THE UNIVERSITY OF BURDWAN

Extracts from the minutes of the Executive Council held on 03.06.2021

Item no-16

To consider the matter of adopting the MOOCs Courses from SWAYAM Platform involving Credit Transfer Mobility as per UGC (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds) Regulations, 2021 and thereby issuance of necessary directives.
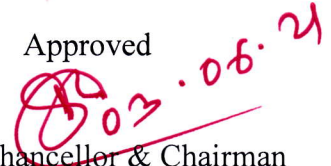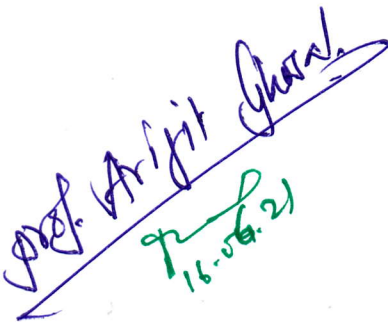
Resolution

The Council considered the matter of adopting the MOOCs Courses from SWAYAM Platform involving Credit Transfer Mobility as per UGC (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds) Regulations, 2021 and adopted the same. In this connection, the Council resolved that the matter of adopting above-mentioned courses be reported to the West Bengal State Council of Higher Education.

Draft for Approval

Registrar (Officiating) & Secretary
Executive Council

Approved

Vice Chancellor & Chairman
Executive Council

THE UNIVERSITY OF BURDWAN

Extract from the minutes of the meeting of the Executive Council held on 22.06.2021
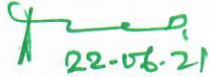
Item no-60

To consider the plan of actions in connection with the introduction of MOOCs from SWAYAM for credit transfer in the Post Graduate courses and thereby issue necessary directives in this regard.
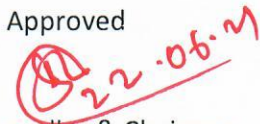
Resolution

The Council considered the plan of actions in connection with the introduction of MOOCs from SWAYAM for credit transfer in the Post Graduate courses and approved the minutes of the meeting of the Digital Learning Monitoring Cell held online on 18.06.2021 at 08:00PM over Google Meet, held in this regard.

Draft for Approval   Approved

22-06-21   *22.06.21*

Registrar (Officiating) & Secretary   Vice Chancellor & Chairman
Executive Council   Executive Council

Prof. A. Ghosh.
05-07-21

Meeting of the Digital Learning Monitoring Cell held online on 18-06-2021 at 08:00PM over Google Meet in virtual presence of the Hon'ble Vice-Chancellor.

Members present

1. Professor Ramen Kumar Sar, Dean, Faculty of Arts, Commerce etc.
2. Dr. Sougata Chakrabarty, Finance Officer
3. Dr. Anindojoyti Pal, Controller of Examinations
4. Sri Subhoprasad Nandi Mazumdar, Senior Secretary, Faculty of Science
5. Dr. Arijit Chatterjee, Assistant Director, LLE
6. Mr Shib Sankar Das, Network Engineer (VC), IIT, Kharagpur
7. Dr. Anindyo Bose, Deputy Coordinator, DLMC
8. Professor Arijit Ghoshal, Coordinator, UGC SWAYAM

Item No. 1

To consider the plan of actions in connection with the introduction MOOCs on SWAYAM for credit transfer in the Post Graduate courses.

Resolution

A plan of actions was prepared (vide **Annexure I**). The plan of action be placed before the Executive Council for issuance of further directives in this regard.

Annexure I

Plan of action

Part A

1. Adoption of the MOOCs Courses from SWAYAM Platform involving Credit Transfer Mobility as per UGC (Credit Framework for Online Learning Courses through Study Webs of Active Learning for Young Aspiring Minds) Regulations, 2021.
2. Communication of the information about the adoption of MOOCs Courses from SWAYAM Platformfor credit transfer to the UGC(through online form: https://forms.gle/jg3tuBSmCCxEMzQP9and by email communication).

3. Circulation about the decision on the SWAYAM courses to the Departments,and also through website.
4. Amendments of the relevant portions of the Examination Regulations.
5. Designation of a suitable Single Point of Contact, SPOC.
6. Application (in the prescribed format) to the NPTEL for opening Local Chapter for the university.
7. Designation of a faculty member in each department of study as a facilitator (Departmental POC, DPOC) to guide the students from registration till completion of the credit course and to liaisons with the SPOC.
8. Arrangement of sending external hard drives to SWAYAM Eastern Regional Centre at IIT. Kharagpur for receiving course contents under SWAYAM and to integrate the same in the University Intranet, so that the stakeholders may access the materials directly from the University computer network.
9. Suitable decision by the authority regarding the scope of reappearing in a Semester examination for a student, if (s)he fails in a SWAYAM course
10. Arrangement of an office with at least two non-teaching staffs having adequate skill in working with computers, one desktop computer, one laptop computer, one printer for carrying out the office work related to the SWAYAM.

Part B

1. Decision (recommendation) of the Departmental Committee
   i. about the SWAYAM courses which are permissible for credit transfer keeping in view andacademic requirements of the students for a particular Semester.
   ii. The courses may be selected from any of the SWAYAM components (UGC, NPTEL, CEC etc.). Students would be encouraged to take courses other than for Credit transfer for general skill/ competency development.
   iii. regarding batch of the students who can pursue SWAYAM courses keeping in view the syllabus, associated credit values, and academic session

   as soon as the SWAYAM based online credit courses are notified in the SWAYAM platform (The list of SWAYAM based online credit courses for the ensuing semester is notified on the SWAYAM platform before the 1st November for the January semester and before the 1st June for the July semester, every year).

2. Approval of courses, as recommended by the Departmental Committee, by the respective Dean.
3. Communication of the information about the courses approved for credit transfer to the SWAYAM office from the office of the Deans.
4. Circulation of the courses (approved for credit transfer) to the students by the SWAYAM office (through university website and departmental notice board).
5. Circulation of the courses to each academic department(entire process has to be completed within two weeks).

6. Enrolment of the students for the SWAYAM courses.
7. Submission of application by the students (in prescribed format) to SWAYAM office for credit transfer.
8. Mentoring of the students throughout the semester by the DPOC.
9. Submission of the credit certificate after the examination by the students through DPOC.