to the Constitution of the University and Elections to the University and the Subordinate Authorities" of the former University and consider it necessary to amend the said Statutes :

NOW, THEREFORE, in exercise of the power conferred upon me by sub-section (2) of section 57 of the Burdwan University Act, 1981 (West Ben. Act XXIII of 1981), I, the first Vice-Chancellor with the approval of the Chancellor cause the said Statutes to be amended and to make the following Statutes :

These Statutes may be called the Statutes relating to the election procedure to the Court, the Executive Council, the Faculty Councils for post-Graduate Studies, the Councils for Under-Graduate Studies and other Authorities of the University.

CHAPTER I

PRELIMINARY

St. 1. (Const.) (1) These Statutes may be called the Statutes relating to the election procedure to the Court, the Executive Council, the Faculty Councils for Post-Graduate Studies, and the Councils for Under-Graduate Studies and other Authorities of the University.

(2) They shall come into force from such date as the State Government, in terms of sub-section (5) of section 57 of the Act, may appoint.

St. 2 (Const.) (1) In these Statutes unless the context otherwise requires—

Definition
(a) "The Act" shall mean the Burdwan University Act, 1981 (West Ben. Act XXIII of 1981); and
(b) words and expressions used shall be interpreted to have the same meaning as they have in the Act and as defined in these Statutes;

(2) "Form" shall mean a form as may be prescribed by the Vice-Chancellor for realising the objects of these Statutes.

CHAPTER II

GENERAL PROVISIONS RELATING TO ELECTIONS

St. 3. (Const.) (1) Except as may be specifically prescribed otherwise, Elections to the Court and other Authorities shall be held in accordance with the provisions of and the procedure prescribed by these Statutes.

(2) In these Statutes, unless the context otherwise requires—

(i) "Constituency" in relation to any election of a member or members of any Authority means the body of electors who are required by the Act, the Statutes, the Ordinances, the Regulations or the Rules to elect such member or members to the Authority;

(ii) "Contesting Candidate" at any election means a candidate whose nomination paper has been found valid on scrutiny by the Returning Officer and who has not withdrawn his candidature in accordance with the provisions of these Statutes;

(iii) "Election" means an election held under the Act, the Statutes, the Ordinances, the Regulations or the Rules;

(iv) "Elector" of a constituency means a person whose name has been included in the electoral roll of the constituency;

- (ix) perform such other duties and functions as may be assigned to him by the Vice-Chancellor and the Executive Council, from time to time.

St. 6 (O. U.) The Inspector of Colleges shall be a whole-time Officer of the University and shall be appointed by the Executive Council on such terms and conditions as may be decided by it. He shall be under the direct control of the Vice-Chancellor and shall—

- (i) ensure the implementation of the prescribed terms and conditions of affiliation and dis-affiliation of colleges ;
- (ii) examine and submit reports in respect of recognition and withdrawal of recognition from colleges, as Constituent or Professional colleges;
- (iii) report on colleges and other institutions as have applied for affiliation or recognition ;
- (iv) inspect colleges and other recognised institutions, prepare reports and maintain records in relation thereto ;
- (v) maintain a list of duties, other than those provided for in this Chapter, as may be assigned to every Officer under his direct control; and
- (vi) perform such other duties and functions as the Vice-Chancellor may require him to do.

St. 7 (O. U.) The Controller of Examinations shall be a whole-time Controller of Examinations of the University and shall be appointed by the Executive Council on such terms and conditions as may be decided by it. He shall be under the direct control of the Vice-Chancellor and shall—

- (i) be in-charge of the Examination Department of the University;
- (ii) be responsible for all administrative arrangements in connection with the conduct of examinations and the publication of results thereof;
- (iii) maintain a list of duties other than those provided for in this Chapter, as may be assigned to every Officer under his direct control;
- (iv) act as the Convener of meetings of such Committees and Boards as may be determined from time to time; and
- (v) perform such other duties and functions as the Vice-Chancellor may require him to do.

St. 8 (O. U.) The Administrative Officer/Development Officer shall be a whole-time Officer of the University and shall be appointed by the Executive Council on such terms and conditions as may be decided by it. He shall be under the direct control of the Registrar and shall—

- (i) look after the developmental needs of the University and move the University Grants Commission and other Funding/Sponsoring Agencies for implementation of the plans, programmes and schemes as may be submitted by the University;
- (ii) assist the Registrar in the matter of preparation and execution of different developmental schemes of the University;
- (iii) assist the Registrar in preparing plans and estimates of buildings and the like and to render such assistance as may be required by him for undertaking such projects ;
- (iv) assist the Finance Officer in dealing with matters relating to financial assistance from the University Grants Commission;
- (v) assist the Registrar in the matter of holding Conferences, Symposia and the like;
- (vi) prepare statistical reports concerning development proposals, undertake evaluation of plans, programmes and technical reports for consideration by the Vice-Chancellor and the appropriate authorities of the University ; and
- (vii) perform such other duties and functions as the Vice-Chancellor may require him to do.

St. 9 (O. U.) The University Librarian shall be a whole-time Officer of the University and shall be appointed by the Executive Council on such terms and conditions as may be decided by it. He shall be under the direct control of the Vice-Chancellor and shall—

- (i) be in-charge of the University Libraries;
- (ii) be responsible, subject to the advice and counsel of the Library Committee, for the selection, re quisition and cataloguing of books, manuscripts and other publications;
- (iii) be responsible for developing the procedure to ensure the effective use of Library facilities and materials ;
- (iv) act as the Convener of the meetings of the Library Committee and such other Bodies as may be determined from time to time; and
- (v) perform such other duties and functions as the Library Committee and the Vice-Chancellor may require him to do.