THE UNIVERSITY OF BURDWAN

DEPARTMENT OF CONTROLLER OF EXAMINATIONS

RAJBATI, BURDWAN, 713104

NOTIFICATION

It is notified for information of all concerned that the dates of submission of examination forms (as per existing practice) and fees of **UG (B.A/B.Sc./B.Com/BBA/BCA/BBA(T&H)/BFA) Semester II (3 Year Degree/4 Year Hons.) Examinations 2024 (under CCFUP of NEP 2020) and Back Candidates of UG CBCS [(BA / B.Sc / B.Com - Hons. & Genl. including Biotechnology and Biochemistry and BBA/BCA/BBA(T&H)/BFA] Semester II Examinations 2024** are given below :

Examinations	Filling up of Forms	Issue of Admit Card / DR	Tentative Commencement of Examinations	IA / Practical / Fieldwork / Project / Dissertation / Term paper etc. if any, to be completed by	Dates of Submission of Payment Challan / Receipt, student statement and form list to C.E.'s Deptt. by the Institution
Semester II (2024)	22-10-2024 to 30-10-2024	12-11-2024	18-11-2024	14-11-2024	by Google Form before issue of Admit Card

The HOD / Principal / Officer – in – Charge / Teacher – in – Charge of Colleges / Institutions are requested to give wide publicity to it for information of the candidates and other stakeholders associated with the Examination system.

Fees Structure & Others:

- **UG Examinations Fees Structure Link :** https://bit.ly/3JhOgnl

I) **Examination Fees and Other allied Fees (per candidate) :**

Examinations	Examinations Fees (A)	Examinations Enrolment Fees (* Except Sem - I newly registered and enrolled candidates - Rs. 100/- should be paid at the time of Registration for Exam. Enrollment Fees) (B)	Practical Exam. Fees (https://bit.ly/3JhOgnl) (C)	Total Center Fees (Rs. 45/- + Rs. 25/-) (D)	Examinations Form processing Fees (E)	Deposit to the University by the Institution
Semester II (2024)	Rs. 280/-	Rs. 50/-	See the above link	Rs. 70/-	Rs. 15/- (College Rs. 3/- & Staff Rs. 12/-)	1. only A for New 2. A+B for Back

II) Examination Help Desk will assist the Institutions for Online Examinations Form fill up.

III) **Help Desk Mail ID** : **examination@buruniv.ac.in**

IV) The Examination fees payment should be made **(by College / Institution)** in any online mode only (i.e. **SBI i-Collect link** : https://tinyurl.com/4mfxmzm6) within or before the issue of Admit Card. Payment Challan / Receipt, where showing the amount, payment / transaction ID or number with date and form list

including Students' Statement (Please download the template for **Students' Fees Statement** : https://bit.ly/3qrKJKy) should be sent (any kind of hard copy will not be accepted by the Section concerned) **by the Institutions** to the Department of Controller of Examinations through **Google Form link** only (https://bit.ly/30Hdk5I) within or before the issue of Admit Card.

Controller of Examinations

No. C.E./State/Noti/UG CCFUP NEP 2020 and UG CBCS/SEM-II/2024/104(25)   Date:
21-10-2024

Copy forwarded for information and wide circulation to:

1.   Principals/TICs/OICs of all affiliated Colleges concerned.
2.   All Heads of PG Departments.
3.   Registrar, BU
4.   IC, BU
5.   Finance Officer, BU
6.   A&AO, BU
7.   Accounts Officer (I), BU
8.   Accounts Officer (II), BU
9.   Accounts Officer (III), BU
10.   Trust Officer, BU
11.   Senior Secretary, UG Council, BU
12.   PSWO, In-Charge, Registration and Migration Section, BU
13.   Joint Registrar, BU
14.   Asstt. Registrar (I), BU
15.   Asstt. Registrar (II), BU
16.   Asstt. Registrar (III), BU
17.   Estate Officer, BU
18.   All Officers of this Department.
19.   All Sections of the C.E's Deptt., B.U.
20.   Registration & Migration Section, Registrar's Dept., B.U.
21.   Permission Section, Registrar's Dept., B.U.
22.   Cash and Demand & Collection Section, Finance Dept., B.U.
23.   Concerned OSC.
24.   System Room, CE's Department.
25.   Webmaster, B.U.   Controller of Examinations