



THE UNIVERSITY OF BURDWAN

Established by virtue of West Bengal Act XXIX of 1959

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Ref. No. B.U./Fin/Secretariat/Festival Advance /2020/281

Date : 09.09.2020

Memorandum

Interest free festival advance (Durga Puja) with a commitment of repayment within a stipulated period of time will be provided to the willing teachers/officers/Non-teaching staff (upper limit Rs 15000/-) , workforces engaged under Fixed Pay/ casual/contractual/ daily employees category(upper limit Rs6000/-) and Part Time Coach & Technicians(upper limit Rs 3000/-).Festival advance will be recovered in 10 equal tranches.

For those who do not want festival advance, the varsity administration will not credit provided unwilling employees explicitly express his/her unwillingness by email latest by 18th September,2020 in the designated email id of Finance Officer(fo@buruniv.ac.in) lest we consider it as consent. However, employees can refund the entire advance/residual advance at any time.

S. Chakrabarti
09.09.2020

Finance officer

FINANCE OFFICER
THE UNIVERSITY OF BURDWAN
BURDWAN WEST BENGAL